



FY 2016

TOWN OF BEDFORD ADOPTED BUDGET



*The best place
to live, work
and play . . .*

TABLE OF CONTENTS

Budget Message	4	Fire & Rescue	46
		• Emergency Services	48
Synopsis of Budget	7	• Fire Department	48
		• Ambulance & Rescue Services	49
Categorical Budget Summary	8	Public Works Functional Area	50
• All Funds Graphs	8	• General Administration	54
• General Fund	9	• General Engineering	54
• General Fund Graphs	10	• Highways, Streets & Bridges	55
• Solid Waste Fund	11	• VA Dept. of Transportation	55
• Solid Waste Fund Graphs	12	• Snow & Ice Removal	56
• Electric Fund	13	• Old Landfill Monitoring	56
• Electric Fund Graphs	14	• General Properties	56
• General Capital Projects Fund	15	• Maintenance of Municipal Bldg.	57
• Solid Waste Capital Projects Fund	15	• Maintenance of Motor Vehicles	58
• Electric Capital Projects Fund	15	Other Economic/Community Development	59
		• Community Development	60
General Fund Revenues	16	• Schools – Bedford Middle School	61
		• Recreation	62
General Fund Expenditures	21	• Planning	62
Administration Functional Area	22	• Zoning Board	62
• Administration Summary	22	• Economic Development	63
• Town Council	26	• Support Civic & Community Orgs	63
• Clerk of Council	26	• Soil & Water Conserv District	63
• Other Legislative	26	• Other Non-Departmental	63
• Town Manager	26	• Debt	64
• Other Legal Services	27	• Transfers	64
• Town Attorney	27		
• Personnel	27	Debt Service	65
• Independent Auditor	27		
• Commissioner of the Revenue	27	Solid Waste Fund	72
• Board of Assessors	28	Revenues	74
Finance Functional Area	29	Expenditures	74
• Treasurer/Collector	32	• General Administration	74
• Finance Department	32	• Refuse Collection	74
• Other Gen & Financial Admin	33	• Refuse Disposal	75
Information Technology Functional Area	34	• Debt Service	76
Public Safety/Judicial Functional Area	40	• Transfers	77
• Commonwealth's Attorney	43		
• Police Department	43	Electric Fund	78
• County/Town Jail Operations	44	Revenues	80
• Police Storage Facility	44	Expenditures	80
• Dispatch & Communications	45		

• Electric - Other Expenses	80
• Supervision & Engineering	80
• Power Generation	82
• Purchased Power	82
• Transmission - Substations	82
• Transmission & Distribution	83
• Maintenance – Street Lights	83
• Maintenance - Meters	83
• Distributions Transformers	83
• Meter Reading	83
• Right of Way Crew	83
• Debt Service	84
• Transfers	84
Capital Projects Fund	85
• General Fund	86
• Solid Waste Fund	89
• Electric Fund	89
Capital Improvement Program	92
• General Fund	93
• Solid Waste Fund	97
• Electric Fund	98
Community Agency Funding	100
Position Detail	101
• Schematic List of Positions	101
• Pay Scale	102
• Position Class Grade Schedule	103



BUDGET MESSAGE

The Honorable Members of the Town Council
Town of Bedford
215 E Main Street
Bedford, Virginia 24523

Dear Mayor Wandrei and Honorable Members of the Town Council:

I am pleased to submit to you the adopted 2015-2016 Fiscal Year Budget for the Town of Bedford. This adopted budget provides the financial resources necessary to fund community services, and includes funding for professional law enforcement, professional land use and economic development support, enjoyable parks, maintaining streets, innovative and supportive use of technology, efficient trash and recycling service, a school facility and reliable electric service.

The Town's department heads and staff have prepared this annual financial plan to provide for the continuation of adequate Town services for our citizens, and also provide funding for a minimum amount of capital improvements and equipment to perform these services safely and efficiently. For all full-time plan eligible employees covered by VRS there is a salary increase of 1.15% proposed for the budget. This is prompted by the Commonwealth's mandate to shift employee pension payments to be paid directly from the employees. The budget proposal is for the shift to be phased in over a five year period. This will be the fourth year for the process.

The Town revenue sources appear to be stable but still subject to economic trends at the state and national level. The Commonwealth as a whole is in better fiscal condition but faces many demands for spending proposals. The State budget has stabilized spending levels for local services as well as providing longer term funding for transportation issues. We will continue to carefully evaluate the municipal services provided to our citizens to insure that we are as efficient as possible in the delivery of those services. Town staff will continue to review the budget to achieve any possible efficiency. We are also continuing to focus our resources to properly maintain current Town facilities.

The reversion process has caused some additional changes to the budget as we move past some transitional budget steps which will not be repeated. Most notable is in the area of personal property taxes. The transition process is ongoing and during the budget workshops we presented more of the details of the process. We are continuing to experience a mostly positive result for our efforts. The level of cooperation with the County continues to be extraordinary. There is a real commitment to make this work as well as possible and provide a positive outcome. The staffs at both the County and Town are working together to achieve positive results.

The Town faces many challenges in the upcoming year, including continuing issues with our aging infrastructure, the uncertain development patterns, and the uncertain level of state and local revenues. The uncertain nature of our revenue projections, due to the changing tax base caused by reversion, is the most difficult of our challenges in formulating a budget.

On March 10th and March 17th of 2015 the Town Council met with Town staff to discuss the tenets of the proposed Town budget. On April 14, 2015, Town Council conducted a public hearing to receive citizen comments on the proposed budget. As a result of that hearing and the discussions with Council several changes were made to the proposed budget before it was ultimately adopted on April 28, 2015. The most significant of these were:

- There is a \$2.00 per month per unit increase in the solid waste charges to reflect increased disposal and operational expenses. The proposed curbside recycling program and its' associated fees were not included in the final budget as adopted.
- There was a \$0.02 per hundred dollar assessed valuation increase in the real estate tax rate making the Town tax rate a total of \$0.32 per hundred dollar assessed valuation.
- There was no change to electric rates as part of the adopted budget. Town Council opted to review expenses and revenues in the utility as the fiscal year begins in order to determine if any changes in electric charges are needed.
- A salary adjustment for full-time Town employees in grades 23 through 43 was included in the adopted budget.
- The personal property tax rates are set at the lowest possible level that will enable the Town to receive the Personal Property Tax Relief Act (PPTRA) payment.
- The BPOL tax percentage continues to be set at a flat fee of \$30.00 per year. Our hope is that this will encourage businesses to locate and stay here to provide employment and services.

GENERAL FUND

The adopted Fiscal Year 2015-2016 General Fund Budget is \$8,069,096, a slight increase of \$31,315 (.39%) from the current fiscal year. The primary reason for this increase is due to health care costs.

Highlights of the adopted General Fund Budget include:

- \$62,350 in revenues from personal property taxes, down 94.50% from FY 2013-2014 due to continued shifting to County tax involvement.
- A suspension in the transfer of \$1,300,000 from the Electric Fund.
- Total capital outlay of \$443,050 inclusive of VDOT funding.

SOLID WASTE FUND

The adopted Solid Waste Fund Budget for FY 2015-2016 is \$835,571, an increase of \$78,564 (10.38%) from the current fiscal year. The Town is continuing its efforts to provide enhanced services to its customers such as its e-waste, paint collections, brush and bulk pick-up. In addition, the Town is continuing to budget funds to clean up the old landfill area.

ELECTRIC FUND

The adopted 2015-2016 Fiscal Year Electric Fund Budget is \$20,694,000, an increase of \$259,233 (1.27%) from the current year. As with other municipal and investor owned utilities, we are feeling the effect of increased energy and energy transmission costs. This is impacting coal generation in particular. The capital outlay is directed to maintain hydro generation operations, system extensions, and circuit reliability maintenance. We persist in aggressively evaluating all options throughout the fiscal year to continue our efforts to stabilize costs to our customers.

CONCLUSION

This budget as adopted allows the Town to continue to provide our citizens and businesses with an adequate level of municipal services. The budget provides funding to maintain our core programs and activities. The Town employees are to be commended for providing these services with very limited resources. I would also like to express the Town's appreciation to those service groups who have stepped up to help provide certain services for our residents. Reversion is bringing changes to how services are provided and we are committed to make them positive changes. Be assured the staff will be preparing for all eventualities.

I want to commend the Town's department heads for the hours they spent in developing and refining their budget recommendations for the upcoming budget year. While there has been much debate over what items would ultimately be adopted, the overriding concern of all the department heads was that our citizens receive the best possible service from their Town. I want to offer special thanks to Bart Warner, Assistant Town Manager, and Sonia Jammes, the Town's Director of Finance, for their hard work and diligence during this annual exercise.

Thank you for all your efforts to see that our community truly is "the world's best little town." I appreciate your leadership and your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles Kolakowski". The signature is fluid and cursive, with a large initial "C" and a stylized "K".

Charles P. Kolakowski
Town Manager

CPK:dba



NOTICE

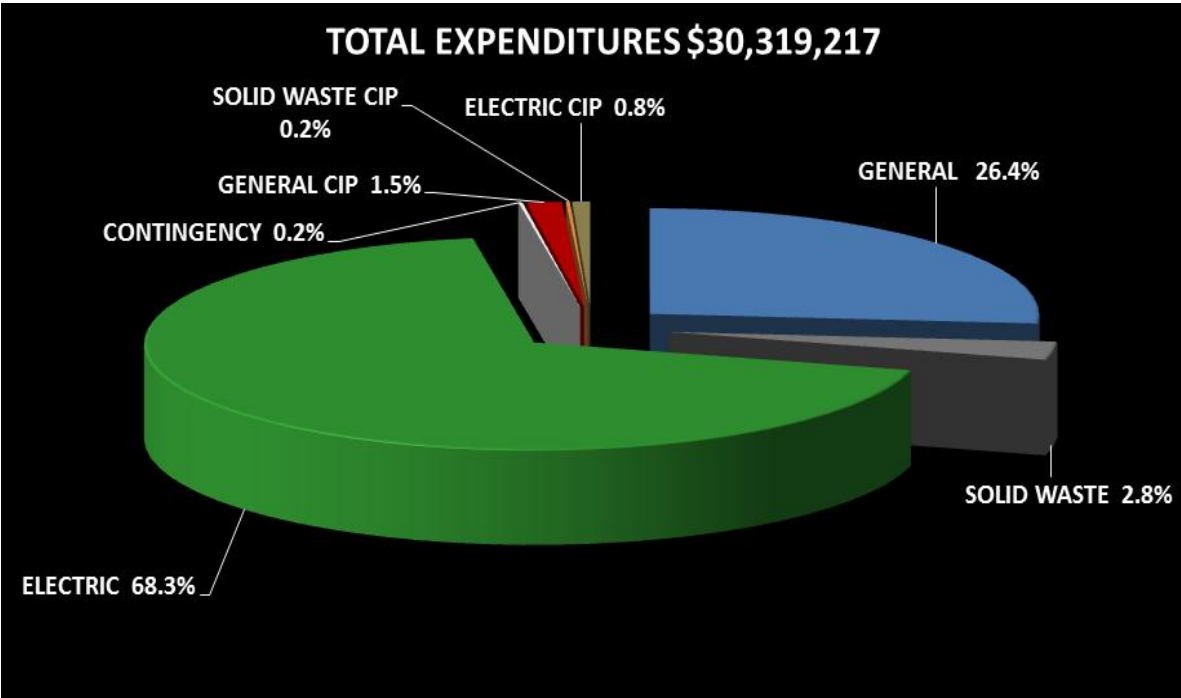
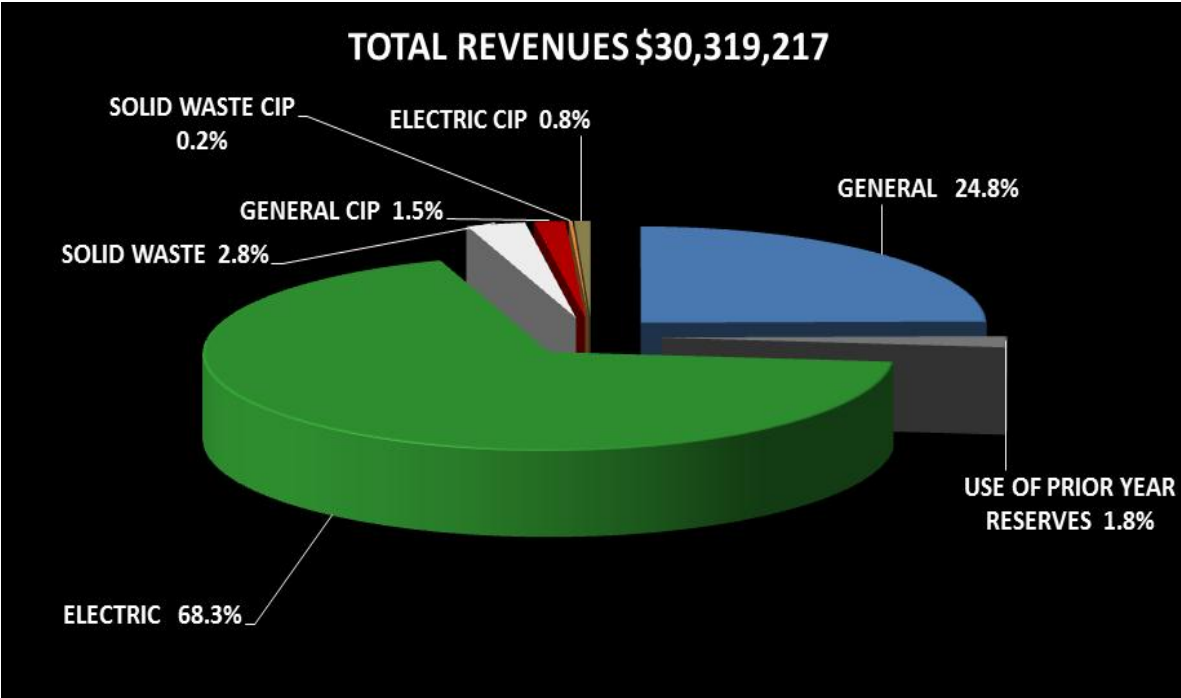
SYNOPSIS OF BUDGET FOR FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016

TOWN OF BEDFORD, VIRGINIA

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING WILL BE HELD BY THE TOWN COUNCIL TUESDAY, APRIL 14TH AT 7:00 PM IN THE COUNCIL HALL OF THE TOWN MUNICIPAL BUILDING IN RELATION TO THE BUDGET FOR THE TOWN OF BEDFORD FOR FISCAL YEAR 2015-16, AT WHICH TIME ANY CITIZEN OF THE TOWN SHALL HAVE THE RIGHT TO ATTEND AND STATE HIS OR HER VIEWS. DETAILED COPIES OF THE BUDGET ARE AVAILABLE FOR INSPECTION DURING NORMAL OFFICE HOURS IN THE OFFICE OF THE TOWN MANAGER AND THE OFFICE OF THE CLERK OF COUNCIL.

REVENUE		EXPENDITURES	
GENERAL FUND		GENERAL FUND	
Use of Prior Year Reserves	558,906	Legislative department	53,928
General property taxes	1,536,663	General & Financial Administration	920,324
Other local taxes	1,885,030	Public Safety	2,476,647
Permits & regulatory licenses	9,950	Public Works	2,700,571
Fines & forfeitures	82,400	Health & Welfare	0
Revenue from use of money & property	221,494	Education	20,000
Charges for services	500	Parks, Recreation & Cultural	36,103
Miscellaneous revenue	1,591,911	Community Development	121,375
Recovered costs	135,604	Non-departmental	36,200
State non-categorical	733,238	Debt Service	1,210,898
State categorical aid	1,303,000	Transfer to other funds	443,050
Non-revenue receipts	10,400	Contingency	50,000
Transfer from Electric Fund	0		
TOTAL GENERAL FUND	8,069,096	TOTAL GENERAL FUND	8,069,096
SOLID WASTE FUND		SOLID WASTE FUND	
Refuse collection charges	593,271	General administration	99,603
Refuse disposal charges	231,300	Refuse collection	188,602
Redemption of recyclables	3,000	Refuse disposal	421,606
Revenue from use of money & property	3,000	Debt service	75,760
Other revenue	5,000	Transfer to other funds	50,000
Transfer from General Fund	0	Contingency	0
TOTAL SOLID WASTE FUND	835,571	TOTAL SOLID WASTE FUND	835,571
ELECTRIC FUND		ELECTRIC FUND	
Use of Prior Year Reserves	-	Supervision & Engineering	1,448,188
Revenue from use of money & property	369,000	Power generation	168,200
Sale of electricity	18,995,000	Purchased Power	15,762,104
Power cost adjustment	800,000	Transmission & Distribution	1,062,408
Gross receipts tax	232,500	Meter Reading	50,074
Other non-revenue receipts	213,500	Right of Way Crew	235,159
Recoveries & Rebates	84,000	Other Expenses	1,200
		Debt Service	1,570,216
		Transfer to Other Funds	227,500
		Contingency	168,951
TOTAL ELECTRIC FUND	20,694,000	TOTAL ELECTRIC FUND	20,694,000
GENERAL CAPITAL PROJECTS FUND		GENERAL CAPITAL PROJECTS FUND	
Transfer from General Fund	443,050	Capital Outlay	443,050
TOTAL GENERAL CAP PROJ FUND	443,050	TOTAL GENERAL CAP PROJ FUND	443,050
SOLID WASTE CAPITAL PROJECTS FUND		SOLID WASTE CAPITAL PROJECTS FUND	
Transfer from Solid Waste Fund	50,000	Capital Outlay	50,000
TOTAL GENERAL CAP PROJ FUND	50,000	TOTAL GENERAL CAP PROJ FUND	50,000
ELECTRIC CAPITAL PROJECTS FUND		ELECTRIC CAPITAL PROJECTS FUND	
Transfer from Electric Fund	227,500	Capital Outlay	227,500
TOTAL ELECTRIC CAP PROJ FUND	227,500	TOTAL ELECTRIC CAP PROJ FUND	227,500

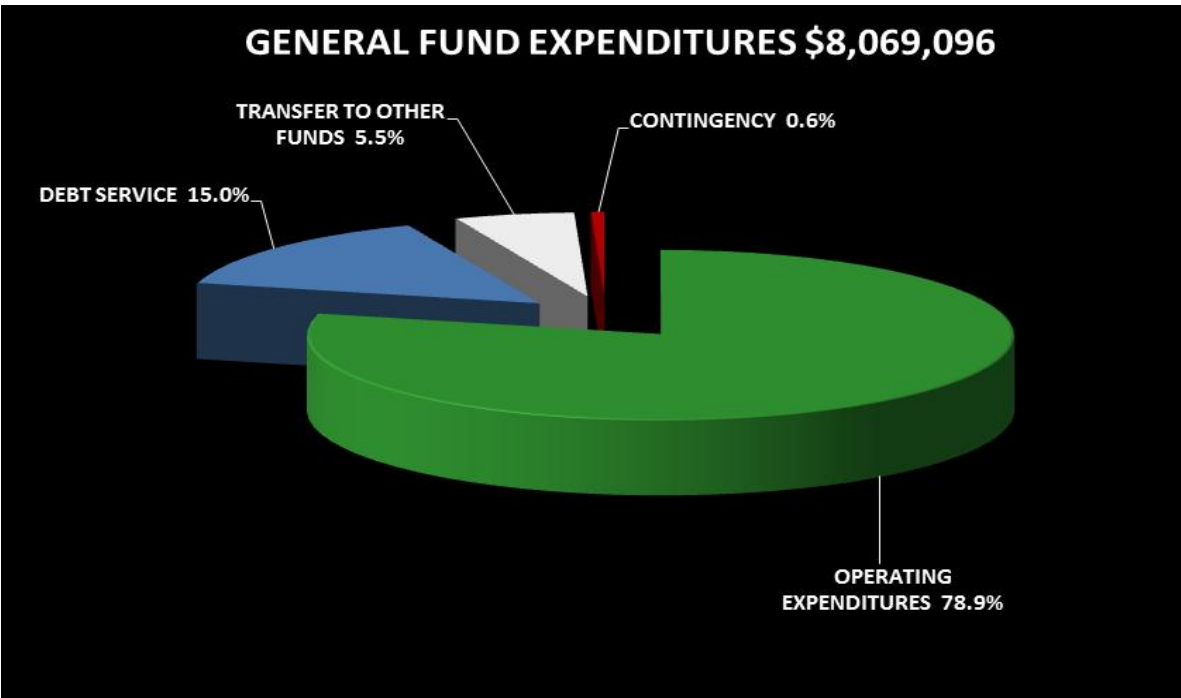
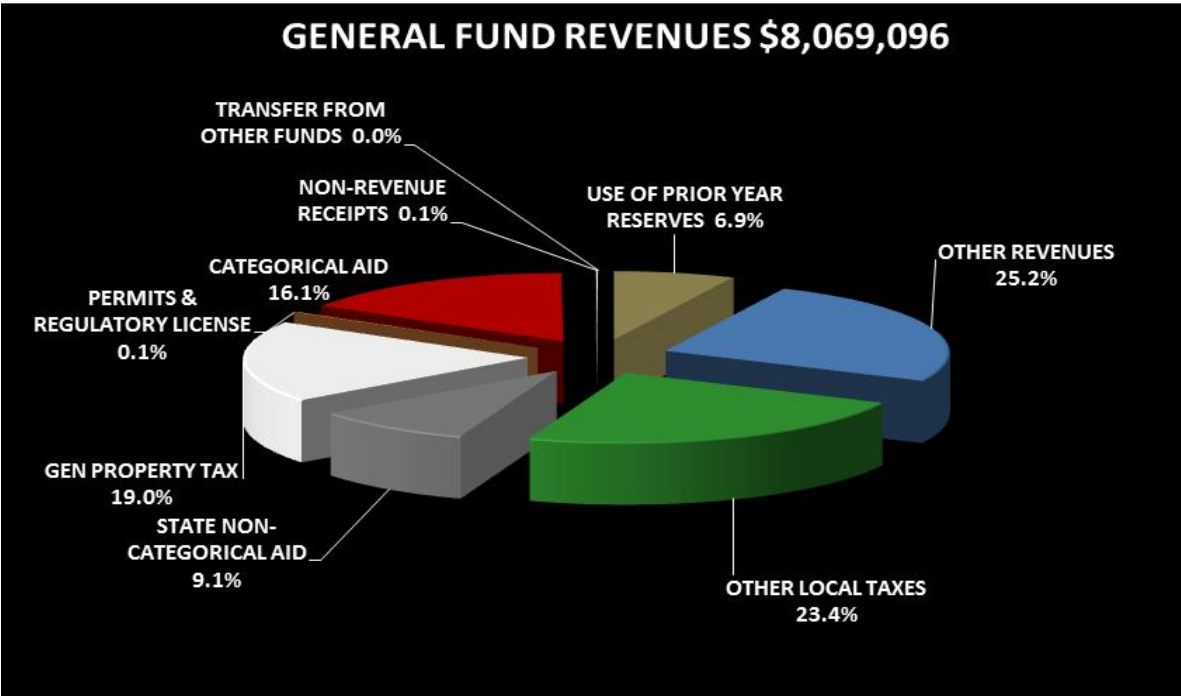
All Funds Graphs



GENERAL FUND BUDGET SUMMARY

REVENUE GENERAL FUND	FY 14-15	FY 15-16	% Change
USE OF PRIOR YEAR RESERVES	274,280	558,906	103.77%
GENERAL PROPERTY TAXES	1,448,776	1,536,663	6.07%
OTHER LOCAL TAX	1,780,660	1,885,030	5.86%
PERMITS & REGULATORY LICENSES	9,950	9,950	0.00%
FINES & FORFEITURES	80,900	82,400	1.85%
REVENUE FROM USE OF MONEY & PROPERTY	227,200	221,494	-2.51%
CHARGES FOR SERVICE	500	500	0.00%
MISCELLANEOUS REVENUE	834,600	1,591,911	90.74%
RECOVERED COST	134,616	135,604	0.73%
STATE NON-CATEGORICAL	699,848	733,238	4.77%
STATE CATEGORICAL AID	1,236,451	1,303,000	5.38%
FEDERAL CATEGORICAL AID	-	-	0.00%
NON-REVENUE RECEIPTS	10,000	10,400	4.00%
TOTAL	6,737,781	8,069,096	19.76%
TRANSFER FROM ELECTRIC FUND	1,300,000	-	-100.00%
TRANSFER FROM SOLID WASTE FUND	-	-	0.00%
TOTAL GENERAL FUND REVENUE	8,037,781	8,069,096	0.39%
EXPENDITURES GENERAL FUND	FY 14-15	FY 15-16	% Change
LEGISLATIVE	49,960	53,928	7.94%
GENERAL & FINANCIAL ADMINISTRATION	921,473	920,324	-0.12%
JUDICIAL ADMINISTRATION	4,200	4,200	0.00%
PUBLIC SAFETY	2,446,337	2,472,447	1.07%
PUBLIC WORKS	2,872,449	2,700,571	-5.98%
EDUCATION	60,000	20,000	-66.67%
PARKS, RECREATION & CULTURAL	37,603	36,103	-3.99%
COMMUNITY DEVELOPMENT	131,975	121,375	-8.03%
NON-DEPARTMENTAL	36,200	36,200	0.00%
DEBT SERVICE	330,739	1,210,898	266.12%
CONTINGENCY	275,883	50,000	-81.88%
TOTAL	7,166,819	7,626,046	6.41%
TRANSFER TO SOLID WASTE FUND	50,000	-	100.00%
TRANSFER TO WATER & SEWER FUND	266,463	-	100.00%
TRANSFER TO GENERAL CAPITAL PROJECTS FUND	554,499	443,050	-20.10%
TOTAL GENERAL FUND EXPENDITURES	8,037,781	8,069,096	0.39%
CONTINGENCY	-	-	0.00%
GENERAL FUND EXPENDITURES & CONTINGENCY	8,037,781	8,069,096	0.39%

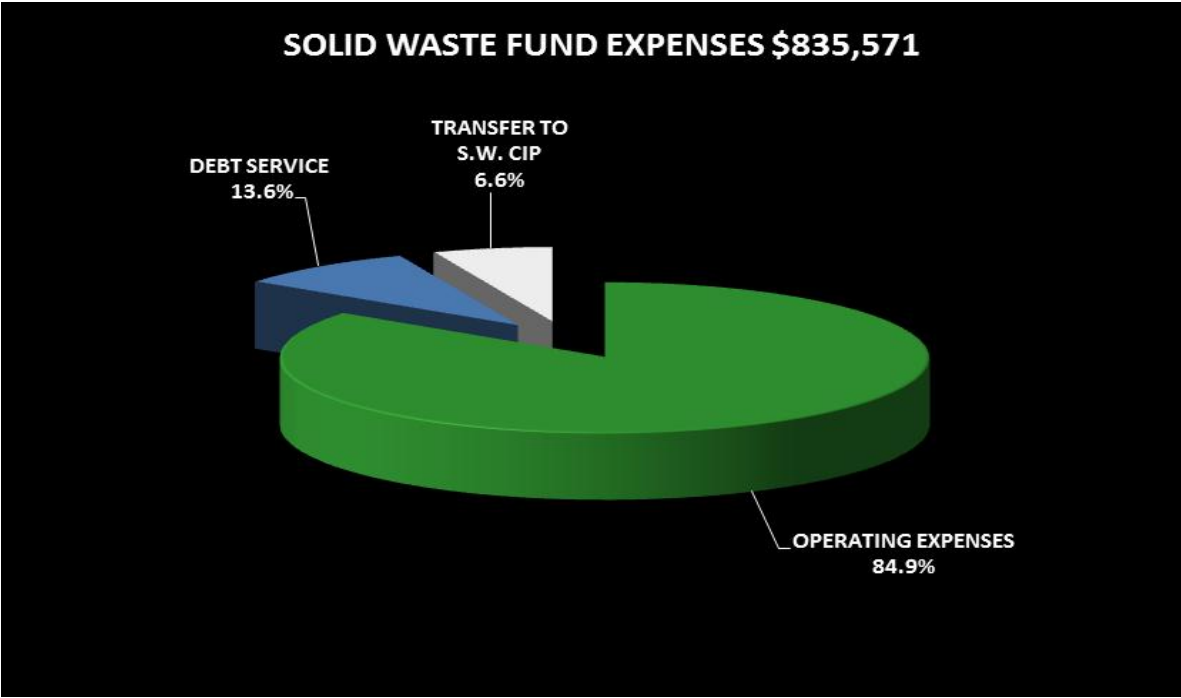
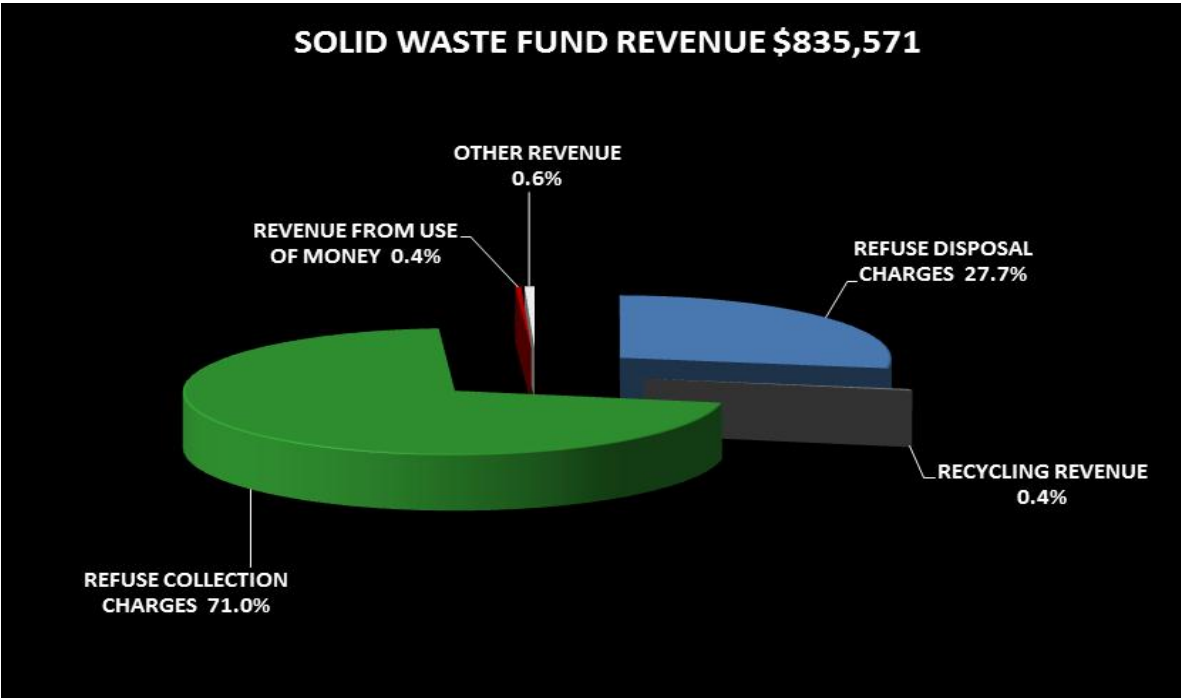
General Fund Graphs



SOLID WASTE FUND BUDGET SUMMARY

REVENUE SOLID WASTE FUND	FY 14-15	FY 15-16	% Change
REFUSE COLLECTION CHARGES	514,707	593,271	15.26%
REFUSE DISPOSAL CHARGES	231,300	231,300	0.00%
REDEMPTION OF RECYCLABLES	3,000	3,000	0.00%
REVENUE FROM USE OF MONEY	3,000	3,000	0.00%
OTHER REVENUE	5,000	5,000	0.00%
TRANSFER FROM GENERAL FUND	-	-	100.00%
TOTAL	757,007	835,571	10.38%
TOTAL SOLID WASTE FUND REVENUE	757,007	835,571	10.38%
EXPENSES SOLID WASTE FUND	FY 14-15	FY 15-16	% Change
GENERAL ADMINISTRATION	88,762	99,603	12.21%
REFUSE COLLECTION	215,549	188,602	-12.50%
REFUSE DISPOSAL	300,072	421,606	40.50%
DEBT SERVICE	102,624	75,760	-26.18%
CAPITAL OUTLAY	-	-	0.00%
TRANSFER TO SOLID WASTE CAP PROJ FUND	50,000	50,000	0.00%
TOTAL SOLID WASTE FUND EXPENSES	757,007	835,571	10.38%
CONTINGENCY	-	-	0.00%
SOLID WASTE FUND EXPENDITURES & CONTINGENCY	757,007	835,571	10.38%

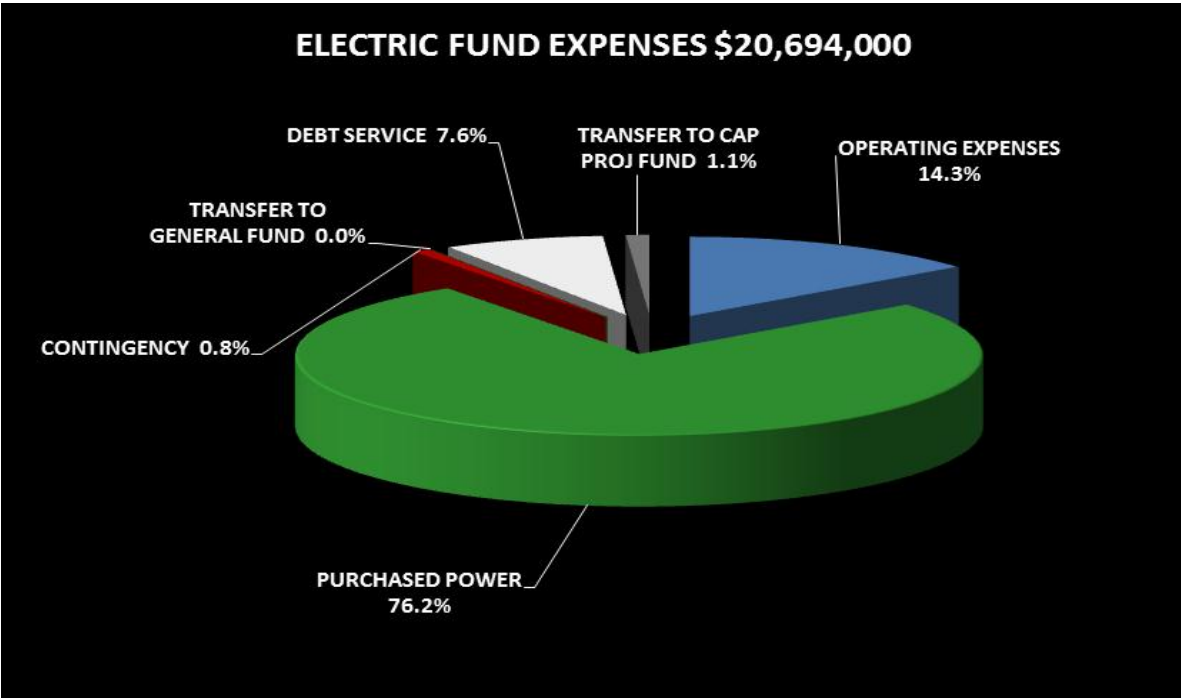
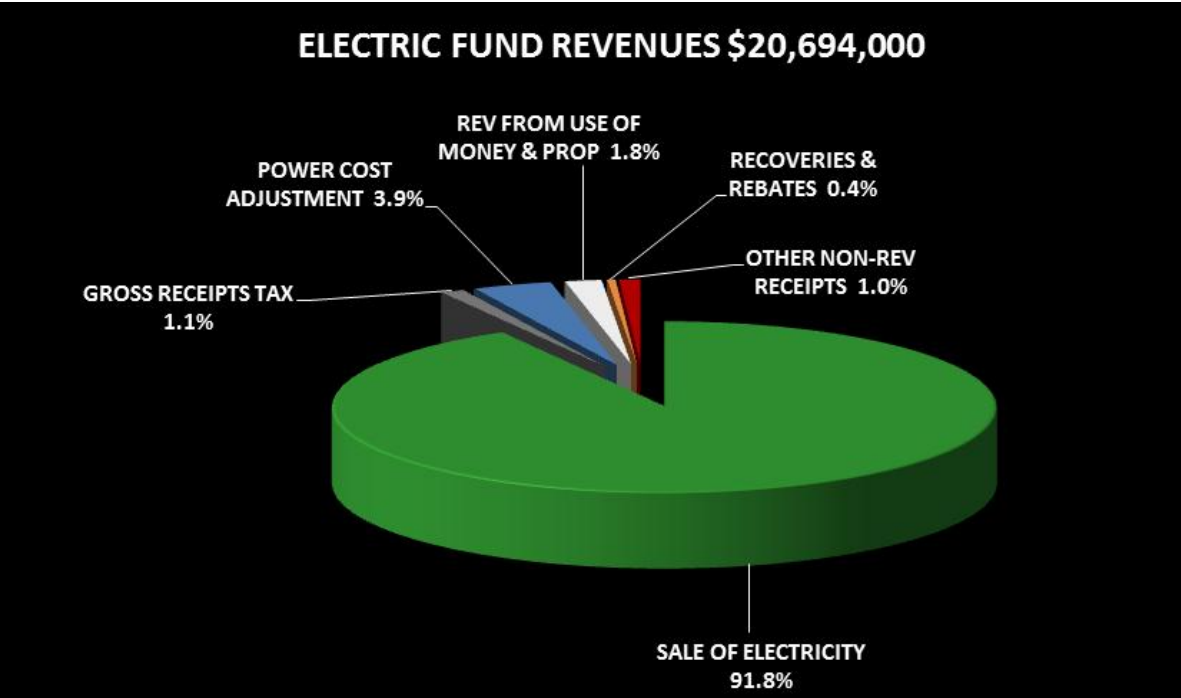
Solid Waste Fund Graphs



ELECTRIC FUND BUDGET SUMMARY

REVENUE ELECTRIC FUND	FY 14-15	FY 15-16	% Change
USE OF PRIOR YEAR RESERVES	-	-	0.00%
SALE OF ELECTRICITY	18,227,253	18,995,000	4.21%
POWER COST ADJUSTMENT	1,445,580	800,000	-44.66%
GROSS RECEIPTS TAX REVENUE	224,500	232,500	3.56%
REVENUE FROM USE OF MONEY & PROPERTY	323,434	369,000	14.09%
OTHER NON-REVENUE RECEIPTS	214,000	213,500	-0.23%
RECOVERIES & REBATES	-	84,000	0.00%
TOTAL ELECTRIC FUND REVENUE	20,434,767	20,694,000	1.27%
EXPENSES ELECTRIC FUND	FY 14-15	FY 15-16	% Change
SUPERVISION & ENGINEERING	1,492,498	1,448,188	-2.97%
POWER GENERATION	207,000	168,200	-18.74%
PURCHASED POWER	13,209,045	15,762,104	19.33%
TRANSMISSION & DISTRIBUTION	1,338,048	1,062,408	-20.60%
TRANSMISSION - SUBSTATIONS	50,000	-	-100.00%
METER READING	47,674	50,074	5.03%
RIGHT OF WAY CREW	290,292	235,159	-18.99%
DISTRIBUTION - TRANSFORMERS	-	-	0.00%
OTHER EXPENSES	1,500	1,200	-20.00%
DEBT SERVICE	1,600,910	1,570,216	-1.92%
TOTAL	18,236,967	20,297,549	11.30%
CONTINGENCY	150,000	168,951	0.00%
TRANSFER TO GENERAL FUND	1,300,000	-	-100.00%
TRANSFER TO ELECTRIC CAP PROJ FUND	747,800	227,500	-69.58%
TOTAL ELECTRIC FUND EXPENSES	20,434,767	20,694,000	1.27%

Electric Fund Graphs



GENERAL CAPITAL PROJECTS FUND BUDGET SUMMARY

REVENUE GENERAL CAP PROJ FUND	FY 14-15	FY 15-16	% Change
TRANSFER FROM GENERAL FUND	554,499	443,050	-20.10%
TOTAL GENERAL CAP PROJ FUND REVENUE	554,499	443,050	-20.10%
EXPENDITURES GENERAL CAP PROJ FUND	FY 14-15	FY 15-16	% Change
CAPITAL OUTLAY	554,499	443,050	-20.10%
TOTAL GENERAL CAP PROJ FUND EXPENDITURES	554,499	443,050	-20.10%
CONTINGENCY	-	-	0.00%
GENERAL CAP PROJ FUND EXPEND & CONTINGENCY	554,499	443,050	-20.10%

SOLID WASTE CAPITAL PROJECTS FUND BUDGET SUMMARY

REVENUE SOLID WASTE CAP PROJ FUND	FY 14-15	FY 15-16	% Change
TRANSFER FROM SOLID WASTE FUND	50,000	50,000	0.00%
TOTAL SOLID WASTE CAP PROJ FUND REVENUE	50,000	50,000	0.00%
EXPENDITURES SOLID WASTE CAP PROJ FUND	FY 14-15	FY 15-16	% Change
CAPITAL OUTLAY	50,000	50,000	0.00%
	-	-	
TOTAL SOLID WASTE CAP PROJ FUND EXPENDITURES	50,000	50,000	0.00%
CONTINGENCY	-	-	0.00%
SOLID WASTE CAP PROJ FUND EXPEND & CONTINGENCY	50,000	50,000	0.00%

ELECTRIC CAPITAL PROJECTS FUND BUDGET SUMMARY

REVENUE ELECTRIC CAP PROJ FUND	FY 14-15	FY 15-16	% Change
TRANSFER FROM ELECTRIC FUND	747,800	227,500	-69.58%
TOTAL ELECTRIC CAP PROJ FUND REVENUE	747,800	227,500	-69.58%
EXPENDITURES ELECTRIC CAP PROJ FUND	FY 14-15	FY 15-16	% Change
CAPITAL OUTLAY	747,800	227,500	-69.58%
	-	-	
TOTAL ELECTRIC CAP PROJ FUND EXPENDITURES	747,800	227,500	-69.58%
CONTINGENCY	-	-	0.00%
ELECTRIC CAP PROJ FUND EXPEND & CONTINGENCY	747,800	227,500	-69.58%

GENERAL FUND REVENUES

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
GENERAL FUND REVENUES					
10 - GENERAL FUND					
10.451103	TRANSFER IN - WATER & SEWER	-0	-7,203,818	-0	-0
Total for: GENERAL FUND		-0	-7,203,818	-0	-0
100011 - GEN GOVT - GENERAL REVENUE					
100011.411101	CURRENT RE TAXES	3,652,399	1,533,468	1,368,180	1,404,163
100011.411102	DELINQUENT RE TAXES	68,966	14,830	18,360	15,000
100011.411201	CURRENT PUBLIC SERV TAXES	84,124	15,354	22,400	23,500
100011.411301	CURRENT PP TAXES	1,131,962	1,134,347	25,329	62,350
100011.411302	DELINQUENT PP TAXES	9,177	-1,638	507	1,650
100011.411601	PENALTIES	46,776	28,841	10,000	20,000
100011.411602	INTEREST	11,943	11,214	4,000	10,000
100011.412101	LOCAL SALES & USE TAX	842,139	181,660	250,000	240,000
100011.412301	CONTRACTOR	476,128	17,820	10,000	15,000
100011.412402	BANK FRANCHSE TAX	197,930	205,982	197,930	205,982
100011.412502	MOPED DECAL FEES	24	12	50	50
100011.412701	RECORDATION TAXES	50,915	-0	-0	-0
100011.412801	CIGARETTE & TOBACCO TAX	136,620	322,181	256,680	291,871
100011.412901	MEALS TAX	680,651	1,080,127	1,014,000	1,080,127
100011.412902	LODGING TAX	58,582	50,097	52,000	52,000
100011.414104	DRUG ASSET FORFEITURE	1,170	-0	-0	-0
100011.415102	INTEREST ON INVESTMENTS	22,115	5,021	20,000	5,000
100011.415105	INTEREST ON CEMETERY A/C	-0	-0	10,000	20,000
100011.415106	INTEREST - REYNOLDS PARK FUND	-1,463	-61	2,000	1,294
100011.416904	PROCEEDS - SALE OF ASSETS	24,707	10,850	10,000	10,400
100011.418401	REVENUE SHARING AGREEMENT	407,669	86,873	-0	-0
100011.418404	VOLUNTARY SETTLEMENT AGREEMT	-0	821,050	750,000	750,000
100011.418405	PAYMENTS FROM BRWA	-0	758,031	-0	753,311
100011.418911	OTHER MISCELLANEOUS REVENUE	12,811	2,237	1,000	2,000
100011.418924	SET-OFF DEBT ADMIN FEE	6,285	6,808	6,000	6,000
100011.422103	ROLLING STOCK TAX	11,969	13,304	12,000	12,600
100011.422104	MOBILE HOME TITLING TAX	475	-0	-0	-0
100011.422106	INDIRECT COSTS - FICA	8,936	-0	-0	-0
100011.422109	COMMONWEALTH-CURRENT PP TAXES	280,647	280,647	280,647	280,647
100011.422111	AUTO RENTAL TAX	31,465	86,415	20,000	73,890
100011.422112	COMMUNICATION TAXES	144,247	102,417	143,500	105,400
Total for: GEN GOVT - GENERAL REVENUE		6,767,888	4,484,583	4,484,583	5,442,235

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
100012 - GEN GOVT - CHARGES FOR SERVICE					
100012.415201	RENTAL-GENERAL PROPERTY	2,310	120,000	120,000	120,000
100012.415202	RENTAL-RECREATIONAL FACILITIES	980	495	-0	-0
100012.415203	RENTAL - LEASED PROPERTY	73,507	75,660	75,200	75,200
Total for: GEN GOVT - CHARGES FOR SERVICE		76,797	196,155	195,200	195,200
100013 - GEN GOVT - OPER GRNTS & CONTR					
100013.423301	COMMISSIONER OF REVENUE	53,614	-0	-0	-0
100013.423401	TREASURER	62,869	-0	-0	-0
100013.423601	REGISTRAR/ELECTORAL BOARD	-0	25,162	-0	-0
Total for: GEN GOVT - OPER GRNTS & CONTR		116,483	25,162	-0	-0
100032 - PUB SAFETY - CHRNG FOR SERVICE					
100032.413101	ANIMAL LICENSES	4,582	4,170	5,200	5,200
100032.413305	TRANSFER FEES	174	-0	150	150
100032.413307	ZONING AND USE PERMITS	2,730	2,120	2,900	2,900
100032.413308	BUILDING PERMITS	3,602	-0	-0	-0
100032.413319	SIGN PERMITS	50	200	300	300
100032.413324	EROSION & SEDIMENT CONTROL	525	-0	-0	-0
100032.413327	SOLICITOR PERMITS	5	5	-0	-0
100032.413334	BUILDING PERMIT SURCHARGE	-93	-0	-0	-0
100032.413335	PLAT FEES	390	210	1,000	1,000
100032.413337	LOUDSPEAKER PERMITS	200	100	200	200
100032.413338	OTHER PERMITS	155	200	200	200
100032.414101	COURT FINES & FORFEITURES	74,871	69,799	68,500	70,000
100032.414102	PARKING FINES	10,994	9,981	12,400	12,400
100032.416302	POLICE-FINGERPRINTING FEES	575	670	500	500
100032.416403	EMS VEHICLE REGISTRATION	-0	5,284	-0	-0
Total for: PUB SAFETY - CHRNG FOR SERVICE		98,761	92,740	91,350	92,850
100033 - PUB SAFETY-OPER GRNTS & CONTR					
100033.422108	STATE AID - LAW ENFORCEMENT	232,373	243,700	243,701	243,701
100033.424052	REG CRASH TEAM GRANT 2012	12,713	-0	-0	-0
100033.424053	REG CRASH TEAM 2013	4,515	11,808	-0	-0
100033.424054	DMV GRANT 2013	11,364	3,348	-0	-0
100033.424057	DMV GRANT 2014	-0	3,793	-0	-0
100033.424190	EMERGENCY SERVICES	3,465	-0	-0	-0
100033.424191	ASSET FORFEITURE PROGRAM	-0	855	-0	-0
100033.424195	DMV-ANIMAL FRIENDLY PLATES	1	-0	-0	-0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
100033.424201	STATE AID - FIRE TRAINING	-0	687	-0	17,000
100033.424203	FIREFIGHTERS GRANT-FY 2012	68,875	-0	-0	-0
100033.424204	FEMA FIREFIGHTERS GRANT	-0	-0	-0	-0
100033.433152	DMV GRANT 2012	2,330	-0	-0	-0
100033.433157	BYRNE JAG 14-N1191LO13	-0	-0	-0	-0
100033.433158	DMV GRANT 2015 - ALCOHOL ENFOR	-0	-0	-0	-0
100033.433159	DMV GRANT 2015 - OCCUPANT PROT	-0	-0	-0	-0
100033.433160	DMV GRANT 2015 - SPEED ENFORCE	-0	-0	-0	-0
Total for: PUB SAFETY-OPER GRNTS & CONTR		335,636	264,192	243,701	260,701

100043 - PUB WORKS - OPER GRNTS & CONTR

100043.424301	STREET & HIGHWAY MAINTENANCE	1,200,133	1,246,014	1,235,451	1,303,000
100043.424303	VDOT REVENUE SHARING GRANT	10,588	5,753	-0	-0
Total for: PUB WORKS - OPER GRNTS & CONTR		1,210,721	1,251,767	1,235,451	1,303,000

100063 - EDUC - OPER GRNTS & CONTRIB

100063.424101	STATE SALES TAX RECEIPTS	633,286	-0	-0	-0
100063.424102	BASIC SCHOOL AID	2,246,057	-0	-0	-0
100063.424107	GIFTED AND TALENTED	24,446	-0	-0	-0
100063.424108	REMEDIAL EDUCATION	60,843	-0	-0	-0
100063.424112	SPECIAL EDUCATION - SOQ	299,875	-0	-0	-0
100063.424114	TEXTBOOK PAYMENTS	49,887	-0	-0	-0
100063.424117	VOCATIONAL - SOQ	37,250	-0	-0	-0
100063.424121	SOCIAL SECURITY - INSTRUCTION	139,549	-0	-0	-0
100063.424123	VRS - INSTRUCTIONAL	232,952	-0	-0	-0
100063.424125	GROUP LIFE INS - INSTRUCTIONAL	8,896	-0	-0	-0
100063.424130	REMEDIAL SUMMER SCHOOL	14,889	-0	-0	-0
100063.424165	INCENTIVE	1,903	-0	-0	-0
100063.424167	AT RISK	40,563	-0	-0	-0
100063.424169	K-3 PRIMARY CLASS SIZE	149,735	-0	-0	-0
100063.424170	AT RISK 4 YEAR OLDS	3,737	-0	-0	-0
100063.424172	EARLY READING INTERVENTION	12,866	-0	-0	-0
100063.424174	STANDARD OF LEARNING	8,781	-0	-0	-0
100063.424176	SOQ/RE PROP TAX RELIEF FUND	66,998	-0	-0	-0
100063.424177	ENGLISH AS A SECOND LANGUAGE	3,686	-0	-0	-0
100063.424180	VA PRESCHOOL INITIATIVE	130,299	-0	-0	-0
Total for: EDUC - OPER GRNTS & CONTRIB		4,166,498	-0	-0	-0

100064 - EDUC - CAP GRNTS & CONTRIB

100064.424173	SCHOOL CONSTRUCTION GRANT	1,129	-0	-0	-0
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		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Total for: EDUC - CAP GRNTS & CONTRIB		1,129	-0	-0	-0
100072 - PARKS - CHARGES FOR SERVICE					
100072.416210	RECREATION - ATHLETIC FEES	15,378	4,915	-0	-0
100072.418906 71400	SALE OF CEMETERY LOTS (30%)	4,188	6,804	5,500	7,500
100072.418912 71400	GRAVE/MONUMENT SERVICE CHARGE	84,851	63,531	67,100	67,100
Total for: PARKS - CHARGES FOR SERVICE		104,416	75,250	72,600	74,600
100083 - COMM DEV - OPER GRNTS & CONTR					
100083.418925	ARTS APPRECIATION GRANT	3,500	3,500	5,000	5,000
100083.424302	LITTER CONTROL	7,216	3,200	1,000	1,000
100083.424910	SAFETEA-LU GRANT	21,886	-0	-0	-0
100083.424912	DOWNTOWN IMPROVEMENT GRANT	-0	25,000	-0	-0
Total for: COMM DEV - OPER GRNTS & CONTR		32,602	31,700	6,000	6,000
100091 - NONDEPT - GENERAL REVENUE					
100091.419204	RECOVERIES & REBATES	8	1,437	1,000	1,000
100091.419206	RECOVERED COSTS-FIRE DEPT	134,604	134,604	133,616	134,604
100091.433155	DISASTER RECOVERY 2012	10,295	-0	-0	-0
100091.441499	PY RESERVES	-0	-0	274,280	558,906
100091.451101	TRANSFER IN - ELECTRIC	900,000	400,000	1,300,000	-0
100091.451103	TRANSFER IN - WATER & SEWER	-0	8,796,084	-0	-0
Total for: NONDEPT - GENERAL REVENUE		1,044,906	9,332,124	1,708,896	694,510
Total for: GENERAL FUND REVENUES		15,587,318	10,833,161	8,037,781	8,069,096

GENERAL FUND EXPENDITURES

ADMINISTRATION

MISSION

It is the mission of the Town of Bedford to provide the best place to live, work, and play.

DESCRIPTION

The Town Manager is appointed by Council to serve the town for an indefinite term. Selected primarily on the basis of executive and administrative qualifications, the Town Manager directs and supervises the administration of all departments, offices and agencies of the Town, except as otherwise provided in the Town's Charter. The Town Manager implements town policy as determined by the Mayor and Town Council. The Town Manager is charged with advising the Town Council with regard to the financial condition of the town, its future needs, and all matters related to its proper administration. The Town Manager must propose and submit an annual budget to the Town Council and, once it is approved, is responsible for its implementation.

GOALS

ECONOMIC GOAL 1: Support retention and expansion of existing industries, businesses and services.

- *Objective 1: Insure that economic incentives apply to existing industry as well as new industry.*
- *Objective 2: Provide employment opportunities commensurate with the education, skill level and abilities of residents.*
- *Objective 3: Encourage environmentally compatible, mixed-use and adaptive reuse of historic structures and facilities.*
- *Objective 4: Facilitate brownfield development of former industrial sites.*

ECONOMIC GOAL 2: Diversify the economic base by attracting sustainable industries, businesses and services, which improve the mix of jobs, goods and services available to meet the needs of Town residents.

- *Objective 1: In conjunction with Bedford County, Region 2000 and the State, actively recruit technology-based manufacturing and businesses using applied technology.*
- *Objective 2: Ensure that proposed business or industrial development is consistent with the future land use plan and preserves the quality of the environment.*
- *Objective 3: Encourage business and industry that is consistent with the Town's ability to provide necessary utilities and community facilities.*
- *Objective 4: Consistent with land use planning, encourage retail and office development in clustered rather than strip pattern within the Town and Revenue Sharing areas.*
- *Objective 5: Maximize allowed and compatible uses of land areas to reduce future land use conflicts. Objective 6: Encourage development of a highly trained, educated and motivated workforce within the Town.*
- *Objective 7: Encourage adaptive reuse of historic buildings and facilities.*

ECONOMIC GOAL 3: Protect and expand public and private investments in Centertown Bedford.

- *Objective 1: Maintain Centertown Bedford as the hub of community activity by encouraging the location of government, retail, financial and professional services as well as its use for cultural, recreational, and educational programs.*
- *Objective 2: Strengthen the retail vitality of the Centertown area by encouraging recruitment of new businesses and expansion of existing ones.*
- *Objective 3: Increase investment in Centertown by supporting economic incentives, diversity and residential growth.*
- *Objective 4: Support the efforts of Bedford Main Street to revitalize the Centertown area.*
- *Objective 5: Preserve the integrity of the commercial blocks in the historic district.*
- *Objective 6: Continue to implement improvements detailed in the Centertown Plan.*

ECONOMIC GOAL 4: Support economic growth and tourism by capitalizing on the National D-Day Memorial, other regional visitor destinations and on the unique location of Bedford.

- *Objective 1: Strengthen tourism promotion activities in conjunction with Bedford County, Region 2000 and the State.*
- *Objective 2: Encourage expansion of hospitality industry development that attracts and serves tourists and visitors.*
- *Objective 3: Protect the site and scenic vistas of the National D-Day Memorial from encroachment.*
- *Objective 4: Preserve the scenic and historic character of Bedford.*

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Town Council	28,014	27,104	35,482	39,454
Clerk of the Council	9,495	9,037	9,478	9,474
Other Legislative	992	940	5,000	5,000
Town Manager	115,379	146,915	146,144	151,630
Other Legal Services	0	37,089	60,000	40,000
Town Attorney	343,602	83,805	92,139	92,628
Personnel	46,044	43,517	55,600	48,900
Independent Auditor	40,803	43,000	39,600	40,990
Commissioner of the Revenue	158,652	408	0	0
Board of Assessors	1,326	0	0	0
ADMINISTRATION TOTAL	744,307	391,815	443,443	428,076

SERVICES

Town Admin - Town Council	The Town of Bedford operates with a council/manager form of government. Under this form of government, the elected governing body is responsible for establishing policy, passing ordinances, voting appropriations, and developing an overall vision for the town. The Council appoints a professional town manager to oversee the daily operations of the Town government and implement the policies they establish. The Town Manager is apolitical, and the Council represents the citizens. The Bedford Town Council is composed of elected members from whom a mayor and vice-mayor are selected. There are seven members of the Town Council, each elected for a four-year term.
Town Admin - Town Council Clerk	Provides for a Clerk to do Town Council duties. Program is responsible for agenda preparation, minutes' preparation, Council and Commissions oversight, advertising of public notices and record keeping for the Bedford Joint Economic Development Authority.
Town Admin - Town Manager's Office	Provides oversight for all town departments and operations, liaison with community agencies and other local government jurisdictions, serving on regional boards and commissions, supervision for executive level functions of strategic planning/performance management and community relations. Provides support to the Town Council provided by senior Town administrators including preparation for and participation in Council meetings and research and analysis of Council initiatives.
Town Admin - Economic Development	Directs the Town's public information and education program, manages special events; produces all town publications including educational, advertising and marketing materials; manages media relations. Manages citizen participation in town government activities and supports community partnerships to ensure meaningful public engagement in planning and policy development including master planning.
Town Admin - Town Attorney/Legal Services	Provides professional and timely legal representation and advice to the Town Council, the Planning Commission, the Town Manager, Town Departments, Town employees, and various boards and commissions. Majority of time and resources address legal review and/or preparation of Council agenda items; civil rights and personnel issues and disputes; risk management; zoning and land use matters; contract preparation, review and disputes; municipal finance; environmental law; legislative services; property acquisition; ordinance drafting; in-house publication and maintenance of the Town Municipal Code; local government taxation; code enforcement; and litigation.

Town Admin - Community Development	Provides for the management and administrative support for all of the Community Development department's operation. Ensures department processes, policies, and procedures are current, coordinated, and effective for both staff and the general public. Provides for the maintenance of the Comprehensive Plan, including master plans and amendments to the Comprehensive Plan. Provides for the administration of the Building Regulations Ordinance, including permitting, fees, inspections, violations, and Certificates of Occupancy. Provides for the administration of the Zoning Ordinance, including appeals and variances, zoning inspections, zoning enforcement, proffer management, business clearances, building permit support, sign permits, temporary event permits, development right determinations, and for interpretations of the zoning ordinance. Provides for the review of all development applications as required by the Wastewater and Water, Subdivision, Water Protection, and Zoning Ordinances. This includes all subdivisions, site plans, re-zonings, special use permits, Certificates of Appropriateness, erosion and sediment control permits, storm-water management, subdivision and site bonds and inspections, groundwater assessments, and waivers or modifications of ordinance requirements.
Town Admin - Human Resources/Personnel	Ensures compliance with federal, state and county employment regulations and provides training on workplace safety. Manages opportunities for cost containment to include workers compensation, unemployment insurance and wellness. Provides for an employee wellness program for County employees.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
GENERAL FUND EXPENDITURES					
10011110 - TOWN COUNCIL					
10011110.511000	COMPENSATION	22,500	22,500	29,000	29,000
10011110.521000	FICA	1,722	1,722	2,218	2,218
10011110.527000	WORKER'S COMPENSATION	41	36	64	36
10011110.552100	POSTAGE	54	48	200	200
10011110.555000	TRAINING EXPENSE	0	0	500	500
10011110.560143	MISCELLANEOUS EXPENSE	3,698	2,799	3,500	7,500
Total for: TOWN COUNCIL		28,014	27,104	35,482	39,454
10011120 - CLERK OF COUNCIL					
10011120.511000	COMPENSATION	8,514	8,314	8,314	8,314
10011120.521000	FICA	651	636	636	636
10011120.527000	WORKER'S COMPENSATION	20	14	18	14
10011120.560010	OFFICE SUPPLIES	310	73	360	360
10011120.560140	COMPUTER SUPPLIES	0	0	150	150
Total for: CLERK OF COUNCIL		9,495	9,037	9,478	9,474
10011130 - OTHER LEGISLATIVE					
10011130.531315	CODIFICATION OF ORDINANCE	992	940	5,000	5,000
Total for: OTHER LEGISLATIVE		992	940	5,000	5,000
10011211 - TOWN MANAGER					
10011211.511000	COMPENSATION	77,935	97,866	99,650	101,296
10011211.521000	FICA	5,717	7,278	7,623	7,749
10011211.522100	VRS - RETIREMENT	13,283	15,702	15,227	17,980
10011211.522150	VRS - LIFE INSURANCE	885	1,156	1,186	1,205
10011211.523000	HOSPITAL INSURANCE	8,311	10,219	10,559	11,063
10011211.527000	WORKER'S COMPENSATION	147	157	219	157
10011211.528700	SUPPLEMENTAL RETIRE - ICMA	720	1,096	1,080	1,080
10011211.533112	REPAIRS/MAINT - OFFICE EQUIP	0	0	100	100
10011211.552100	POSTAGE	151	278	300	300
10011211.552300	COMMUNICATIONS	996	1,301	2,100	2,100
10011211.555000	TRAINING EXPENSE	1,442	1,794	1,500	2,000
10011211.558100	DUES & ASSOC MEMBERSHIPS	1,726	846	1,700	1,700
10011211.560010	OFFICE SUPPLIES	734	1,345	800	800
10011211.560080	GASOLINE & OIL	1,620	1,461	1,300	1,300
10011211.560093	VEHICLE SUPPLIES & PARTS	113	3,813	700	700

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011211.560120	BOOKS & PUBLICATIONS	937	918	1,100	1,100
10011211.560140	COMPUTER SUPPLIES	269	238	500	500
10011211.560143	MISCELLANEOUS EXPENSE	391	1,445	500	500
Total for: TOWN MANAGER		115,379	146,915	146,144	151,630

10011220 - OTHER LEGAL SERVICES

10011220.531500	LEGAL SERVICES	0	37,089	60,000	40,000
Total for: OTHER LEGAL SERVICES		0	37,089	60,000	40,000

10011221 - TOWN ATTORNEY

10011221.511000	COMPENSATION	32,827	32,627	32,627	32,627
10011221.521000	FICA	2,405	2,531	2,496	2,496
10011221.523000	HOSPITAL INSURANCE	4,848	4,991	5,364	5,868
10011221.527000	WORKER'S COMPENSATION	41	37	52	37
10011221.531500	LEGAL SERVICES	238,517	1,285	0	0
10011221.531502	SPECIAL FEES	64,368	41,507	50,000	50,000
10011221.555000	TRAINING EXPENSE	0	826	500	500
10011221.558100	DUES & ASSOC MEMBERSHIPS	0	0	500	500
10011221.560120	BOOKS & PUBLICATIONS	595	0	600	600
Total for: TOWN ATTORNEY		343,602	83,805	92,139	92,628

10011222 - PERSONNEL

10011222.528400	EMPLOYEE RECOGNITION	790	1,780	900	1,200
10011222.528500	HEPATITIS B VACCINATIONS	0	0	500	500
10011222.531100	MEDICAL EXAMINATIONS	5,078	3,029	4,500	4,500
10011222.531300	INSURANCE CONSULTING	1,328	1,192	1,500	1,500
10011222.531304	CREDIT REPORT/CRIMINAL REPORT	202	298	400	400
10011222.531308	WELLNESS PROGRAM	29,050	32,507	40,000	33,000
10011222.531404	PROFESSIONAL SERVICES	1,831	807	1,300	2,000
10011222.531500	LEGAL SERVICES	2,798	414	4,000	2,300
10011222.536000	ADVERTISING	4,938	3,043	2,500	3,500
10011222.560010	OFFICE SUPPLIES	28	448	0	0
Total for: PERSONNEL		46,044	43,517	55,600	48,900

10011224 - INDEPENDENT AUDITOR

10011224.531200	AUDITING SERVICES	40,803	43,000	39,600	40,990
Total for: INDEPENDENT AUDITOR		40,803	43,000	39,600	40,990

10011231 - COMMISSIONER OF THE REVENUE

10011231.511000	COMPENSATION	97,808	-91	0	0
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		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011231.513000	COMPENSATION - PART TIME	16,972	-37	0	0
10011231.514000	COMPENSATION - TEMPORARY	725	0	0	0
10011231.521000	FICA	7,779	128	0	0
10011231.522100	VRS - RETIREMENT	15,681	-171	0	0
10011231.522150	VRS - LIFE INSURANCE	1,029	-3	0	0
10011231.523000	HOSPITAL INSURANCE	9,292	0	0	0
10011231.527000	WORKER'S COMPENSATION	203	0	0	0
10011231.531250	DATA PROCESSING SERVICES	1,809	0	0	0
10011231.533112	REPAIRS/MAINT - OFFICE EQUIP	2,948	0	0	0
10011231.552100	POSTAGE	1,073	0	0	0
10011231.552300	COMMUNICATIONS	1,020	81	0	0
10011231.555000	TRAINING EXPENSE	956	501	0	0
10011231.558100	DUES & ASSOC MEMBERSHIPS	80	0	0	0
10011231.560010	OFFICE SUPPLIES	427	0	0	0
10011231.560140	COMPUTER SUPPLIES	849	0	0	0
Total for: COMMISSIONER OF THE REVENUE		158,652	408	0	0

10011232 - BOARD OF ASSESSORS

10011232.531700	REASSESSMENT EXPENSE	1,326	0	0	0
Total for: BOARD OF ASSESSORS		1,326	0	0	0

FINANCE

MISSION

It is the mission of the Department of Finance to provide fiduciary responsibility to the citizens and taxpayers of the Town of Bedford to ensure that financial resources are collected, safe-guarded, maximized and dispersed in a fiscally judicious manner. As employees of the Town we provide optimal financial services to a wide range of constituents in a transparent and professional way that meets the expectations of those we serve while adhering to all current accounting and management standards.

DESCRIPTION

The function of this division is to administer the financial operations of the Town of Bedford by overseeing Budget Administration, Financial Accounting Processes, Treasury/Collector, Payroll Administration, Revenue Management, Utility Services, Debt Management, Risk Management, Procurement & Purchasing Services, and Financial Reporting. Compliance monitoring is done in all financial areas to conform Town operations to existing Federal, State, and local rules and regulations. It is the responsibility of the division to promote the fiscal soundness of the community so that its social, public safety, infrastructure and overall quality of life will be maintained at the high standard required and desired by its residents.

GOALS

1. Coordinate with the Town's auditors on audit schedules in an effort to expedite the audit process and reduce the time and expense needed to complete the Comprehensive Annual Financial Report.
2. To address auditors suggestions stemming from the previous fiscal year audit:
 - a. *Objective: Ensure compliance with separation of duties by implementing a mechanism of effective internal controls with an adequate division of responsibilities to diminish the potential for errors.*
 - b. *Objective: To work with the vendor of its Financial Management System to create a standardized protocol and reporting function for reconciliations of all significant assets and liability accounts.*
 - c. *Objective: To reduce the number of adjusting journal entries that must be made during the audit process.*
3. Be proactive by providing in advance accurate and timely financial reporting that complies with laws governing municipalities accounting and regulatory practices.
 - a. *Objective: Complete the monthly financial report for submission to Town Council Finance Committee no later than 10 business days after month-end close.*
 - b. *Objective: Improve the budget document so as to provide more meaningful information regarding department's mission and goals.*

4. Cross-train department staff to provide assistance, back-up coverage and enhanced customer service in all daily operations. Target key processes to automate in an effort to eliminate manual work.
5. Monitor enhancements to MUNIS financial package to utilize full capabilities of features so that tasks and processes result in improved efficiencies and cost savings.
6. Work to migrate fixed assets from spreadsheets into the current financial management system.

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Treasurer/Collector	238,428	174,745	192,271	191,722
Finance Department	137,939	170,378	165,529	173,918
Other Gen & Financial Admin	10,928	10,095	10,735	10,735
TOTAL FINANCE	387,295	355,218	368,535	376,375

SERVICES

Budget Administration	The primary responsibility of the Budget Administration division is the development and management of the Town Budget, Capital Improvement Program, and the Five Year Plan. This division works with all other Town department's financial management personnel to produce the Fiscal Year Budget and all other required Federal/State budgetary reporting.
Financial Accounting Processes	Responsible for all accounts payable and accounts receivable processes for all Town Departments and Enterprise Funds. Provides for the maintenance of all official financial records. Responsible for compiling and filing all official reports pertaining to GAAP, GASB, FASB, State and Federal reporting requirements. Facilitates all recording and reporting of financial activity in current financial software package. Oversees financial interactions made by Town Departments and Enterprise Funds including issuance of general obligation debt, agency contributions, and grant assistance.
Treasury/Collector	The office of the Treasury/Collector is responsible for managing and directing the billing and collection of all real estate taxes, personal property taxes, motor vehicle excise taxes, solid waste charges, utility charges, electric charges, and the issuance of municipal lien certificates. The Treasurer also manages the Town's property which is in Tax Title or Foreclosure. Delinquent property is turned over to the Treasurer annually for nonpayment of taxes. The Collector facilitates a public auction or a disposition of foreclosed properties.

Payroll Administration	Responsible for the recording, processing, payments and administration of employee compensation for all Town Departments. Disburses all Federal, State, retirement and miscellaneous deductions & contributions for all staff. Responsible for all IRS reporting requirements and deadlines.
Revenue Management	Responsible for establishing revenue performance standards, tracking and reporting revenue, analyzing actual verses expected performance, and initiating corrective action on underperformance.
Utility Services	Responsible for the billing, processing, collection, service set-up/disconnect, data management, and customer service troubleshooting on all utility accounts.
Debt Management	Responsible for policy and practice related to the debt issuance process, debt payment oversight, management of debt portfolio, and adherence to debt issuance laws, restrictions and regulations.
Risk Management	Responsible to manage risk transfer by the acquisition of insurance -directly and indirectly via requirement of contract providers - related to worker safety, auto liability, property, general liability, compliance and regulatory liability.
Procurement & Purchasing Services	Responsible for the purchasing of all supplies, equipment and services required by all Town Departments, Enterprise Funds, and associated agencies. All purchases above \$5,000 are required by Town Code to follow the established Town Purchasing Policies. Facilitates the Sale of surplus property owned by the Town and Enterprise Funds. Maintains the Town's Fixed Asset System. Oversees Town credit card purchases and remittance.
Financial Reporting	Responsible for presenting financial statements that adhere to generally accepted accounting principles (GAAP) and to maintain continuity of information on operating performance and financial position on all local government and enterprise funds.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011241 - TREASURER					
10011241.511000	COMPENSATION	137,646	103,351	103,818	107,012
10011241.513000	COMPENSATION - PART TIME	13,703	-32	0	0
10011241.521000	FICA	10,959	7,245	7,942	8,186
10011241.522100	VRS - RETIREMENT	23,636	16,441	15,863	18,995
10011241.522150	VRS - LIFE INSURANCE	1,548	1,216	1,235	1,273
10011241.523000	HOSPITAL INSURANCE	15,479	12,550	13,410	14,670
10011241.527000	WORKER'S COMPENSATION	290	136	228	136
10011241.531250	DATA PROCESSING SERVICES	0	0	3,300	1,000
10011241.531704	COLLECTION AGENCY FEES	59	-142	0	100
10011241.533112	REPAIRS/MAINT - OFFICE EQUIP	0	0	3,000	2,500
10011241.536000	ADVERTISING	776	830	2,400	1,500
10011241.538137	DMV STOP FEES	240	-580	500	500
10011241.552100	POSTAGE	13,727	15,158	16,500	16,500
10011241.552300	COMMUNICATIONS	1,557	1,439	1,625	1,750
10011241.553600	SURETY BONDS	0	934	0	0
10011241.555000	TRAINING EXPENSE	3,660	1,976	2,000	2,000
10011241.558100	DUES & ASSOC MEMBERSHIPS	300	250	500	500
10011241.560010	OFFICE SUPPLIES	1,633	1,818	3,600	2,500
10011241.560140	COMPUTER SUPPLIES	5,372	3,200	6,750	6,000
10011241.560144	DOG TAGS	450	745	600	600
10011241.560146	CIGARETTE STAMPS	7,394	8,208	9,000	6,000
Total for: TREASURER		238,428	174,745	192,271	191,722
10011242 - FINANCE DEPARTMENT					
10011242.511000	COMPENSATION	71,114	89,021	74,879	75,627
10011242.521000	FICA	4,131	5,029	5,728	5,785
10011242.522100	VRS - RETIREMENT	7,961	9,385	10,420	12,911
10011242.522150	VRS - LIFE INSURANCE	537	784	891	900
10011242.523000	HOSPITAL INSURANCE	3,769	4,566	5,096	8,215
10011242.523100	HOSPITAL - RETIRED EMPLOYEES	0	-520	0	0
10011242.527000	WORKER'S COMPENSATION	81	152	165	152
10011242.531270	MISC ACCOUNTING SERVICES	5,637	10,210	14,000	14,000
10011242.531300	INSURANCE CONSULTING	11,528	9,799	15,500	15,500
10011242.531620	BOND TRUSTEE	580	590	300	300
10011242.533103	SOFTWARE/HARDWARE MAINT	15,614	24,495	15,600	19,978
10011242.533112	REPAIRS/MAINT - OFFICE EQUIP	0	0	400	400
10011242.535000	PRINTING AND BINDING	2,161	208	3,400	1,000
10011242.552100	POSTAGE	1,692	1,369	2,600	2,600

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011242.552300	COMMUNICATIONS	2,712	1,786	2,100	2,100
10011242.555000	TRAINING EXPENSE	1,552	2,559	3,300	3,300
10011242.558100	DUES & ASSOC MEMBERSHIPS	594	1,020	650	650
10011242.560010	OFFICE SUPPLIES	3,054	5,453	4,500	4,500
10011242.560017	ACCT ANALYSIS FEES	2,197	1,946	2,000	2,000
10011242.560120	BOOKS & PUBLICATIONS	204	8	500	500
10011242.560140	COMPUTER SUPPLIES	528	0	0	0
10011242.560141	DATA PROCESSING SUPPLIES	2,293	2,517	3,500	3,500
Total for: FINANCE DEPARTMENT		137,939	170,378	165,529	173,918

10011260 - OTHER GEN & FINANCIAL ADMIN

10011260.536100	GENERAL TOWN ADVERTISING	10,928	5,905	5,500	5,500
10011260.556529	DUES-CENTRAL VA PLAN DISTRICT	0	0	1,045	1,045
10011260.556531	DUES-VA MUNICIPAL LEAGUE	0	4,190	4,190	4,190
Total for: OTHER GEN & FINANCIAL ADMIN		10,928	10,095	10,735	10,735

INFORMATION TECHNOLOGY

MISSION

To serve as core technical planning, implementation, and support for all Town departments.

DESCRIPTION

Team of 2 carrying five primary roles: Technician, Software Support, Network and Systems Engineering, Database Administration, and Project Manager

GOALS

1. To support existing Town infrastructure and employees.
2. To upgrade existing infrastructure to increase efficiency across the enterprise.
3. To train Town staff to use and improve existing and future technical tools.
4. To leverage technology and seek out new avenues to increase revenue, decrease costs, and provide better citizen service.

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Information Technology	105,947	122,593	159,455	169,801
TOTAL I.T.	105,947	122,593	159,455	169,801

SERVICES

Financial Services Support	This is a large program that encompasses support for Finance & Collections as well as all departments' interaction with those two. It includes management, configuration, control and upgrade of the primary financial package (Munis) as well as the utility billing package (PUBS), a variety of printing needs (bills, receipts, reports), report generation, end-user training and support, contract management, vendor interaction, payroll, file and database management and backup, and ultimately compliance with a variety of Federal & State laws.
PC Maintenance	This program represents the management and maintenance of all user desktop and laptop computers except for MDT's. This requires upgrading components, repairing or replacing broken hardware and peripherals (mice, video boards, hard drives, etc.), monitoring overall PC health and creating the replacement

	schedule as a result of that.
PC Replacement	We replace roughly 25% of our desktop PC's every year. We build each new PC from a standard build up to whatever the end user needs. This program also includes replacing major pieces of other hardware (printers, monitors, etc.) This keeps our workstations up-to-date, efficient, and in-line with modern software.
Core Server Maintenance	Servers need constant operating system, peripheral, network and security updates during their lives and periodic hardware replacement or upgrade. This program encompasses all of those plus major software upgrades so that they are up to date for whatever their particular job is.
Core Server Replacement	Like PC's, servers must be replaced periodically. This program involves purchasing, provisioning, physically building, networking and setting up from bare metal purpose-driven high-performance machines to serve the Town's data requirements.
Cell Phone Management	This program provides mobile telephone service to Town employees. It involves provisioning the phones, negotiating the contract, reviewing vendors, programming the phones, education of end users, inventory of phones and peripherals, purchasing of peripherals and new phones, vendor management, and troubleshooting/repair of damaged phones. We also review and audit the cell phone bill.
Phone System Management	We manage the entire PBX (Private Business eXchange) for the Town government, including hardware, programming, maintenance, connections, contracts, voicemail, transmission and configuration and deployment of handsets. This involves managing contracts with phone system vendors, phone companies, and the Commonwealth. We program the core hardware and the phones themselves and manage the "switchboard", provision and maintain voicemail, develop all of the call routing patterns, deploy new features, manage extensions and all rules associated with them, work with line contractors to maintain the physical phone network, keep inventory, purchase new equipment as needed and upgrade the system when required. We also review and audit the phone bills from our primary and secondary carriers and maintain the POTS (Plain Old Telephone Service) lines (i.e., copper) and their associated devices.
Radio Programming & Management	Program, configure, and manage inventory of radios for departments other than the PD (who do their own). Coordinate with department heads and end users to program and deploy radios and radio updates.

Core Office Software Management	Every employee with a PC has a core suite of software for everyday productivity. This includes the MS Office suite as well as web browsers, plug-ins for video and audio, PDF software, printer configuration, etc. The purpose of this program is to deploy, update, and support this core suite of applications and help end-users with problems as time goes by.
Departmental Software Management	Each department has unique pieces of software to accomplish their core missions. This program involves learning each piece of software; installing, managing and upgrading that software; and developing and utilizing a support relationship with the software's manufacturer. Examples include Paperport, LiNX, RMS and GLINK in the PD; Itron MVRs, MARC, and meter management in the Electric Dept; Phoenix (gas pump software), All-Data and ShopDirector in Public Works; CIMS and eCIMS for the Cemeteries; Paradigm for Finance and the Landfill. This is not a comprehensive list; we manage over 60 separate software packages in the enterprise.
GIS Mapping & Management	Starting this year, this program is a cooperative endeavor with the County. Our responsibility is to coordinate with them, help manage hardware, help manage the software vendor relationships, manage upgrade and deployment projects in coordination with County IT, and provide and quality check Town data for the system. We also pay for a portion of the software and hardware. This is a citizen-facing as well as internal program.
User Training	We help train and coordinate training for users on hardware and software. This includes working with vendors' trainers, setting schedules, gathering materials, etc. and is done on both an individual and group basis.
H2U/Clinic Management	Work with nurse practitioner and clinic service for employee health benefits. Assist with calendar, special programs, and billing for the project.
E911 Technical Support	This program coordinates with County IT, the e911 center, the Bedford County Sheriff's Department, and our Town PD to support a variety of hardware and software at the e911 center. Since they have no dedicated IT support, we and the County jointly help them out. This also involves part of managing the VPN, crime mapping, and the LiNX system.
Police Mobile Data Management/Support	In this program we support a police-specific set of PC's and their associated software. This involves setup and maintenance of the laptops themselves, set up and maintenance of their communications software, records management system software, air cards, and VPN.
Local Business Video Surveillance Support	Our department gets called in to work with the police to retrieve video footage from a wide variety of camera software systems owned by our local businesses. We then assist the police in being able to review the material, and

	in getting it ready for the Commonwealth's Attorney.
Printing Support & Management	In this program we support all enterprise-wide printing needs. This includes procurement, deployment, maintenance, configuration and end-user assistance for all printers, from the big multifunction Xerox machines to the receipt printers in the Treasurer's department.
Town Web Site	Managing all aspects of our Town web site is one of our public-facing programs. This tool is used to create our electronic government presence, inform the public of specific events as well as provide general information about our government, our town, and economic development opportunities. In practice it involves designing, coding, and updating the site, interaction with all departments and citizens, and maintaining the physical infrastructure for the site.
Other Town Public Information Tools	As a separate program, we provide information to the citizens in a variety of formats other than just the web site. Facebook, our public information channel (Channel 12), and occasional presentation projects for the citizens, council, business leaders, etc. We also assist the PD with their public notification and alert system and their newsletters.
Audio/Visual Support	In this program we procure, manage and set up a variety of audio-visual equipment for training, conferences, etc. for Town employees. We often assist in monitoring or connecting to on-line training and informational broadcasts. We also support video cameras and software for the PD and the FD, and sometimes create documentaries.
School Fiber Lease	We have a program where we lease dark fiber to the County School System through the local cable company. We manage the lease and any outages, as well as some on-site equipment that handles the interconnect.
E-Mail	In this program we provide electronic mail to all employees. This involves installation, maintenance and upgrade of the equipment, the software that runs the mail system, as well as the end-user experience. Not only does this provide email, but also calendaring, appointment management, contacts, and some file sharing.
Core Network Management & Security	This program is a very behind the scenes program but critical to the enterprise. This involves the network management servers, the active directory domain that allows file sharing and common folders, the backup routines that ensure file integrity, the core switching that creates our actual network, the firewalls that maintain our security and federal compliance, the enterprise anti-virus that keeps our servers and pc's healthy, the interconnections between our various buildings, the wireless networks, and the management of our

connections to the world. This program takes a significant amount of my time and requires an advanced IT skill set.

Enterprise Support

This program encompasses a wide variety of "help desk" tasks and service we provide to end users with day to day tasks, small reports, minor log-in issues, etc. The work tickets associated with this program are usually short and some we don't even bother opening a ticket on, but we can get 10 - 20 of these a day. This takes a lot of our time, but this "hand-holding" is critical to the end users' daily work and experience.

Cable Franchise Management

We are tasked with managing the local cable franchise agreement; this program is very citizen-facing. This involves dealing with citizen complaints and the cable company representatives on a weekly basis, understanding and enforcing the terms of the cable franchise agreement, coordination with Council, and re-negotiating the franchise agreement every 5 - 7 years.

Economic Development

As part of the Community Development Department, we get involved in various technical and non-technical economic development initiatives. This involves working with citizens, businesses, and the town government and occasionally contractors.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011261 - INFORMATION TECHNOLOGY					
10011261.511000	COMPENSATION	29,746	51,474	51,203	61,195
10011261.521000	FICA	2,169	3,788	3,917	4,681
10011261.522100	VRS - RETIREMENT	8,608	8,022	7,824	10,862
10011261.522150	VRS - LIFE INSURANCE	335	590	609	728
10011261.523000	HOSPITAL INSURANCE	3,200	4,841	5,364	5,868
10011261.527000	WORKER'S COMPENSATION	81	72	113	72
10011261.531404	PROFESSIONAL SERVICES	1,571	289	2,000	2,000
10011261.533103	SOFTWARE/HARDWARE MAINT	25,458	16,359	22,000	30,295
10011261.533109	REPAIRS/MAINTENANCE - VEHICLES	107	1,067	500	500
10011261.533122	PHONE MAINTENANCE	652	1,173	5,000	5,000
10011261.533130	FIBER MAINTENANCE	2,000	3,036	10,000	0
10011261.533202	WIRE MAINTENANCE	300	939	1,000	1,000
10011261.533204	NETWORK MAINTENANCE CONTRACT	5,350	5,246	5,200	5,200
10011261.552100	POSTAGE	14	30	200	200
10011261.552300	COMMUNICATIONS	3,006	1,955	3,050	3,050
10011261.554100	LEASE/RENTAL OF EQUIPMENT	21,297	19,373	21,000	19,500
10011261.555000	TRAINING EXPENSE	844	1,994	1,500	1,000
10011261.555002	TRAINING - TOWN WIDE	207	64	1,175	1,000
10011261.560010	OFFICE SUPPLIES	181	148	250	250
10011261.560070	NETWORK MAINTENANCE SUPPLIES	15	996	1,000	1,000
10011261.560080	GASOLINE & OIL	12	0	250	200
10011261.560110	UNIFORMS	0	264	200	200
10011261.560140	COMPUTER SUPPLIES	568	670	1,000	900
10011261.560141	DATA PROCESSING SUPPLIES	51	99	100	100
10011261.581700	COMPUTER REPLACEMENTS	174	104	0	0
10011261.581701	IT EQUIPMENT REPLACEMENT	0	0	15,000	15,000
Total for: INFORMATION TECHNOLOGY		105,947	122,593	159,455	169,801

PUBLIC SAFETY/JUDICIAL FUNCTIONAL AREA

POLICE DEPARTMENT

MISSION

The Town of Bedford Police Department works in open partnership with the citizens of Bedford to provide honest, fair and effective law enforcement services. Our constant objective is to protect life, property and liberty for all people in a fair and equitable manner.

DESCRIPTION

The Police Department coordinates public safety in the Town of Bedford. Through investigations, patrols, and community partnerships, the Police work to deter and prevent crime. The Police Department consists of twenty-four sworn police officers and three full time civilian support staff.

GOALS

Annual Goals

1. Create an environment free from fear of crime by utilizing crime prevention techniques, apprehending law violators and promoting motor vehicle safety.
2. Provide a highly motivated and competent workforce to deliver efficient police services to the citizens of the Town of Bedford.
3. Form partnerships with citizens to more effectively deter crime and enhance citizen confidence in the Police Department.
4. Ensure that the rights of all persons are protected regardless of sex, race, age, religion, national origin, handicapped status, or sexual orientation.

2014-15 Specific Goals

1. Continue work to obtain Certified Crime Prevention Community designation.
2. Complete Police Department facility security and work toward increasing safety for employees.
3. Use problem solving techniques to reduce calls for service at identified high call locations by 10%.
4. Upgrade old and worn equipment.
5. Use available facility space more efficiently and effectively.

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Commonwealth's Attorney	42,277	4,200	4,200	4,200
Police Department	1,808,529	1,963,573	2,032,766	1,977,678
County/Town Jail Operations	297,120	-13,192	500	500
Police Storage Facility	73,350	3,190	5,786	3,486
Dispatch & Communications	121,903	1,046	1,400	1,400
TOTAL PUBLIC SAFETY	2,343,179	1,958,817	2,044,652	1,987,264

SERVICES

COP Camp	One week camp for students aged 9 to 14. The camp provides a week of student/officer interaction with emphasis on gang resistance and drug resistance as well as information on how officers do their jobs.
Drug/Narcotic Crimes Investigations	Enforce codes and ordinances related to the abuse, possession and sales of illegal drugs and narcotics.
Parking Enforcement	Assist with safe and orderly flow of traffic. Minimize abuse of parking privileges to help ensure adequate parking for downtown merchants and shoppers.
Deer Control	Management of the Deer Population to improve highway safety and reduce property damage.
Special Events Programs	This includes community events sponsored by the Police Dept. such as bike rodeos, Special Olympics Torch Run, Child Safety Seat Checks, and National Night Out.
Career Enhancement	Program for retention and hiring of officers. Rewards officers for obtaining and using needed skills.
Traffic/DUI Enforcement	Enhanced patrol and traffic checks to reduce traffic crashes caused by speed and intoxicated drivers. Program also includes occupant protection activities.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10011310 - ELECTORAL BOARD					
10011310.511000	COMPENSATION	5,514	0	0	0
10011310.521000	FICA	422	0	0	0
10011310.533102	EQUIPMENT MAINTENANCE & REPAIR	2,500	0	0	0
10011310.552100	POSTAGE	411	23	0	0
10011310.552300	COMMUNICATIONS	364	46	0	0
10011310.555000	TRAINING EXPENSE	81	0	0	0
10011310.560012	ELECTION EXPENSE	11,235	0	0	0
10011310.560143	MISCELLANEOUS EXPENSE	43	152	0	0
Total for: ELECTORAL BOARD		20,570	221	0	0
10011320 - REGISTRAR					
10011320.511000	COMPENSATION	34,310	0	0	0
10011320.513000	COMPENSATION - PART TIME	13,998	-23	0	0
10011320.521000	FICA	3,722	23	0	0
10011320.522100	VRS - RETIREMENT	5,871	-64	0	0
10011320.522150	VRS - LIFE INSURANCE	370	-1	0	0
10011320.527000	WORKER'S COMPENSATION	61	0	0	0
10011320.555000	TRAINING EXPENSE	449	0	0	0
Total for: REGISTRAR		58,781	-65	0	0
10022110 - CIRCUIT COURT					
10022110.538113	SHARE OF CO CIRCUIT COURT	-11,053	0	0	0
Total for: CIRCUIT COURT		-11,053	0	0	0
10022120 - GENERAL DISTRICT COURT					
10022120.538115	SHARE OF GEN DISTRICT COURT	1,065	0	0	0
Total for: GENERAL DISTRICT COURT		1,065	0	0	0
10022130 - MAGISTRATES OFFICE					
10022130.538117	SHARE MAGISTRATE'S OFFICE	178	0	0	0
Total for: MAGISTRATES OFFICE		178	0	0	0
10022160 - JUVENILE/DOMESTIC RELATIONS CT					
10022160.538116	SHARE OF JUVENILE/DOM REL	1,174	0	0	0
Total for: JUVENILE/DOMESTIC RELATIONS CT		1,174	0	0	0
10022170 - CLERK OF THE CIRCUIT COURT					
10022170.538114	SHARE OF CO CIRCUIT CLERK	33,352	0	0	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Total for: CLERK OF THE CIRCUIT COURT		33,352	0	0	0
10022210 - COMMONWEALTH'S ATTORNEY					
10022210.531502	SPECIAL FEES	4,200	4,200	4,200	4,200
10022210.538112	SHARE OF COMM ATTORNEYS OFFICE	28,821	0	0	0
10022210.538133	SHARE-VICTIM WITNESS COORDINAT	9,256	0	0	0
Total for: COMMONWEALTH'S ATTORNEY		42,277	4,200	4,200	4,200
10032180 - SHERIFF					
10032180.538110	SHARE CO SHERIFF'S DEPT	340,675	0	0	0
Total for: SHERIFF		340,675	0	0	0
10033110 - POLICE DEPARTMENT					
10033110.511000	COMPENSATION	1,090,848	1,230,646	1,274,838	1,191,926
10033110.512000	COMPENSATION - OVERTIME	31,075	28,356	32,000	32,000
10033110.512100	COMPENSATION - SPECIAL EVENTS	6,297	7,287	8,400	8,000
10033110.513000	COMPENSATION - PART TIME	13,397	7,786	0	18,096
10033110.516000	COMPENSATION - COURT ATTEND	2,776	3,193	5,000	4,000
10033110.521000	FICA	86,106	94,334	100,998	92,567
10033110.522100	VRS - RETIREMENT	185,169	181,712	185,850	204,851
10033110.522150	VRS - LIFE INSURANCE	12,936	13,740	14,768	13,863
10033110.523000	HOSPITAL INSURANCE	95,978	105,476	123,372	129,096
10033110.523100	HOSPITAL - RETIRED EMPLOYEES	6,778	6,888	7,100	0
10033110.527000	WORKER'S COMPENSATION	35,573	30,217	43,055	35,055
10033110.528650	LINE OF DUTY ACT EXPENDITURE	5,750	5,750	6,864	8,232
10033110.531100	MEDICAL EXAMINATIONS	711	1,004	800	1,600
10033110.531101	CORONER'S FEES	140	20	250	250
10033110.531411	NOTIFICATION SYSTEM SERVICE	0	3,900	0	0
10033110.533103	SOFTWARE/HARDWARE MAINT	5,263	6,393	10,669	12,000
10033110.533104	ELECTRONIC EQUIPMENT MAINT	2,788	1,103	3,500	3,000
10033110.533110	AUTO REPAIR - O'SIDE GARAGE	6,540	1,633	7,000	6,000
10033110.533117	TRAINING FACILITY MAINTENANCE	5,541	10,128	13,000	12,000
10033110.533121	RADIO MAINTENANCE	0	0	1,000	0
10033110.551100	ELECTRIC	829	972	840	840
10033110.552100	POSTAGE	941	1,293	900	900
10033110.552300	COMMUNICATIONS	14,233	15,304	15,012	16,350
10033110.555000	TRAINING EXPENSE	24,728	28,934	32,000	32,000
10033110.557251	REG CRASH TEAM GRANT 2012	12,223	0	0	0
10033110.557252	DMV GRANT 2012	229	0	0	0
10033110.557255	REG CRASH TEAM 2013	4,869	6,204	0	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10033110.557256	DMV GRANT 2013	15,190	5,682	0	0
10033110.557258	BYRNE JAG 12-L1191LO11	3,446	730	0	0
10033110.557261	DMV GRANT 2014	0	5,314	0	0
10033110.557263	BYRNE JAG 13-M1191LO12	0	4,038	0	0
10033110.557264	BYRNE JAG 14-N1191LO13	0	0	0	0
10033110.557266	DMV GRANT 2015 - ALCOHOL ENFOR	0	0	0	0
10033110.557267	DMV GRANT 2015 - OCCUPANT PROT	0	0	0	0
10033110.557268	DMV GRANT 2015 - SPEED ENFORCE	0	0	0	0
10033110.558100	DUES & ASSOC MEMBERSHIPS	1,600	2,059	1,650	1,650
10033110.560010	OFFICE SUPPLIES	5,362	5,550	5,000	5,000
10033110.560080	GASOLINE & OIL	58,860	70,116	60,500	60,500
10033110.560091	TIRES & TUBES	3,742	5,578	8,500	8,500
10033110.560092	GARAGE MATERIALS & SUPPLIES	0	77	850	850
10033110.560093	VEHICLE SUPPLIES & PARTS	9,703	12,641	10,000	10,000
10033110.560100	INVESTIGATIVE FUND	2,737	6,300	6,000	6,000
10033110.560101	INVESTIGATOR EQUIPMENT	990	2,096	2,000	2,000
10033110.560103	ASSET FORFEITURE EXPEND	8,058	0	0	8,956
10033110.560105	DEER CONTROL PROGRAM	7,185	8,440	8,000	8,000
10033110.560106	CRIME PREVENTION WATCH	1,330	3,049	2,500	3,000
10033110.560110	UNIFORMS	23,074	23,724	24,000	24,000
10033110.560113	ASSET FORFEITURE - FEDERAL	0	0	0	47
10033110.560120	BOOKS & PUBLICATIONS	1,252	1,587	2,400	2,400
10033110.560148	BIKE SUPPLIES	241	703	750	750
10033110.560149	COP CAMP EXPENDITURES	9,570	9,545	9,600	9,600
10033110.560170	MATERIALS & SUPPLIES	4,469	4,071	3,800	3,800
Total for: POLICE DEPARTMENT		1,808,529	1,963,573	2,032,766	1,977,678

10033320 - COUNTY/TOWN JAIL OPERATIONS

10033320.538001	BOARD & CARE OF PRISONERS	0	0	500	500
10033320.570001	REGIONAL JAIL OPERATIONS	297,120	-13,192	0	0
Total for: COUNTY/TOWN JAIL OPERATIONS		297,120	-13,192	500	500

10033330 - PROBATION OFFICE

10033330.538111	SHARE JUVENILE COURT SRVC	7,467	0	0	0
10033330.538132	SHARE-JUVENILE SECURE DET CNTR	18,924	0	0	0
Total for: PROBATION OFFICE		26,391	0	0	0

10033510 - POLICE STORAGE FACILITY

10033510.511000	COMPENSATION	45,639	0	0	0
10033510.512000	COMPENSATION - OVERTIME	1,346	0	0	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10033510.521000	FICA	3,520	0	0	0
10033510.522100	VRS - RETIREMENT	7,838	0	0	0
10033510.522150	VRS - LIFE INSURANCE	516	0	0	0
10033510.523000	HOSPITAL INSURANCE	4,820	0	0	0
10033510.527000	WORKER'S COMPENSATION	1,525	0	0	0
10033510.533100	BUILDING & GROUNDS MAINTENANCE	0	99	3,300	1,000
10033510.538128	SHARE-CO ANIMAL SHELTER	5,379	0	0	0
10033510.551100	ELECTRIC	888	2,019	998	998
10033510.551300	WATER & SEWER	699	741	788	788
10033510.551450	REFUSE TIPPING FEE	75	21	100	100
10033510.560080	GASOLINE & OIL	184	52	0	0
10033510.560091	TIRES & TUBES	122	0	0	0
10033510.560170	MATERIALS & SUPPLIES	799	259	600	600
Total for: POLICE STORAGE FACILITY		73,350	3,190	5,786	3,486

10033560 - DISPATCH & COMMUNICATIONS

10033560.533105	REPAIRS - HELM STREET BUILDING	205	127	300	300
10033560.533121	RADIO MAINTENANCE	35,015	0	0	0
10033560.538000	COMMUNICATION CENTER OPERATION	85,302	0	0	0
10033560.551100	ELECTRIC	424	408	500	500
10033560.556539	BREMS	956	511	600	600
Total for: DISPATCH & COMMUNICATIONS		121,903	1,046	1,400	1,400

PUBLIC SAFETY/JUDICIAL FUNCTIONAL AREA

FIRE DEPARTMENT

MISSION

To preserve life and property through rapid emergency response, public education, organizational preparedness, and planning.

DESCRIPTION

The Fire Department's core services are fire suppression, rescue, emergency medical services, and risk reduction. Risk reduction is performed through fire prevention and public education at schools, daycares, preschools, and civic organizations. The department also offers fire extinguisher training to local businesses, health care facilities, and community organizations. Made available through state grants, the fire department offers free carbon monoxide and smoke detectors to town residents and free installation for the elderly and physically challenged. As part of continuing education and monthly training the department performs walk-through tours of local industry to familiarize firefighters with layouts and potential life-safety hazards. The Fire Department currently consists of forty-three volunteer firefighters. 85% of the current membership holds an EMS certification which allows the Fire Department to provide EMS through a first responder/non-transport program.

GOALS

- Evolve as an organization to continually meet the needs and expectations of our community, residents, and visitors. (Ongoing)
- Utilizing social media outlets and other recruitment and retention tools, improve methods to retain volunteers to continue the fire department's 125 year tradition of excellence while serving in a volunteer capacity. (Ongoing)
- Measure performance against established standards and adjust to meet or exceed those standards. (Ongoing)
- Develop a "Fire Department Strategic Plan". (New)
- Update fire station restroom to better accommodate sudden influx of female firefighters. (New)
- Secure FEMA Assistance to Firefighters Grant for cardiovascular and strength training equipment in order to implement a health and wellness program for firefighters. (New)
- Replace emergency generator at fire station to ensure un-interrupted service during power outages. (New)

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Emergency Services	1,769	972	0	0
Fire Department	236,483	249,424	220,985	249,835
Ambulance & Rescue Services	341	368	12,000	0
TOTAL FIRE & RESCUE	238,593	250,764	232,985	249,835

SERVICES

Fire & EMS Service Delivery	Provides fire protection, emergency medical services, rescue and mitigation of hazardous situations.
Public Education	Provides fire-related public education. Some examples are: evacuation planning, severe weather preparedness and special event planning.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10033180 - EMERGENCY SERVICES					
10033180.552300	COMMUNICATIONS	1,637	972	0	0
10033180.560170	MATERIALS & SUPPLIES	131	0	0	0
Total for: EMERGENCY SERVICES		1,769	972	0	0
10033210 - FIRE DEPARTMENT					
10033210.511000	COMPENSATION	23,454	24,962	28,274	28,758
10033210.521000	FICA	1,794	1,910	2,163	2,200
10033210.527000	WORKER'S COMPENSATION	2,897	2,523	3,500	6,777
10033210.528650	LINE OF DUTY ACT EXPENDITURE	4,320	4,320	4,208	5,460
10033210.531100	MEDICAL EXAMINATIONS	4,260	3,156	5,000	5,000
10033210.533100	BUILDING & GROUNDS MAINTENANCE	14,251	25,968	25,000	25,000
10033210.533109	REPAIRS/MAINTENANCE - VEHICLES	14,054	19,260	15,000	15,000
10033210.533116	FIRE HYDRANT MAINTENANCE	0	0	0	5,000
10033210.533128	AIR PACK MAINTENANCE	4,095	3,411	4,000	4,000
10033210.533129	PUMP TESTING	0	400	2,000	2,000
10033210.551100	ELECTRIC	14,115	15,355	14,595	14,595
10033210.551210	PROPANE FUEL	7,170	14,849	7,000	7,000
10033210.551300	WATER & SEWER	2,821	3,040	3,045	3,045
10033210.552300	COMMUNICATIONS	5,069	5,860	5,000	5,000
10033210.552301	RADIO COMMUNICATIONS	5,963	7,366	8,000	8,000
10033210.555000	TRAINING EXPENSE	4,021	1,902	3,000	7,000
10033210.556510	FIRE TRAINING CENTER	4,277	4,200	3,000	0
10033210.556534	DFP AID TO LOCALITIES	20,099	14,779	0	17,000
10033210.557254	FIREFIGHTERS GRANT - FY 2012	8,888	0	0	0
10033210.557265	FEMA FIREFIGHTERS GRANT	0	0	0	0
10033210.560045	EMS SUPPLIES	12,979	4,761	6,000	6,000
10033210.560076	SPECIAL OPERATIONS EQUIPMENT	1,668	3,658	2,500	2,500
10033210.560080	FUEL	18,860	17,391	20,000	20,000
10033210.560091	TIRES	3,611	5,594	3,000	3,000
10033210.560093	VEHICLE SUPPLIES & PARTS	10,760	13,122	10,000	10,000
10033210.560111	PERSONNEL EQUIPMENT	10,291	10,279	8,000	8,000
10033210.560112	TURN OUT GEAR	18,426	19,210	18,000	18,000
10033210.560120	BOOKS & PUBLICATIONS	126	144	500	500
10033210.560147	ISO EQUIPMENT	3,103	2,264	2,000	2,000
10033210.560160	FIRE PREVENTION	1,368	1,586	1,000	1,000
10033210.560170	MATERIALS & SUPPLIES	12,461	15,738	15,000	15,000
10033210.560192	HAND TOOL REPLACEMENT	233	917	1,000	1,500
10033210.560200	APPRECIATION DINNER	1,051	1,500	1,200	1,500

	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Total for: FIRE DEPARTMENT	236,483	249,424	220,985	249,835
10033230 - AMBULANCE & RESCUE SERVICES				
10033230.556509 CONTRIB-BEDFORD LIFESAVING CR	341	368	12,000	0
Total for: AMBULANCE & RESCUE SERVICES	341	368	12,000	0

PUBLIC WORKS

MISSION

It is the mission of the Public Works Department to provide the best customer service in the most efficient way to external and internal customers.

DESCRIPTION

The Public Works division is organized into six different operations:

- **Automotive Maintenance**
 - **Engineering**
 - **Grounds Maintenance**
- **Recycling**
 - **Refuse Collection**
 - **Street Maintenance**

Automotive Maintenance: The automotive maintenance operation performs routine maintenance, inspections and repairs to all town owned vehicles and equipment. Ranging from police cars, bulldozers, and trash trucks to lawnmowers and weed eaters.

Grounds Maintenance: The grounds maintenance operation is responsible for cutting grass and any landscaping for all town owned buildings and schools, cemeteries, parks, and various right-of-ways within the Town. They also setup decorations downtown for Memorial Day, Labor Day, Veterans Day and July 4th, in addition to the wonderful Christmas light display in Liberty Lake Park.

Recycling: The recycling operation is a residential recycling drop off center located at 856 Orange Street which allows Town residents access to conveniently recycle a full range of materials including paper, plastics, glass and cardboard. The recyclables are hauled to a recycling facility where they are processed.

Refuse Collection: The refuse collection operation is a curb side service that is responsible for collecting refuse from households and businesses and hauling the waste to the Town Landfill. This service is provided once per week. The Town of Bedford also offers special refuse collection services such as: Spring Cleanup Week, year round brush collection and bulk leaf collection in the fall.

Street Maintenance: The street maintenance operation is responsible for repairing pavement failures such as cracks and potholes, constructing and repairing storm sewers, and removing ice and snow from the roadways during winter storms.

Engineering: The Engineering Division's responsibilities include designing, implementing and inspecting public works projects such as roads, storm drainage systems, and sidewalks. This division also surveys public works project sites and prepares easements for public works projects, in addition; they also review site plans, and enforce property maintenance issues. The Department also assists with planning, economic development, the zoning department, and code compliance issues. This department reviews site plans and plat surveys, works with businesses looking to relocate or establish themselves in Bedford, works with the community to develop and update the Comprehensive Plan, administers the Land

Development Regulations and Zoning and enforces the Town Code as well as working with the County to enforce the Uniform Statewide Building Code (USBC).

GOALS

LAND USE GOAL 1: Encourage an orderly, efficient and environmentally appropriate land use pattern.

- *Objective 1: Promote balanced growth through land use planning that allows for a diversity of land uses.*
- *Objective 2: Ensure development that is compatible with adjacent land uses in terms of its design.*
- *Objective 3: Promote land use immediately outside Bedford Town limits that is compatible with adjacent land use in the Town.*
- *Objective 4: Ensure that future development is compatible with available transportation and community facilities.*
- *Objective 5: Enact design standards for streets and scenic vistas that preserve the Town's unique character and visual identity.*
- *Objective 6: Promote installation of sidewalks, curbs, gutters, and trees on all existing streets within Town limits.*

LAND USE GOAL 2: Maintain and strengthen the availability of land for future residential, commercial and industrial growth.

- *Objective 1: Expand the commercial and industrial base in the Town of Bedford.*
- *Objective 2: Promote residential land use of diverse densities to attract investment from all possible sectors of the free market.*
- *Objective 3: Maintain and develop community facilities that will meet the future needs of Bedford's citizens, both individual and corporate.*
- *Objective 4: Allow for expansion of existing residential, commercial and industrial uses.*

CONSERVATION GOAL 1: Make wise use of the Town's historic resources, including significant sites, buildings, structures and landscape features.

- *Objective 1: Enhance and make wise use of Bedford's historic character.*
- *Objective 2: Ensure a pattern of development that is consistent in its design with Bedford's historic district.*
- *Objective 3: Encourage private sector improvement of substandard and historically significant houses through increased use of public incentives.*
- *Objective 4: Encourage events and activities that celebrate the Town's heritage.*

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
General Administration	177,445	221,698	267,677	183,578
General Engineering	214,225	219,716	60,214	6,745

Highways, Streets & Bridges	1,050,676	914,053	356,607	467,008
VA Dept of Transportation (VDOT)	0	0	1,124,169	966,569
Snow & Ice Removal	21,234	30,177	9,900	12,900
Old Landfill Monitoring	94,535	102,505	105,000	130,621
General Properties	506,292	572,788	710,035	688,812
Maintenance of Municipal Bldg	122,943	137,743	126,855	127,905
Maintenance of Motor Vehicles	106,225	106,707	111,992	116,433
TOTAL PUBLIC WORKS	2,293,575	2,305,387	2,872,449	2,700,571

SERVICES

Paving/Milling	To overlay streets with asphalt which are failing and in need of repair. We receive VDOT maintenance funds for this program.
Bridge Inspections	Bridges and certain culverts are to be inspected annually for safety.
Guardrail, Curb and Gutter, Sidewalk Maintenance	Repair and replace damaged guardrail, curb and gutter, and sidewalk annually.
Storm Drainage Projects	Repair and replace damaged storm drain drop inlets and pipes that are vital to street drainage.
Crosswalk Improvements and Line painting	Remark street lines and crosswalks for safety purposes.
VDOT Revenue Sharing	To construct street projects that benefit the community. This program is a 50/50 share with VDOT. Currently working on Ole Turnpike Rd. Ext.
VDOT Enhancement Project	To improve the ingress and egress to Centertown. Also involves landscaping, signage, and lighting where needed.
Street Light Replacement	Repair and replace old inefficient lights located within the street right-of-ways.
Code Enforcement Administration	To ensure that all Federal, State, and Town Codes are enforced within the Town.
Highways, Streets, and Bridges Administration	To ensure that all VDOT requirements are met to keep the Town's transportation system safe and running smoothly.
Planning and Development	Administer, enforce, and interpret the Land Development Regulations which include development, zoning, and subdivision regulations.

Administration	To plan, organize, supervise, and coordinate all work and record keeping for the division.
Motor Vehicles	To maintain and repair the fleet of vehicles and equipment owned by the Town.
Snow and Ice Removal	Clear roads and sidewalks during inclement weather.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10044110 - GENERAL ADMINISTRATION					
10044110.511000	COMPENSATION	98,155	124,640	158,429	89,231
10044110.521000	FICA	6,998	8,909	12,545	6,826
10044110.522100	VRS - RETIREMENT	20,850	19,975	23,880	15,729
10044110.522150	VRS - LIFE INSURANCE	1,079	1,471	1,885	1,062
10044110.523000	HOSPITAL INSURANCE	9,127	11,158	18,506	15,257
10044110.527000	WORKER'S COMPENSATION	1,194	1,388	5,647	1,388
10044110.533100	BUILDING & GROUNDS MAINTENANCE	8,471	16,546	8,000	12,000
10044110.533121	RADIO MAINTENANCE	0	0	500	500
10044110.551100	ELECTRIC	12,730	13,914	12,705	12,705
10044110.551300	WATER & SEWER	2,429	2,785	2,730	2,730
10044110.552100	POSTAGE	1,145	1,718	2,000	2,000
10044110.552300	COMMUNICATIONS	2,020	1,835	1,750	1,750
10044110.554100	LEASE/RENTAL OF EQUIPMENT	1,874	1,754	1,200	2,000
10044110.555000	TRAINING EXPENSE	0	760	5,000	5,000
10044110.558100	DUES & ASSOC MEMBERSHIPS	214	221	600	600
10044110.560010	OFFICE SUPPLIES	1,133	590	800	800
10044110.560080	GASOLINE & OIL	423	2,107	1,000	1,500
10044110.560092	GARAGE MATERIALS & SUPPLIES	9,454	11,519	10,000	12,000
10044110.560093	VEHICLE SUPPLIES & PARTS	147	408	500	500
Total for: GENERAL ADMINISTRATION		177,445	221,698	267,677	183,578
10044115 - GENERAL ENGINEERING					
10044115.511000	COMPENSATION	90,614	93,920	39,149	0
10044115.521000	FICA	6,351	6,569	2,995	0
10044115.522100	VRS - RETIREMENT	15,494	14,916	5,982	0
10044115.522150	VRS - LIFE INSURANCE	1,023	1,100	466	0
10044115.523000	HOSPITAL INSURANCE	9,696	9,782	5,364	0
10044115.527000	WORKER'S COMPENSATION	1,687	1,456	853	0
10044115.531407	BRIDGE INSPECTION	1,120	3,240	0	0
10044115.533102	EQUIPMENT MAINTENANCE & REPAIR	0	144	500	500
10044115.533103	SOFTWARE/HARDWARE MAINT	0	0	2,255	2,795
10044115.533121	RADIO MAINTENANCE	0	0	90	90
10044115.552100	POSTAGE	29	36	100	100
10044115.552300	COMMUNICATIONS	1,190	1,786	900	900
10044115.555000	TRAINING EXPENSE	275	189	500	500
10044115.560013	ENGINEER'S SUPPLIES	1,086	1,745	0	800
10044115.560080	GASOLINE & OIL	1,360	1,522	1,000	1,000
10044115.560093	VEHICLE SUPPLIES & PARTS	0	52	60	60

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10044115.560171	MATERIALS & SUPPLIES/CURBS	25,247	0	0	0
10044115.560172	MATERIALS & SUPPLIES/SIDEWALKS	59,053	83,259	0	0
Total for: GENERAL ENGINEERING		214,225	219,716	60,214	6,745

10044120 - HIGHWAYS, STREETS & BRIDGES

10044120.511000	COMPENSATION	122,400	144,650	133,602	200,791
10044120.512000	COMPENSATION - OVERTIME	2,485	3,287	25,000	20,000
10044120.512100	COMPENSATION - SPECIAL EVENTS	4,890	6,684	0	5,000
10044120.514000	COMPENSATION - TEMPORARY	1,890	0	20,000	20,000
10044120.521000	FICA	9,562	11,317	11,920	15,360
10044120.522100	VRS - RETIREMENT	19,536	20,792	19,105	34,812
10044120.522150	VRS - LIFE INSURANCE	1,580	1,687	1,590	2,389
10044120.523000	HOSPITAL INSURANCE	21,327	25,187	25,747	41,076
10044120.527000	WORKER'S COMPENSATION	15,754	12,860	14,643	12,860
10044120.533102	EQUIPMENT MAINTENANCE & REPAIR	20,152	16,026	12,000	15,000
10044120.533110	AUTO REPAIR - O'SIDE GARAGE	1,606	0	1,000	1,000
10044120.533118	GUARDRAIL/REPLACE MAINTENANCE	41,292	0	0	0
10044120.533121	RADIO MAINTENANCE	0	0	500	500
10044120.551460	TIPPING FEE - CLEAN UP WK	0	0	3,000	3,000
10044120.560072	SMALL EQUIPMENT & TOOLS	249	79	500	500
10044120.560073	SAFETY EQUIPMENT & SUPPLIES	1,479	1,904	2,000	2,000
10044120.560080	GASOLINE & OIL	56,747	114	75,000	75,000
10044120.560091	TIRES & TUBES	1,784	3,621	2,500	2,500
10044120.560093	VEHICLE SUPPLIES & PARTS	1,483	1,896	2,000	2,000
10044120.560110	UNIFORMS	6,958	4,880	6,500	6,500
10044120.560142	FLAG SUPPLIES	0	0	0	5,000
10044120.560173	MATERIALS & SUPPLIES/STREETS	151,621	50,082	0	0
10044120.560175	MATERIALS & SUPPLIES/SIGN SHOP	1,494	5,900	0	0
10044120.560178	BLACKTOP	481,477	539,034	0	1,720
10044120.560179	MILLING OF STREETS	84,909	64,054	0	0
Total for: HIGHWAYS, STREETS & BRIDGES		1,050,676	914,053	356,607	467,008

10044121 - VA DEPT OF TRANSPORTATION

10044121.511000	COMPENSATION	0	0	56,464	57,614
10044121.521000	FICA	0	0	4,320	4,407
10044121.522100	VRS - RETIREMENT	0	0	8,628	10,226
10044121.522150	VRS - LIFE INSURANCE	0	0	672	686
10044121.523000	HOSPITAL INSURANCE	0	0	5,364	5,868
10044121.527000	WORKER'S COMPENSATION	0	0	1,231	998
10044121.531407	BRIDGE INSPECTION	0	0	3,240	4,140

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10044121.533118	GUARDRAIL/REPLACE MAINTENANCE	0	0	25,000	63,380
10044121.551100	ELECTRIC	0	0	202,500	202,500
10044121.560170	MATERIALS & SUPPLIES	0	0	1,500	1,500
10044121.560171	MATERIALS & SUPPLIES/CURBS	0	0	5,000	5,000
10044121.560172	MATERIALS & SUPPLIES/SIDEWALKS	0	0	80,000	80,000
10044121.560173	MATERIALS & SUPPLIES/STREETS	0	0	55,000	55,000
10044121.560175	MATERIALS & SUPPLIES/SIGN SHOP	0	0	18,250	18,250
10044121.560178	BLACKTOP	0	0	500,000	300,000
10044121.560179	MILLING OF STREETS	0	0	60,000	60,000
10044121.560195	STORM DRAINAGE PROJECTS	0	0	97,000	67,000
10044121.581985	STREET LIGHTING MAINTENANCE	0	0	0	30,000
Total for: VA DEPT OF TRANSPORTATION		0	0	1,124,169	966,569

10044131 - STORM DRAINAGE

10044131.560170	MATERIALS & SUPPLIES	93	0	0	0
10044131.560195	STORM DRAINAGE PROJECTS	107,947	83,430	0	0
Total for: STORM DRAINAGE		108,040	83,430	0	0

10044132 - STREET LIGHTS

10044132.551100	ELECTRIC	202,997	214,433	0	0
10044132.551105	ELECTRIC - DD LIGHTS	4,236	4,452	0	0
Total for: STREET LIGHTS		207,233	218,885	0	0

10044133 - SNOW & ICE REMOVAL

10044133.511000	COMPENSATION	3,194	254	0	0
10044133.512000	COMPENSATION - OVERTIME	5,620	18,105	2,500	2,500
10044133.521000	FICA	607	1,329	400	400
10044133.522100	VRS - RETIREMENT	561	45	0	0
10044133.522150	VRS - LIFE INSURANCE	30	3	0	0
10044133.523000	HOSPITAL INSURANCE	1,340	2,081	0	0
10044133.560170	MATERIALS & SUPPLIES	9,883	8,360	7,000	10,000
Total for: SNOW & ICE REMOVAL		21,234	30,177	9,900	12,900

10044240 - OLD LANDFILL MONITORING

10044240.531401	GROUNDWATER MONITORING-OLD	18,300	14,350	22,500	30,150
10044240.551100	ELECTRIC	551	689	500	500
10044240.559010	CORRECTIVE MEASURE-OLD LANDFIL	75,684	87,466	82,000	99,971
Total for: OLD LANDFILL MONITORING		94,535	102,505	105,000	130,621

10044320 - GENERAL PROPERTIES

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10044320.511000	COMPENSATION	151,884	188,679	227,780	234,764
10044320.512000	COMPENSATION - OVERTIME	7,698	7,126	8,000	8,000
10044320.512100	COMPENSATION - SPECIAL EVENTS	0	0	4,000	4,000
10044320.514000	COMPENSATION - TEMPORARY	48,082	85,414	90,000	62,000
10044320.521000	FICA	10,989	13,973	19,732	17,959
10044320.522100	VRS - RETIREMENT	26,085	28,303	33,499	41,002
10044320.522150	VRS - LIFE INSURANCE	1,808	2,195	2,711	2,794
10044320.523000	HOSPITAL INSURANCE	26,281	28,687	37,548	41,076
10044320.527000	WORKER'S COMPENSATION	8,106	8,559	11,086	8,559
10044320.533100	BUILDING & GROUNDS MAINTENANCE	3,051	1,783	16,000	16,000
10044320.533102	EQUIPMENT MAINTENANCE & REPAIR	8,285	7,311	5,000	8,000
10044320.533103	SOFTWARE/HARDWARE MAINT	0	0	0	5,589
10044320.533110	AUTO REPAIR - O'SIDE GARAGE	0	1,570	700	700
10044320.533111	REPAIRS - FARMERS MARKET	254	1,981	1,000	2,000
10044320.533120	MONUMENT MARKER REPAIR	-938	965	1,000	1,000
10044320.533121	RADIO MAINTENANCE	0	0	600	600
10044320.533200	GROUNDS MAINTENANCE CONTRACTS	3,350	0	8,000	8,000
10044320.533400	TREE CARE - PARKS	0	267	750	750
10044320.533401	TREE CARE - CEMETERIES	625	500	750	750
10044320.533402	TREE CARE - TOWN WIDE	0	2,321	750	750
10044320.539001	CONTRACT SERVICES	0	8,180	36,140	36,140
10044320.551100	ELECTRIC	1,711	1,976	1,785	1,785
10044320.551105	ELECTRIC - DD LIGHTS	0	0	4,250	4,250
10044320.551300	WATER & SEWER	2,839	2,101	2,888	2,888
10044320.551450	REFUSE TIPPING FEE	534	394	0	0
10044320.552100	POSTAGE	4	0	100	100
10044320.552300	COMMUNICATIONS	799	1,178	750	750
10044320.553800	GENERAL LIABILITY INSURANCE	176,643	148,211	160,921	148,211
10044320.558100	DUES & ASSOC MEMBERSHIPS	0	0	50	50
10044320.560071	MAINTENANCE SUPPLIES	0	0	4,000	4,000
10044320.560073	SAFETY EQUIPMENT & SUPPLIES	160	578	520	520
10044320.560080	GASOLINE & OIL	14,515	11,036	10,500	10,500
10044320.560082	PARKS - MAINTENANCE	1,914	265	10,000	2,500
10044320.560091	TIRES & TUBES	1,868	3,277	2,000	2,000
10044320.560110	UNIFORMS	0	1,474	800	3,000
10044320.560150	COLUMBARIUM MARKERS	0	240	825	825
10044320.560170	MATERIALS & SUPPLIES	9,743	14,244	5,600	7,000
Total for: GENERAL PROPERTIES		506,292	572,788	710,035	688,812

10044340 - MAINTENANCE OF MUNICIPAL BLDG

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10044340.511000	COMPENSATION	10,379	419	0	0
10044340.521000	FICA	789	46	0	0
10044340.522100	VRS - RETIREMENT	1,778	65	0	0
10044340.522150	VRS - LIFE INSURANCE	181	7	0	0
10044340.523000	HOSPITAL INSURANCE	1,475	81	0	0
10044340.527000	WORKER'S COMPENSATION	661	0	0	0
10044340.533100	BUILDING & GROUNDS MAINTENANCE	23,775	51,202	39,700	40,000
10044340.551100	ELECTRIC	73,211	73,813	73,605	73,605
10044340.551300	WATER & SEWER	4,611	5,421	5,250	5,250
10044340.552300	COMMUNICATIONS	3,245	1,897	2,500	2,500
10044340.560010	OFFICE SUPPLIES	2,767	3,717	2,550	2,550
10044340.560050	JANITORIAL SUPPLIES	0	1,074	2,000	4,000
10044340.560080	GASOLINE & OIL	0	0	500	0
10044340.560110	UNIFORMS	73	0	750	0
Total for: MAINTENANCE OF MUNICIPAL BLDG		122,943	137,743	126,855	127,905
10044350 - MAINTENANCE OF MOTOR VEHICLES					
10044350.511000	COMPENSATION	71,573	73,746	75,742	77,635
10044350.512000	COMPENSATION - OVERTIME	3,539	2,762	3,000	3,000
10044350.521000	FICA	5,297	5,319	5,842	5,939
10044350.522100	VRS - RETIREMENT	12,113	11,790	11,573	13,780
10044350.522150	VRS - LIFE INSURANCE	802	870	901	924
10044350.523000	HOSPITAL INSURANCE	9,081	9,087	10,728	11,736
10044350.527000	WORKER'S COMPENSATION	2,084	1,819	2,606	1,819
10044350.560110	UNIFORMS	1,136	714	1,000	1,000
10044350.560193	TOOL ALLOWANCE	600	600	600	600
Total for: MAINTENANCE OF MOTOR VEHICLES		106,225	106,707	111,992	116,433
10044360 - OTHER MAINTENANCE EXPENSES					
10044360.538122	SHARE-CIP COURTHOUSE RENV	84,436	0	0	0
10044360.538123	SHARE OF CO OFFICE SPACE	129,997	0	0	0
Total for: OTHER MAINTENANCE EXPENSES		214,432	0	0	0

OTHER ECONOMIC/COMMUNITY DEVELOPMENT

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
Community Development	220,903	149,251	172,900	239,548
Bedford Middle School	281,657	-567	60,000	20,000
Recreation	156,887	82,004	37,603	36,103
Planning	100	10	500	500
Zoning Board	16	66	325	225
Economic Development	141,937	408,287	109,650	35,650
Support Civic & Community Organ.	23,000	22,715	19,500	85,000
Soil & Water Conservation District	2,000	2,000	2,000	0
Other Non-departmental	15,930	17,032	312,083	86,200
Debt Service	675,466	1,521,609	330,739	1,210,898
Transfers	0	0	870,962	443,050
OTHER TOTAL	1,517,896	2,202,407	1,916,262	2,157,174

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10033420 - COMMUNITY DEVELOPMENT					
10033420.511000	COMPENSATION	138,872	107,482	111,801	153,686
10033420.521000	FICA	9,760	7,479	8,553	11,757
10033420.522100	VRS - RETIREMENT	24,119	17,134	17,083	27,279
10033420.522150	VRS - LIFE INSURANCE	1,723	1,272	1,330	1,829
10033420.523000	HOSPITAL INSURANCE	10,100	8,559	9,387	16,137
10033420.527000	WORKER'S COMPENSATION	1,270	168	246	168
10033420.533103	SOFTWARE/HARDWARE MAINT	0	0	0	4,192
10033420.533121	RADIO MAINTENANCE	0	0	500	500
10033420.552100	POSTAGE	691	1,746	1,000	1,000
10033420.552300	COMMUNICATIONS	1,892	1,066	1,000	1,000
10033420.558100	DUES & ASSOC MEMBERSHIPS	594	1,765	700	700
10033420.559016	DEMOLITION OF STRUCTURE	31,615	1,585	20,000	20,000
10033420.560010	OFFICE SUPPLIES	266	994	800	800
10033420.560016	PLAT SPLIT FEES	0	0	500	500
Total for: COMMUNITY DEVELOPMENT		220,903	149,251	172,900	239,548
10055110 - LOCAL HEALTH DEPARTMENT					
10055110.538119	SHARE CO HEALTH DEPARTMENT	-112,715	0	0	0
10055110.538125	SHARE DENTAL PROGRAM	12,937	0	0	0
Total for: LOCAL HEALTH DEPARTMENT		-99,778	0	0	0
10055260 - CENTRAL VA COMM SERVICES BD					
10055260.556200	CENTRAL VA COMMUNITY SVCS BD	6,825	0	0	0
Total for: CENTRAL VA COMM SERVICES BD		6,825	0	0	0
10055311 - WELFARE ADMINISTRATION					
10055311.538121	SHARE CO SOCIAL SERVICES	469,413	0	0	0
Total for: WELFARE ADMINISTRATION		469,413	0	0	0
10055323 - AREA AGENCY ON AGING					
10055323.556506	CENTRAL VA AREA AGNCY ON AGING	4,599	0	0	0
Total for: AREA AGENCY ON AGING		4,599	0	0	0
10055350 - COMPREHENSIVE SERVICES ACT					
10055350.538124	SHARE COMP SERVICES ACT	230,698	0	0	0
Total for: COMPREHENSIVE SERVICES ACT		230,698	0	0	0
10066211 - TOWN SCHOOL BOARD					

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10066211.511000	COMPENSATION	6,300	0	0	0
10066211.521000	FICA	482	0	0	0
10066211.555000	TRAINING EXPENSE	1,399	0	0	0
Total for: TOWN SCHOOL BOARD		8,181	0	0	0

10066400 - SCHOOLS - BEDFORD ELEM SCHOOL

10066400.511000	COMPENSATION	181,165	10,931	0	0
10066400.512000	COMPENSATION - OVERTIME	8,763	0	0	0
10066400.514000	COMPENSATION - TEMPORARY	80,275	881	0	0
10066400.521000	FICA	13,335	1,119	0	0
10066400.522100	VRS - RETIREMENT	31,039	62	0	0
10066400.522150	VRS - LIFE INSURANCE	2,106	26	0	0
10066400.523000	HOSPITAL INSURANCE	30,946	323	0	0
10066400.527000	WORKER'S COMPENSATION	5,971	0	0	0
10066400.533100	BUILDING & GROUNDS MAINTENANCE	57,273	216	0	0
10066400.533131	ROOF REPAIRS - BES	1,700	0	0	0
10066400.551100	ELECTRIC	104,660	0	0	0
10066400.551200	HEATING OIL	43,875	0	0	0
10066400.551300	WATER & SEWER	12,110	0	0	0
10066400.551400	REFUSE COLLECTION FEE	2,642	274	0	0
10066400.552300	COMMUNICATIONS	4,289	628	0	0
10066400.560080	GASOLINE & OIL	311	0	0	0
Total for: SCHOOLS - BEDFORD ELEM SCHOOL		580,459	14,460	0	0

10066450 - SCHOOLS - BEDFORD MIDDLE SCH

10066450.533100	BUILDING & GROUNDS MAINTENANCE	66,974	-841	60,000	20,000
10066450.533132	ROOF REPAIRS - BMS	2,554	0	0	0
10066450.551100	ELECTRIC	113,472	0	0	0
10066450.551200	HEATING OIL	69,803	0	0	0
10066450.551300	WATER & SEWER	26,212	0	0	0
10066450.551400	REFUSE COLLECTION FEE	2,642	274	0	0
Total for: SCHOOLS - BEDFORD MIDDLE SCH		281,657	-567	60,000	20,000

10066500 - COUNTY SCHOOL BOARD

10066500.538120	SHARE CO PUBLIC SCHOOLS	5,735,465	0	0	0
Total for: COUNTY SCHOOL BOARD		5,735,465	0	0	0

10066600 - COMMUNITY COLLEGE

10066600.556507	CENTRAL VA COMMUNITY COLLEGE	156	153	0	0
Total for: COMMUNITY COLLEGE		156	153	0	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10077111 - RECREATION					
10077111.511000	COMPENSATION	55,491	21,994	0	0
10077111.517000	COMPENSATION - JANITORIAL	362	0	0	0
10077111.521000	FICA	4,180	1,709	0	0
10077111.522100	VRS - RETIREMENT	9,471	2,609	0	0
10077111.522150	VRS - LIFE INSURANCE	644	198	0	0
10077111.523000	HOSPITAL INSURANCE	8,585	2,424	0	0
10077111.527000	WORKER'S COMPENSATION	1,880	0	0	0
10077111.539002	CONTRACT SERVICES - YMCA	0	850	0	1,000
10077111.539005	ATHLETIC SERVICES	23,374	195	0	0
10077111.551100	ELECTRIC	23,082	25,240	24,308	24,308
10077111.551300	WATER & SEWER	7,510	8,045	8,295	8,295
10077111.551450	REFUSE TIPPING FEE	0	2,663	0	2,500
10077111.552100	POSTAGE	242	38	0	0
10077111.552300	COMMUNICATIONS	1,379	1,086	0	0
10077111.558100	DUES & ASSOC MEMBERSHIPS	1,417	0	0	0
10077111.558413	ATHLETIC MATERIALS & SUPPLIES	17,754	14,693	0	0
10077111.560010	OFFICE SUPPLIES	379	153	0	0
10077111.560080	GASOLINE & OIL	1,138	106	0	0
10077111.560130	PROGRAM EXPENDITURES	0	0	5,000	0
Total for: RECREATION		156,887	82,004	37,603	36,103
10077140 - CEMETERIES					
10077140.533103	SOFTWARE/HARDWARE MAINT	0	0	0	0
10077140.551450	REFUSE TIPPING FEE	0	14	0	0
10077140.552300	COMMUNICATIONS	105	36	0	0
Total for: CEMETERIES		105	49	0	0
10077320 - LIBRARY					
10077320.556511	CONTRIB-BEDFORD LIBRARY	161,407	0	0	0
Total for: LIBRARY		161,407	0	0	0
10088110 - PLANNING					
10088110.535000	PRINTING AND BINDING	0	10	500	0
10088110.555000	TRAINING EXPENSE	100	0	0	500
Total for: PLANNING		100	10	500	500
10088140 - ZONING BOARD					
10088140.555000	TRAINING EXPENSE	16	66	225	225

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10088140.558410	ZONING APPEALS EXPENSE	0	0	100	0
Total for: ZONING BOARD		16	66	325	225
10088150 - ECONOMIC DEVELOPMENT					
10088150.555000	TRAINING EXPENSE	495	228	500	500
10088150.556515	MAIN STREET PROJECT	25,000	30,000	30,000	0
10088150.556517	REGION 2000	7,874	7,874	0	0
10088150.556537	D-DAY MEMORIAL EXPENDITURE	10,000	10,000	12,000	0
10088150.556538	WHARTON GARDENS	5,000	6,000	7,000	0
10088150.556540	SHARED REVENUE EXPENDITURES	36,718	0	0	0
10088150.556545	PP TAX PAYMENT TO CO	0	283,044	0	0
10088150.556546	SHARED SERVICES SETTLE-UP	0	13,162	0	0
10088150.557239	ARTS APPRECIATION GRANT	7,000	7,000	10,000	0
10088150.570002	TOURISM	30,964	44,729	35,150	35,150
10088150.581933	ECONOMIC DEVELOPMENT FUND	0	6,250	0	0
10088150.582919	ENTERPRISE ZONE MAINTENANCE	18,886	0	15,000	0
Total for: ECONOMIC DEVELOPMENT		141,937	408,287	109,650	35,650
10088170 - SUPPORT CIVIC & COMM ORGANIZ					
10088170.556501	BEDFORD TOWN/CO MUSEUM	7,500	7,500	7,500	7,500
10088170.556508	BEDFORD CHAMBER OF COMMERCE	2,500	2,500	2,500	3,000
10088170.556509	CONTRIB-BEDFORD LIFESAVING CR	0	0	0	10,000
10088150.556515	MAIN STREET PROJECT	0	0	0	30,000
10088170.556532	BEDFORD RIDE PROGRAM	7,665	7,665	8,500	8,500
10088170.556537	D-DAY MEMORIAL EXPENDITURE	0	0	0	9,000
10088170.556538	WHARTON GARDENS	0	0	0	6,000
10088170.557239	ARTS APPRECIATION GRANT	0	0	0	10,000
10088170.558401	KEEP BEDFORD BEAUTIFUL COMM	5,335	5,050	1,000	1,000
Total for: SUPPORT CIVIC & COMM ORGANIZ		23,000	22,715	19,500	85,000
10088240 - SOIL & WATER CONSERV DISTRICT					
10088240.556530	DUES-PEAKS OF OTTER	2,000	2,000	2,000	0
Total for: SOIL & WATER CONSERV DISTRICT		2,000	2,000	2,000	0
10088350 - COOPERATIVE EXTENSION PROGRAM					
10088350.538118	SHARE VPI EXTENSION SERVICE	544	0	0	0
Total for: COOPERATIVE EXTENSION PROGRAM		544	0	0	0
10099140 - OTHER NONDEPARTMENTAL					
10099140.526000	UNEMPLOYMENT INSURANCE	6,191	15,596	35,000	35,000

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
10099140.558300	INTEREST ON UTILITY DEPOSITS	9,109	813	500	500
10099140.560014	WIRE FEES	630	623	700	700
10099140.590001	CONTINGENCY	0	0	275,883	50,000
Total for: OTHER NONDEPARTMENTAL		15,930	17,032	312,083	86,200

10099500 - DEBT SERVICE

10099500.591113	REDEMPTION - VRA SERIES 01	109,040	0	0	0
10099500.591115	REDEMPTION - RADIO ISSUE	35,853	0	0	0
10099500.591117	REDEMPTION - W/S 2001A	0	0	0	90,000
10099500.591118	REDEMPTION - W/S 2002A	0	0	0	143,315
10099500.591120	REDEMPTION - W/S 98 WASTEWATER	0	291,083	0	305,912
10099500.591121	REDEMPTION - WELCOME CENTER	160,000	170,000	0	0
10099500.591124	REDEMPTION - 97 GYM ISSUE	75,000	75,000	75,000	75,000
10099500.591137	REDEMPTION - W/S STONEY CREEK	0	80,000	0	80,000
10099500.591138	REDEMPTION - 2008 SERIES	124,908	128,643	132,490	0
10099500.591139	REDEMPTION - W/S2010 REFUNDING	0	160,000	0	175,000
10099500.591140	REDEMPTION - 2011 REFUNDING	70,543	72,292	74,624	76,956
10099500.591142	REDEMPTION - W/S 2008 SERIES	0	296,207	0	67,528
10099500.591213	INTEREST - VRA SERIES 01	5,543	0	0	0
10099500.591215	INTEREST - RADIO ISSUE	20,750	0	0	0
10099500.591220	INTEREST - W/S 98 WASTEWATER	0	48,892	0	34,062
10099500.591221	INTEREST - WELCOME CENTER	8,970	3,077	0	0
10099500.591224	INTEREST - 97 GYM ISSUE	18,000	15,750	13,500	11,250
10099500.591237	INTEREST - W/S STONEY CRK RES	0	0	0	90,329
10099500.591238	INTEREST - 2008 SERIES	11,481	7,795	3,961	0
10099500.591239	INTEREST - W/S 2010 REFUNDING	0	109,823	0	10,360
10099500.591240	INTEREST - 2011 REFUNDING	35,377	33,296	31,164	28,964
10099500.591241	BOND ISSUE-REBATE REPORTS	0	2,900	0	0
10099500.591242	INTEREST - W/S 2008 SERIES	0	26,851	0	22,222
Total for: DEBT SERVICE		675,466	1,521,609	330,739	1,210,898

10099600 - TRANSFERS

10099600.592001	TRANSFER TO SOLID WASTE FUND	0	0	50,000	0
10099600.592006	TRANSFER TO WATER & SEWER FD	0	0	266,463	0
10099600.592016	TRANS TO GENERAL CAP PROJ	0	0	554,499	443,050
Total for: TRANSFERS		0	0	870,962	443,050

Total for: GENERAL FUND EXPENDITURES	15,729,700	7,904,133	8,037,781	8,069,096
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DEBT SERVICE

OUTSTANDING LONG-TERM DEBT OBLIGATIONS

Issue	Description	Issue Date	Retire Date	Interest Rate	Original Issue	Balance as of 06/30/2015*	FY 2016 Payment Due
1996 Taxable EL Lease (Electric Fund)	Distribution Facilities, Lease Back Equipment, (APCO)	1996	2026	7.800%	2,630,000	1,660,000	100,000
1998 WWTP Upgrade (General Fund)	Wastewater Treatment Plant expansion	2000	2019	2.500%	5,222,022	1,438,490	305,912
1999 Literary (Gym) (General Fund)	Bedford Middle School Gym	1998	2019	3.000%	1,500,000	375,000	75,000
2001A VRA W&S (General Fund)	Pump Station, I & I Improvements	2001	2022	0.000%	1,800,000	630,000	90,000
2002A VRA W&S (General Fund)	I & I Improvements	2002	2022	0.000%	2,866,300	1,074,862	143,315
2005 Electric Rev Ref (Electric Fund)	Electric System Improvement & Expansion	2005	2025	3.400% - 4.125%	12,560,000	7,515,000	625,000
2005B Electric Rev (Electric Fund)	Electric System Improvement & Expansion	2005	2026	3.800% - 4.100%	2,064,710	1,212,719	89,133
2008 Series W&S (General Fund)	Draper Road, 460 West Water & Sewer Lines	2008	2023	3.620%	1,024,912	613,855	67,528
2008 Series Electric (Electric Fund)	Power Sales Contract	2008	2023	3.620%	3,332,933	1,878,726	206,671
2010 Series W&S Ref (General Fund)	Refunding of 2002 Issue - 460 East Water & Sewer Lines	2010	2017	3.200% - 3.500%	1,015,000	355,000	175,000
2011 Old SW (General Fund)	Closing costs for old landfill	2011	2026	2.950%	1,272,689	991,994	76,956
2011 Solid Waste (Solid Waste Fund)	Old SW bond and Draper Rd 460 Sewer Lines	2011	2026	2.950%	910,311	744,129	55,044
2011 W&S (General Fund)	Stoney Creek Reservoir	2011	2026	2.950%	3,302,000	3,061,585	80,000

*Figure does not include future interest.

OUTSTANDING LONG-TERM DEBT OBLIGATIONS GENERAL FUND

FISCAL YEAR	GLTDG GO ISSUE			GLTDG GO ISSUE			TOTAL GLTDG		
	1999 LITERARY (GYM) PRINCIPAL	1999 LITERARY (GYM) INTEREST	1999 LITERARY (GYM) DEBT SERV	2011 - OLD SOLID WASTE PRINCIPAL	2011 - OLD SOLID WASTE INTEREST	2011 - OLD SOLID WASTE DEBT SERV	TOTAL PRINCIPAL GO ISSUES	TOTAL INTEREST GO ISSUES	TOTAL DEBT SERV GO ISSUES
2015-16	75,000	11,250	86,250	76,956	28,962	105,918	151,956	40,212	192,168
2016-17	75,000	9,000	84,000	79,288	26,692	105,980	154,288	35,692	189,980
2017-18	75,000	6,750	81,750	81,620	24,353	105,973	156,620	31,103	187,723
2018-19	75,000	4,500	79,500	83,952	21,945	105,897	158,952	26,445	185,397
2019-20	75,000	2,250	77,250	86,284	19,469	105,753	161,284	21,719	183,003
2020-21				88,616	16,923	105,539	88,616	16,923	105,539
2021-22				91,531	14,309	105,840	91,531	14,309	105,840
2022-23				94,446	11,609	106,055	94,446	11,609	106,055
2023-24				96,778	8,823	105,601	96,778	8,823	105,601
2024-25				99,693	5,968	105,661	99,693	5,968	105,661
2025-26				102,608	3,027	105,635	102,608	3,027	105,635
2026-27									
2027-28									
2028-29									
2029-30									
TOTAL	375,000	33,750	408,750	981,772	182,080	1,163,852	1,356,772	215,830	1,572,602

OUTSTANDING LONG-TERM DEBT OBLIGATIONS SOLID WASTE FUND

FISCAL YEAR	ENTERPRISE G O ISSUE		2005 SOLID WASTE DEBT SERV
	2011 SOLID WASTE PRINCIPAL	2011 SOLID WASTE INTEREST	
2015-16	55,044	20,716	75,760
2016-17	56,712	19,092	75,804
2017-18	58,380	17,419	75,799
2018-19	60,048	15,697	75,745
2019-20	61,716	13,925	75,641
2020-21	63,384	12,105	75,489
2021-22	65,469	10,235	75,704
2022-23	67,554	8,304	75,858
2023-24	69,222	6,310	75,532
2024-25	71,307	4,268	75,575
2025-26	73,392	2,165	75,557
2026-27			
2027-28			
2028-29			
2029-30			
TOTAL	702,228	130,236	832,464

OUTSTANDING LONG-TERM DEBT OBLIGATIONS ELECTRIC FUND

FISCAL YEAR	ENTERPRISE REVENUE			ENTERPRISE REVENUE			ENTERPRISE REVENUE			ENTERPRISE G O ISSUE			TOTAL ENTERPRISE REVENUE PRINCIPAL	TOTAL ENTERPRISE REVENUE INTEREST	TOTAL ENTERPRISE REVENUE DEBT SERV
	2005 ELECTRIC REV REFUND PRINCIPAL	2005 ELECTRIC REV REFUND INTEREST	2005 ELECTRIC REV REFUND DEBT SERV	1996 Taxable EL Lease PRINCIPAL	1996 Taxable EL Lease INTEREST	1996 Taxable EL Lease DEBT SERV	2005B ELECTRIC REVENUE PRINCIPAL	2005 ELECTRIC REVENUE INTEREST	2005 ELECTRIC REVENUE DEBT SERV	2008 SERIES ELECTRIC PRINCIPAL	2008 SERIES ELECTRIC INTEREST	2008 SERIES ELECTRIC DEBT SERV			
2015-16	625,000	303,137	928,137	100,000	127,694	227,694	89,133	50,570	139,703	206,671	68,010	274,681	1,020,804	549,411	1,570,215
2016-17	650,000	279,700	929,700	110,000	119,688	229,688	92,849	46,854	139,703	214,153	60,528	274,681	1,067,002	506,770	1,573,772
2017-18	675,000	255,000	930,000	115,000	111,097	226,097	96,721	42,982	139,703	221,905	52,776	274,681	1,108,626	461,855	1,570,481
2018-19	705,000	228,675	933,675	125,000	101,921	226,921	100,754	38,948	139,702	229,938	44,743	274,681	1,160,692	414,287	1,574,979
2019-20	725,000	200,475	925,475	135,000	91,963	226,963	104,956	34,747	139,703	238,262	36,419	274,681	1,203,218	363,604	1,566,822
2020-21	760,000	170,569	930,569	145,000	81,224	226,224	109,333	30,370	139,703	246,887	27,794	274,681	1,261,220	309,957	1,571,177
2021-22	795,000	139,219	934,219	160,000	69,509	229,509	113,892	25,811	139,703	255,824	18,857	274,681	1,324,716	253,396	1,578,112
2022-23	825,000	106,425	931,425	170,000	56,818	226,818	118,641	21,062	139,703	265,085	9,596	274,681	1,378,726	193,901	1,572,627
2023-24	860,000	72,394	932,394	185,000	43,346	228,346	123,588	16,115	139,703				1,168,588	131,855	1,300,443
2024-25	895,000	36,919	931,919	200,000	28,507	228,507	128,742	10,961	139,703				1,223,742	76,387	1,300,129
2025-26				215,000	12,691	227,691	134,110	5,592	139,702				349,110	18,283	367,393
2026-27															
2027-28															
2028-29															
2029-30															
TOTAL	7,515,000	1,792,513	9,307,513	1,660,000	844,456	2,504,456	1,212,719	324,012	1,536,731	1,878,725	318,723	2,197,448	12,266,444	3,279,704	15,546,148

OUTSTANDING LONG-TERM DEBT OBLIGATIONS OLD WATER & SEWER

FISCAL YEAR	ENTERPRISE GOISSUE			ENTERPRISE GOISSUE			ENTERPRISE GOISSUE			ENTERPRISE GOISSUE			ENTERPRISE GOISSUE			ENTERPRISE GOISSUE			TOTAL PRINCIPAL	TOTAL INTEREST	TOTAL DEBT SERV
	1998 WWTP UPGRADE PRINCIPAL	1998 WWTP UPGRADE INTEREST	1998 WWTP UPGRADE DEBT SERV	2001A VRA W & S PRINCIPAL	2001A VRA W & S INTEREST	2001A VRA W & S DEBT SERV	2002A VRA W & S PRINCIPAL	2002A VRA W & S INTEREST	2002A VRA W & S DEBT SERV	2008 SERIES WATER & SEWER PRINCIPAL	2008 SERIES WATER & SEWER INTEREST	2008 SERIES WATER & SEWER DEBT SERV	2010 SERIES W & S REFUNDING PRINCIPAL	2010 SERIES W & S REFUNDING INTEREST	2010 SERIES W & S REFUNDING DEBT SERV	2011 SERIES W & S PRINCIPAL	2011 SERIES W & S INTEREST	2011 SERIES W & S DEBT SERV			
2015-16	305,912	34,062	339,974	90,000	0	90,000	143,315	0	143,315	67,528	22,222	89,750	175,000	10,360	185,360	80,000	90,329	170,329	861,755	156,973	1,018,728
2016-17	313,608	26,367	339,975	90,000	0	90,000	143,315	0	143,315	69,972	19,777	89,749	180,000	3,217	183,217	80,000	87,969	167,969	876,895	137,330	1,014,225
2017-18	321,497	18,477	339,974	90,000	0	90,000	143,315	0	143,315	72,505	17,244	89,749				80,000	85,609	165,609	707,317	121,330	828,647
2018-19	329,585	10,390	339,975	90,000	0	90,000	143,315	0	143,315	75,130	14,619	89,749				80,000	83,249	163,249	718,030	108,258	826,288
2019-20	167,889	2,099	169,988	90,000	0	90,000	143,315	0	143,315	77,849	11,900	89,749				61,000	80,889	141,889	540,053	94,888	634,941
2020-21				90,000	0	90,000	143,315	0	143,315	80,668	9,082	89,750				233,000	79,090	312,090	546,983	88,172	635,155
2021-22				90,000	0	90,000	143,315	0	143,315	83,588	6,161	89,749				240,000	72,216	312,216	556,903	78,377	635,280
2022-23							71,657	0	71,657	86,614	3,135	89,749				409,000	65,136	474,136	567,271	68,271	635,542
2023-24																582,000	53,071	635,071	582,000	53,071	635,071
2024-25																600,000	35,901	635,901	600,000	35,901	635,901
2025-26																617,000	18,201	635,201	617,000	18,201	635,201
2026-27																					
2027-28																					
2028-29																					
2029-30																					
TOTAL	1,438,491	91,395	1,529,886	630,000	0	630,000	1,074,862	0	1,074,862	613,854	104,140	717,994	355,000	13,577	368,577	3,062,000	751,660	3,813,660	7,174,207	960,772	8,134,979

OUTSTANDING LONG-TERM DEBT OBLIGATIONS TOWN OF BEDFORD

TOTAL TOWN OF BEDFORD		
TOTAL PRINCIPAL	TOTAL INTEREST	TOTAL DEBT SERV
2,089,559	767,312	2,856,871
2,154,897	698,884	2,853,781
2,030,943	631,707	2,662,650
2,097,722	564,687	2,662,409
1,966,271	494,136	2,460,407
1,960,203	427,157	2,387,360
2,038,619	356,317	2,394,936
2,107,997	282,085	2,390,082
1,916,588	200,059	2,116,647
1,994,742	122,524	2,117,266
1,142,110	41,676	1,183,786
21,499,651	4,586,542	26,086,193

SOLID WASTE FUND

MISSION

It is the mission of the Solid Waste Division to provide safe and environmentally sound integrated solid waste services to all citizens of the Town of Bedford. These services emphasize public awareness and communication to enable the citizens to make educated choices concerning proper management of their solid waste and to help maintain the quality of life in the community.

DESCRIPTION

The Solid Waste and Recycling is an enterprise fund that is used to account for the activities of the Solid Waste and Recycling services. All activities required to provide these services are included in this fund. The Solid Waste department provides twice weekly pickup of residential garbage and recycled materials. One pickup includes household garbage only; the other pickup includes only recycled materials. The department also provides pickup of yard trimmings, brush and white goods to residential customers at no charge. Household solid waste collection, recycling collection, yard waste collection, transfer station operations, code enforcement and administrative costs are budgeted in this fund.

GOALS

1. Reduce division expenses through maximization of currently in force contracts. Partner with private contract partners for opportunities for cost reductions and/or revenue enhancements.
2. Provide healthy, safe and secure division facilities to meet the needs of internal and external customers.
3. Provide timely, efficient and quality services for weekly garbage and yard waste recycling.
4. Educate the public on the effects of waste management and recycling.
5. Monitor landfills for any environmental impact.

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 ADOPTED
General Administration	52,700	112,859	88,762	99,603
Refuse Collection	203,763	238,624	215,549	188,602
Refuse Disposal	508,936	499,412	300,072	421,606
Recycling	29,293	53,595	0	0
Other Expense	29,756	112,041	0	0
Debt Service	39,041	25,289	102,624	75,760

Transfers	0	0	50,000	50,000
TOTAL SOLID WASTE	863,489	1,041,820	757,007	835,571

SERVICES

Refuse Collection	To provide curbside pickup of solid waste from commercial and residential customers.
Commercial Disposal	Handle all commercial waste brought into the landfill. Scale operation and fill face operation.
Operate Fill Face	Cover all commercial waste brought to the fill face.
Drop Off Center	Operate refuse Drop Off Center.
Recycling	Handle all recycling that is collected from curbside pickup and from the drop off center.
General Administration	Provide the repository for central costs that are direct costs to all of the division's operations and to provide management leadership and administrative support to the entire division.
Operate Transfer Building	Transfer residential curbside trash from trash truck to trailer and haul to County landfill.
Monitoring	Perform required DEQ monitoring for old and operating landfill.
Landfill Closure	Contract engineering firm to prepare specifications for closure for bid in 2016.
Maintenance	Maintain the department's physical plants and provide the leadership and administrative resources needed to maintain the same.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
SOLID WASTE FUND REVENUES					
170046 - SW - GENERAL REVENUE					
170046.415102	INTEREST ON INVESTMENTS	6,690	3,754	3,000	3,000
170046.415104	GAIN ON SALE OF INVESTMENTS	-0	-1,104	-0	-0
170046.415109	<GAIN>/LOSS DISP ASSETS	-0	-1,104	-0	-0
170046.433155	DISASTER RECOVERY 2012	15,000	-0	-0	-0
Total for: SW - GENERAL REVENUE		21,690	1,546	3,000	3,000
170047 - SW - CHRG FOR SERVICE					
170047.416702	REFUSE COLLECTION CHARGES	479,370	484,441	514,707	593,271
170047.416705	REFUSE DISPOSAL CHARGES	307,699	295,172	231,300	231,300
170047.416706	RECYCLING COLLECTION CHARGES	117,897	112,839	-0	-0
170047.416707	REDEMPTION OF RECYCLABLES	2,766	4,274	3,000	3,000
170047.416709	TIPPING FEES - TIRES	131	138	200	200
170047.416710	PENALTIES - REFUSE	4,495	5,815	4,800	4,800
170047.416711	PENALTIES - RECYCLING	1,078	1,288	-0	-0
Total for: SW - CHRG FOR SERVICE		913,436	903,966	754,007	832,571
Total for: SOLID WASTE FUND REVENUES		935,127	905,512	757,007	835,571
SOLID WASTE FUND EXPENDITURES					
17964210 - SW - GENERAL ADMINISTRATION					
17964210.511000	COMPENSATION	38,558	57,808	60,771	67,013
17964210.521000	FICA	2,750	4,222	4,649	5,126
17964210.522100	VRS - RETIREMENT	6,363	8,849	9,059	11,781
17964210.522150	VRS - LIFE INSURANCE	419	671	723	797
17964210.523000	HOSPITAL INSURANCE	3,448	4,985	5,446	7,022
17964210.527000	WORKER'S COMPENSATION	181	374	624	374
17964210.528700	SUPPLEMENTAL RETIRE - ICMA	240	237	240	240
17964210.533103	SOFTWARE/HARDWARE MAINT	6,356	8,657	6,350	6,350
17964210.536000	ADVERTISING	2,058	1,245	400	400
17964210.558400	BAD DEBT EXPENSE	-7,674	25,810	500	500
Total for: SW - GENERAL ADMINISTRATION		52,700	112,859	88,762	99,603
17964230 - REFUSE COLLECTION					
17964230.511000	COMPENSATION	29,714	37,300	43,440	25,862
17964230.512000	COMPENSATION - OVERTIME	109	340	1,500	1,500

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
17964230.521000	FICA	2,181	2,689	3,438	1,978
17964230.522100	VRS - RETIREMENT	4,963	5,719	6,638	4,332
17964230.522150	VRS - LIFE INSURANCE	330	430	517	308
17964230.523000	HOSPITAL INSURANCE	4,890	6,027	8,046	5,868
17964230.527000	WORKER'S COMPENSATION	2,183	2,940	4,170	1,479
17964230.533110	AUTO REPAIR - O'SIDE GARAGE	0	0	8,000	8,000
17964230.533121	RADIO MAINTENANCE	0	0	200	200
17964230.551450	REFUSE TIPPING FEE	136,943	155,449	117,000	117,000
17964230.560073	SAFETY EQUIPMENT & SUPPLIES	67	470	500	500
17964230.560080	GASOLINE & OIL	13,169	13,741	13,500	13,500
17964230.560091	TIRES & TUBES	3,520	4,099	2,100	2,100
17964230.560093	VEHICLE SUPPLIES & PARTS	4,990	8,871	3,000	3,000
17964230.560110	UNIFORMS	590	308	500	500
17964230.560170	MATERIALS & SUPPLIES	115	243	3,000	2,475
Total for: REFUSE COLLECTION		203,763	238,624	215,549	188,602

17964240 - REFUSE DISPOSAL

17964240.511000	COMPENSATION	79,645	75,744	33,332	63,767
17964240.512000	COMPENSATION - OVERTIME	1,521	6,363	1,500	1,500
17964240.521000	FICA	5,520	5,874	2,665	4,878
17964240.522100	VRS - RETIREMENT	13,908	12,618	5,093	11,023
17964240.522150	VRS - LIFE INSURANCE	993	934	397	759
17964240.523000	HOSPITAL INSURANCE	10,115	10,680	5,364	11,736
17964240.527000	WORKER'S COMPENSATION	5,874	4,505	2,563	4,505
17964240.531400	EXPERT SERVICES - ENGINEERING	0	10,242	2,000	41,425
17964240.531402	GROUNDWATER MONITORING-NEW	17,677	20,603	21,000	21,000
17964240.531403	OUTSIDE LAB TESTING	621	0	2,000	2,000
17964240.531500	LEGAL SERVICES	0	0	1,000	1,000
17964240.533100	BUILDING & GROUNDS MAINTENANCE	811	2,443	1,000	1,000
17964240.533102	EQUIPMENT MAINTENANCE & REPAIR	30,979	25,324	15,000	15,000
17964240.533110	AUTO REPAIR - O'SIDE GARAGE	395	0	1,000	1,000
17964240.533121	RADIO MAINTENANCE	0	0	200	200
17964240.533203	TRSF & DISPOSAL OF SOLID WASTE	85,844	79,361	100,000	162,355
17964240.533206	REGION 2000 TERMINATION FEE	0	150,000	50,000	0
17964240.533260	LANDFILL MAINTENANCE	3,466	1,273	2,000	2,000
17964240.533300	TIRE DISPOSAL	691	1,998	2,500	2,500
17964240.539001	CONTRACT SERVICES	19,747	-1,916	7,500	30,000
17964240.551100	ELECTRIC	4,698	5,071	4,300	4,300
17964240.551300	WATER & SEWER	2,073	2,144	2,200	2,200
17964240.552100	POSTAGE	98	103	200	200

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
17964240.552300	COMMUNICATIONS	913	624	1,000	1,000
17964240.555000	TRAINING EXPENSE	0	0	1,000	1,000
17964240.558100	DUES & ASSOC MEMBERSHIPS	50	50	150	150
17964240.559006	DEQ OVERSIGHT FEES	6,754	7,407	7,000	7,000
17964240.560010	OFFICE SUPPLIES	1,487	130	500	500
17964240.560080	GASOLINE & OIL	25,640	20,820	19,058	19,058
17964240.560091	TIRES & TUBES	3,164	9,157	6,000	6,000
17964240.560092	GARAGE MATERIALS & SUPPLIES	42	253	300	300
17964240.560093	VEHICLE SUPPLIES & PARTS	-3,227	12	1,500	1,500
17964240.560110	UNIFORMS	1,358	952	750	750
17964240.581602	LANDFILL CORRECTIVE MEASURES	188,080	46,643	0	0
Total for: REFUSE DISPOSAL		508,936	499,412	300,072	421,606

17964270 - RECYCLING

17964270.511000	COMPENSATION	15,400	33,847	0	0
17964270.512000	COMPENSATION - OVERTIME	4	499	0	0
17964270.521000	FICA	1,206	2,680	0	0
17964270.522100	VRS - RETIREMENT	2,646	4,862	0	0
17964270.522150	VRS - LIFE INSURANCE	284	428	0	0
17964270.523000	HOSPITAL INSURANCE	3,469	2,233	0	0
17964270.527000	WORKER'S COMPENSATION	2,186	1,972	0	0
17964270.533102	EQUIPMENT MAINTENANCE & REPAIR	315	3,132	0	0
17964270.552100	POSTAGE	14	0	0	0
17964270.560080	GASOLINE & OIL	3,587	3,398	0	0
17964270.560110	UNIFORMS	182	545	0	0
Total for: RECYCLING		29,293	53,595	0	0

17964280 - SW - OTHER EXPENSE

17964280.575001	DEPRECIATION	28,138	110,423	0	0
17964280.575002	AMORTIZATION	1,618	1,618	0	0
Total for: SW - OTHER EXPENSE		29,756	112,041	0	0

17969500 - DEBT SERVICE

17969500.591138	REDEMPTION - 2008 SERIES	0	0	26,175	0
17969500.591140	REDEMPTION - 2011 REFUNDING	0	0	53,376	55,044
17969500.591213	INTEREST - VRA SERIES 01	11,469	0	0	0
17969500.591238	INTEREST - 2008 SERIES	2,268	1,473	783	0
17969500.591240	INTEREST - 2011 REFUNDING	25,304	23,816	22,290	20,716
Total for: DEBT SERVICE		39,041	25,289	102,624	75,760

	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
17969600 - TRANSFERS				
17969600.592017 TRANS TO SOL WST CAP PROJ	0	0	50,000	50,000
Total for: TRANSFERS	0	0	50,000	50,000
Total for: SOLID WASTE FUND EXPENDITURES	863,489	1,041,819	757,007	835,571

ELECTRIC FUND

MISSION

It is the mission of the Electric Department to supply and distribute the electric services as required by its customers at the lowest possible rates consistent with responsible operations, financial integrity, a commitment to reliability, and contributing to the economic and environmental quality of the community.

DESCRIPTION

The Town of Bedford Electric Department was established in 1899 to provide electric service to the residents, businesses and industries of the Town of Bedford and part of Bedford County. More than 100 years later, the department is still working to provide the same high quality service to the area. At the present time, Bedford serves 5,609 residential and 883 commercial/industrial customers with 700 miles of distribution and transmission lines in the Town of Bedford and Bedford County.

GOALS

1. Operate the enterprise fund within budget.
2. Improve Snowden plant availability.
3. Create written contingency plan for service restoration for the top ten electric customers.
4. Develop measurable reliability data for the Town of Bedford electric system.
5. Develop a job work order system for the Town of Bedford electric system.
6. Complete a rate study for the Town of Bedford electric system.
7. Update the Terms and Conditions of Service for the Town of Bedford electric system.
8. Develop and implement formal training for supervisors.
9. Develop and implement a one and five year tree trimming program.

FINANCIAL SUMMARY

FUNCTIONAL AREA	FY 12/13 ACTUAL	FY 13/14 ACTUAL	FY 14/15 ADOPTED	FY 15/16 REQUESTED
Electric-Other Expenses	789,705	793,931	1,500	1,200
Supervision & Engineering	1,134,174	1,220,296	1,492,498	1,448,188
Power Generation	187,407	143,601	207,000	168,200

Purchased Power	15,720,009	17,788,890	13,209,045	15,762,104
Transmission-Substations	31,276	56,974	50,000	60,000
Trans & Distribution Lines	954,387	778,184	1,091,048	927,208
Maintenance-Street Lights	20,639	40,562	107,000	21,700
Maintenance-Meters	8,862	38,445	20,000	20,000
Distribution Transformers	33,892	31,694	120,000	33,500
Meter Reading	34,833	44,028	47,674	50,074
Right of Way Crew	164,602	164,297	290,292	235,159
Debt Service	642,928	629,337	1,600,910	1,570,216
Transfers	900,000	400,000	2,197,800	396,451
TOTAL ELECTRIC FUND	20,622,714	22,130,239	20,434,767	20,694,000

SERVICES

The Electric Department operates and maintains 11 substations and a hydro plant. In order to provide reliability to its customers, the Electric Department has 2 interconnection points with AEP, Mosely Substation and Centerville Substation. Bedford currently purchases wholesale power from AMP-Ohio to meet its peak demand of 53 megawatts. The town also generates a portion of its electrical needs at its 5 megawatt hydro facility on the James River. The Department currently has 12 highly skilled professionals to operate and maintain its electrical system.

In conjunction with the electric service system, the City provides street lighting to various parts of Bedford. The current policy is to provide lights on every other utility pole, and to provide new lights as requested. As part of the Downtown revitalization effort, decorative lighting has been installed. The placing of utilities underground has also been supported as part of revitalization efforts.

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
ELECTRIC FUND REVENUES					
190056 - ELECT - GENERAL REVENUE					
190056.415102	INTEREST ON INVESTMENTS	8,487	2,172	5,000	4,000
190056.416906	INTEREST - AEP LEASE	322,392	318,434	318,434	320,000
190056.418403	FIBER LEASE AGREEMENT	-0	-0	-0	45,000
190056.433155	DISASTER RECOVERY 2012	32,687	-0	-0	-0
Total for: ELECT - GENERAL REVENUE		363,566	320,606	323,434	369,000
190057 - ELECT - CHARGES FOR SERVICE					
190057.416901	SALE OF ELECTRICITY	18,039,093	18,509,497	18,227,253	18,995,000
190057.416902	RENTAL OF POLES	97,442	63,679	99,000	105,000
190057.416904	PROCEEDS - SALE OF ASSETS	4,841	450	5,000	4,500
190057.416905	ELECTRICITY SALES-OPEN MARKET	1,529,511	1,617,022	-0	0
190057.416907	PENALTIES - ELECTRIC	116,864	129,619	110,000	104,000
190057.416909	GROSS RECEIPTS TAX-CONS & REG	165,715	175,311	168,900	175,000
190057.416910	GROSS RECEIPTS TAX-LOCAL	56,122	57,648	55,600	57,500
190057.416911	POWER COST ADJUSTMENT	1,529,510	1,609,712	1,445,580	800,000
190057.419204	RECOVERIES & REBATES	12,536	5,531	-0	84,000
Total for: ELECT - CHARGES FOR SERVICE		21,551,634	22,168,468	20,111,333	20,325,000
Total for: ELECTRIC FUND REVENUES		21,915,201	22,489,074	20,434,767	20,694,000

ELECTRIC FUND EXPENDITURES**19 - ELECTRIC FUND**

19.592021	TRANSFER TO W&S FUND	0	1,611,448	0	0
Total for: ELECTRIC FUND		0	1,611,448	0	0

19981905 - ELECTRIC-OTHER EXPENSES

19981905.558300	INTEREST ON UTILITY DEPOSITS	1,137	1,137	1,500	1,200
19981905.575001	DEPRECIATION	680,765	684,992	0	0
19981905.575002	AMORTIZATION	107,802	107,802	0	0
Total for: ELECTRIC-OTHER EXPENSES		789,705	793,931	1,500	1,200

19981910 - SUPERVISION & ENGINEERING

19981910.511000	COMPENSATION	410,547	614,596	630,144	682,940
19981910.512000	COMPENSATION - OVERTIME	628	333	0	330
19981910.521000	FICA	28,643	43,686	48,206	52,245

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
19981910.522100	VRS - RETIREMENT	66,900	94,487	94,682	120,413
19981910.522150	VRS - LIFE INSURANCE	4,485	7,106	7,499	8,127
19981910.523000	HOSPITAL INSURANCE	37,130	57,017	62,858	74,144
19981910.527000	WORKER'S COMPENSATION	9,735	0	6,319	6,319
19981910.528700	SUPPLEMENTAL RETIRE - ICMA	720	1,067	1,080	1,080
19981910.531250	DATA PROCESSING SERVICES	1,931	2,517	0	1,000
19981910.531400	EXPERT SERVICES - ENGINEERING	-3,100	7,165	15,000	42,500
19981910.531404	PROFESSIONAL SERVICES	4,187	1,043	45,000	1,100
19981910.531411	NOTIFICATION SYSTEM SERVICE	0	4,000	4,000	0
19981910.531500	LEGAL SERVICES	2,239	650	10,000	1,000
19981910.531620	BOND TRUSTEE	6,730	7,120	6,730	7,000
19981910.532000	JANITORIAL SERVICES	0	25	0	0
19981910.533100	BUILDING & GROUNDS MAINTENANCE	8,810	9,101	12,000	9,000
19981910.533103	SOFTWARE/HARDWARE MAINT	32,226	43,030	38,590	38,000
19981910.533110	AUTO REPAIR - O'SIDE GARAGE	4,543	8,377	20,000	9,000
19981910.533121	RADIO MAINTENANCE	0	0	1,000	1,000
19981910.536000	ADVERTISING	3,829	953	4,000	1,000
19981910.538000	COMMUNICATION CENTER OPERATION	0	0	25,000	0
19981910.538136	PAYMENT TO BEDFORD JOINT IDA	92,214	0	0	0
19981910.551100	ELECTRIC	37,520	37,887	39,500	38,000
19981910.551200	HEATING OIL	7,175	8,940	10,000	10,000
19981910.551300	WATER & SEWER	728	769	850	850
19981910.551400	REFUSE COLLECTION FEE	480	360	700	400
19981910.551450	REFUSE TIPPING FEE	886	752	0	700
19981910.552100	POSTAGE	40,819	48,347	44,100	45,000
19981910.552300	COMMUNICATIONS	14,957	15,740	13,000	15,000
19981910.555000	TRAINING EXPENSE	5,139	7,571	18,000	8,000
19981910.557101	CONSUMPTION TAX-REG & STATE	170,190	173,835	165,000	175,000
19981910.557102	CONSUMPTION TAX - COUNTY	20,181	17,289	20,500	18,000
19981910.558100	DUES & ASSOC MEMBERSHIPS	17,317	-3,400	15,000	5,500
19981910.558400	BAD DEBT EXPENSE	41,757	-67,416	42,000	500
19981910.560010	OFFICE SUPPLIES	1,592	1,346	2,200	1,500
19981910.560014	WIRE FEES	540	540	540	540
19981910.560050	JANITORIAL SUPPLIES	151	182	1,000	400
19981910.560079	FIBER OPTIC SUPPLIES & EQUIP	0	0	10,000	0
19981910.560080	GASOLINE & OIL	47,634	53,425	55,000	53,000
19981910.560091	TIRES & TUBES	2,922	7,287	9,000	8,000
19981910.560092	GARAGE MATERIALS & SUPPLIES	279	29	0	100
19981910.560093	VEHICLE SUPPLIES & PARTS	11,510	14,540	13,000	10,000
19981910.560140	COMPUTER SUPPLIES	0	0	1,000	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
19981910.581136	GENERATOR	0	0	0	1,000
19981910.582100	AUTO ELECTRIC DEFIBR (AED)	0	0	0	500
Total for: SUPERVISION & ENGINEERING		1,134,174	1,220,296	1,492,498	1,448,188

19981920 - POWER GENERATION

19981920.531404	PROFESSIONAL SERVICES	72,477	76,135	75,000	95,000
19981920.533125	MAINTENANCE-PEAKING GENERATOR	2,350	3,462	0	5,000
19981920.538400	PROPERTY TAX - AMHERST CO	836	1,034	1,000	1,200
19981920.553300	FLOOD INSURANCE	0	0	5,000	0
19981920.559001	ADMIN CHARGE - FERC	20,084	12,440	30,000	15,000
19981920.559002	ADMIN CHARGE - USGS	14,500	14,500	16,000	15,000
19981920.560071	MAINTENANCE SUPPLIES	70,921	24,167	80,000	25,000
19981920.560081	FUEL - PEAKING GENERATOR	6,240	11,863	0	12,000
Total for: POWER GENERATION		187,407	143,601	207,000	168,200

19981925 - PURCHASED POWER

19981925.551140	PURCHASED POWER - SEPA	94,860	71,465	75,352	95,168
19981925.551141	PURCHASED POWER - AMP-OHIO	12,625,987	13,605,332	9,407,566	10,179,629
19981925.551142	PURCHASED POWER-HOLCOMB ROCK	679,752	1,026,333	750,000	1,084,860
19981925.551160	PURCHASED POWER - PJM	2,129,729	2,875,099	2,626,127	4,156,098
19981925.551161	ILR CREDITS DUE TO CUSTOMERS	8,238	0	0	0
19981925.551165	BRPA - A & G FEES	44,856	-13,791	50,000	21,349
19981925.551166	AMP-OHIP A & G FEES	136,588	224,451	200,000	225,000
19981925.551167	AMP GS REPAYMENT	0	0	100,000	0
Total for: PURCHASED POWER		15,720,009	17,788,890	13,209,045	15,762,104

19981930 - TRANSMISSION-SUBSTATIONS

19981930.560170	MATERIALS & SUPPLIES	31,276	56,974	50,000	50,000
19981930.582417	STATION TESTING	0	0	0	10,000
Total for: TRANSMISSION-SUBSTATIONS		31,276	56,974	50,000	60,000

19981940 - TRANS & DISTRIBUTION LINES

19981940.511000	COMPENSATION	337,517	395,131	449,758	457,015
19981940.512000	COMPENSATION - OVERTIME	64,553	69,368	80,000	80,000
19981940.512100	COMPENSATION - SPECIAL EVENTS	0	0	3,000	3,000
19981940.514500	COMPENSATION - FLAGGERS	0	0	7,000	0
19981940.521000	FICA	32,978	34,827	41,292	34,962
19981940.522100	VRS - RETIREMENT	63,247	63,544	66,261	79,884
19981940.522150	VRS - LIFE INSURANCE	4,489	4,899	5,352	5,438
19981940.523000	HOSPITAL INSURANCE	36,966	39,128	48,276	52,812

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
19981940.527000	WORKER'S COMPENSATION	15,477	0	11,109	11,109
19981940.533127	SCADA SYSTEM MAINTENANCE	22,575	14,245	25,000	14,488
19981940.533130	FIBER MAINTENANCE	0	0	15,000	15,000
19981940.560072	SMALL EQUIPMENT & TOOLS	8,715	7,862	10,000	8,000
19981940.560073	SAFETY EQUIPMENT & SUPPLIES	11,584	9,712	12,000	10,000
19981940.560074	WIRE & CABLE	38,199	53,266	125,000	60,000
19981940.560078	POLES	31,044	22,072	55,000	25,000
19981940.560110	UNIFORMS	11,452	9,723	12,000	10,500
19981940.560170	MATERIALS & SUPPLIES	275,592	54,406	125,000	60,000
Total for: TRANS & DISTRIBUTION LINES		954,387	778,184	1,091,048	927,208

19981950 - MAINTENANCE - STREET LIGHTS

19981950.560075	TRAFFIC LIGHT SUPPLIES	5,929	1,003	5,000	1,200
19981950.560170	MATERIALS & SUPPLIES	14,681	38,522	101,000	20,000
19981950.560180	CHRISTMAS DECORATIONS	29	1,036	1,000	500
Total for: MAINTENANCE - STREET LIGHTS		20,639	40,562	107,000	21,700

19981960 - MAINTENANCE - METERS

19981960.560170	MATERIALS & SUPPLIES	8,862	38,445	20,000	20,000
Total for: MAINTENANCE - METERS		8,862	38,445	20,000	20,000

19981970 - DISTRIBUTION TRANSFORMERS

19981970.533119	MAINTENANCE - TRANSFORMER	6,415	5,041	10,000	7,000
19981970.560182	TRANSFORMER DISPOSAL	655	149	10,000	500
19981970.560183	TRANSFORMERS - NEW	26,822	26,505	100,000	26,000
Total for: DISTRIBUTION TRANSFORMERS		33,892	31,694	120,000	33,500

19981980 - METER READING

19981980.511000	COMPENSATION	22,784	33,186	32,998	33,882
19981980.512000	COMPENSATION - OVERTIME	0	0	500	500
19981980.521000	FICA	1,678	2,347	2,562	2,592
19981980.522100	VRS - RETIREMENT	3,751	5,165	5,042	6,014
19981980.522150	VRS - LIFE INSURANCE	252	380	393	403
19981980.523000	HOSPITAL INSURANCE	3,400	4,891	5,364	5,868
19981980.527000	WORKER'S COMPENSATION	2,967	-1,941	815	815
Total for: METER READING		34,833	44,028	47,674	50,074

19981990 - RIGHT OF WAY CREW

19981990.511000	COMPENSATION	107,145	108,100	112,489	147,603
19981990.512000	COMPENSATION - OVERTIME	6,918	4,319	10,000	10,000

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
19981990.514000	COMPENSATION - TEMPORARY	0	95	0	0
19981990.514500	COMPENSATION - FLAGGERS	0	0	7,000	0
19981990.521000	FICA	8,181	8,258	8,605	11,292
19981990.522100	VRS - RETIREMENT	17,448	17,562	18,489	26,200
19981990.522150	VRS - LIFE INSURANCE	1,147	1,295	1,339	1,756
19981990.523000	HOSPITAL INSURANCE	13,836	14,673	16,092	24,939
19981990.527000	WORKER'S COMPENSATION	1,982	1,941	2,778	2,869
19981990.533201	CONTRACT CLEARING	0	0	100,000	0
19981990.533403	TREE FOR TREE PROGRAM EXPENSES	0	0	500	0
19981990.560072	SMALL EQUIPMENT & TOOLS	1,933	902	3,000	2,500
19981990.560170	MATERIALS & SUPPLIES	6,012	7,154	10,000	8,000
Total for: RIGHT OF WAY CREW		164,602	164,297	290,292	235,159
19989500 - DEBT SERVICE					
19989500.591123	REDEMPTION - ELECT SERIES 96	0	0	90,000	100,000
19989500.591125	REDEMPTION - ELECTRIC FACILITY	0	0	85,564	89,133
19989500.591133	REDEMPTION - ELEC REFUND 2005	0	0	600,000	625,000
19989500.591138	REDEMPTION - 2008 SERIES	0	0	230,008	206,671
19989500.591216	INTEREST - RATE LEVELIZATION	-22,854	0	0	0
19989500.591223	INTEREST - ELECTRIC SERIES 96	148,000	141,752	134,918	127,694
19989500.591225	INTEREST - ELECTRIC FACILITY	60,852	57,564	54,138	50,570
19989500.591233	INTEREST - ELEC REFUND 2005	365,470	346,045	330,138	303,138
19989500.591238	INTEREST - 2008 SERIES	91,461	83,977	76,144	68,010
Total for: DEBT SERVICE		642,928	629,337	1,600,910	1,570,216
19989600 - TRANSFERS					
19989600.590001	CONTINGENCY	0	0	150,000	168,951
19989600.592002	TRANSFER TO GENERAL FUND	900,000	400,000	1,300,000	0
19989600.592018	TRANS TO ELECTRIC CAP PROJ	0	0	747,800	227,500
Total for: TRANSFERS		900,000	400,000	2,197,800	396,451
Total for: ELECTRIC FUND EXPENDITURES		20,622,714	23,741,687	20,434,767	20,694,000

CAPITAL PROJECTS FUND

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
GENERAL CAPITAL PROJECTS FUND REV					
500091 - NONDEPT - GENERAL REVENUE					
500091.451111	TRANSFER IN - GENERAL FUND	-0	-0	554,499	443,050
Total for: NONDEPT - GENERAL REVENUE		-0	-0	554,499	443,050
Total for: GENERAL CAPITAL PROJECTS FUND REV		-0	-0	554,499	443,050
GENERAL CAPITAL PROJECTS FUND EXP					
50011242 - FINANCE DEPARTMENT					
50011242.581732	UTILITY BILLING SOFTWARE	0	48,943	0	0
50011242.581737	SOFTWARE UPGRADE	0	0	37,563	0
Total for: FINANCE DEPARTMENT		0	48,943	37,563	0
50011261 - INFORMATION TECHNOLOGY					
50011261.581305	PHONE SYSTEM	0	66,374	0	1,000
50011261.581700	COMPUTER REPLACEMENTS	18,732	19,727	0	0
50011261.581718	DOMAIN CONTROLLER	5,815	0	0	0
50011261.581720	SECURITY SERVER	0	6,000	0	0
50011261.581724	FIREWALL/WEB MGMT	1,805	0	0	0
50011261.581725	TERMINAL SERVICES CONSOLID	8,000	0	0	0
50011261.581726	DHCP SERVER	6,000	0	0	0
50011261.581728	MAIL SERVER	0	9,000	0	0
50011261.581729	PENETRATION TESTING	0	0	0	0
50011261.581730	SECOND MUNIS SERVER	0	12,000	0	12,000
50011261.581731	NEW SWITCH	0	5,000	12,000	500
50011261.581734	DNS/WEB SERVER	0	0	9,000	0
50011261.581735	PD SWITCH	0	0	1,000	0
50011261.581736	TRAINING RM SMARTBOARD	0	0	8,000	0
50011261.582915	COOLING FANS-SERVER ROOM	0	3,398	0	0
Total for: INFORMATION TECHNOLOGY		40,352	121,499	30,000	13,500
50033110 - POLICE DEPARTMENT					
50033110.581303	RADIOS	0	34,342	56,012	31,350
50033110.581306	RADAR UNITS	0	0	4,900	0
50033110.581309	VIDEO CAMERAS	0	0	9,140	0
50033110.581310	POLICE WEAPONS	0	0	6,700	0
50033110.581313	BODY CAMERA/MIC	0	0	7,984	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
50033110.581500	VEHICLE REPLACEMENT	60,832	92,131	70,000	45,000
50033110.581968	SECURITY ENHANCEMENTS	0	2,927	0	0
50033110.582120	TASERS	0	0	0	5,000
Total for: POLICE DEPARTMENT		60,832	129,400	154,736	81,350
50033210 - FIRE DEPARTMENT					
50033210.581136	GENERATOR	0	0	0	0
50033210.581303	RADIOS	0	45,324	0	0
50033210.581304	PAGERS	0	0	0	0
50033210.581515	ENGINE 1 REPLACEMENT	0	554,234	0	0
50033210.581951	RENOVATE RESTROOMS	0	0	0	20,000
50033210.582126	TURNOUT GEAR EXTRACTOR	8,500	0	0	0
Total for: FIRE DEPARTMENT		8,500	599,558	0	20,000
50044110 - GENERAL ADMINISTRATION					
50044110.581917	HEAT PUMP	0	0	0	7,000
Total for: GENERAL ADMINISTRATION		0	0	0	7,000
50044115 - GENERAL ENGINEERING					
50044115.581444	DOWNTOWN LIGHTS	0	83,307	0	0
50044115.581733	COPIER/PRINTER/SCANNER	0	9,052	0	0
50044115.581960	STORMWATER DRAINAGE	0	10,000	0	0
50044115.581978	LLP WALKING TRAIL OVERLAY	0	8,619	0	0
50044115.582916	GPS - UTILITIES	0	0	0	0
50044115.582934	CROSSWALK IMPROVEMENTS	0	3,160	0	0
50044115.582940	OLE TURNPIKE RD EXTENSION	0	276,043	0	0
50044115.582943	COMMUNITY IMPROVEMENT FUND	0	0	50,000	0
Total for: GENERAL ENGINEERING		0	390,180	50,000	0
50044120 - HIGHWAYS, STREETS & BRIDGES					
50044120.581150	SALT SPREADER	0	4,780	0	0
50044120.581303	RADIOS	0	0	11,200	11,200
50044120.581516	STREET SWEEPER	0	134,602	0	0
50044120.581600	DUMP TRUCK	0	113,847	0	0
50044120.581951	RENOVATE RESTROOMS	0	11,700	0	0
50044120.582128	LATERAL CAMERA	0	12,970	0	0
Total for: HIGHWAYS, STREETS & BRIDGES		0	277,899	11,200	11,200
50044121 - VA DEPT OF TRANSPORTATION					
50044121.581604	BACKHOE W/ KNUCKLE	0	0	100,000	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
50044121.581607	1-TON FLAT BED TRUCK W/PLOW	0	0	45,000	0
50044121.581609	3/4-TON PICK-UP W/PLOW	0	0	35,000	35,000
50044121.581612	MINI-EXCAVATOR	0	0	0	75,000
50044121.581613	MINI-PAVER	0	0	0	40,000
50044121.581614	ASPHALT ROLLER	0	0	0	48,000
50044121.581615	VA-CON TRUCK	0	0	0	0
Total for: VA DEPT OF TRANSPORTATION		0	0	180,000	198,000
50044320 - GENERAL PROPERTIES					
50044320.581101	MOWER/TRACTOR	0	15,399	14,000	14,000
50044320.581109	LOWERING DEVICE	0	0	3,000	0
50044320.581609	3/4-TON PICK-UP W/PLOW	0	0	0	0
50044320.581610	F-250 TRUCK	0	0	35,000	0
50044320.581611	ZERO TURN MOWER	0	0	0	16,000
50044320.581976	BANK STABILIZATION-LLP	0	9,464	0	0
50044320.581979	REPLACE DRINKING FOUNTAINS	0	0	0	0
50044320.581981	REPLACE ROOF-COMMUNITY CENTER	0	0	7,000	7,000
50044320.581986	EDMUNDS STREET PARK	0	0	0	25,000
Total for: GENERAL PROPERTIES		0	24,863	59,000	62,000
50044340 - MAINTENANCE OF MUNICIPAL BLDG					
50044340.581979	REPLACE DRINKING FOUNTAINS	0	0	0	0
50044340.582930	ADA IMPROVEMENTS	33,000	0	32,000	50,000
Total for: MAINTENANCE OF MUNICIPAL BLDG		33,000	0	32,000	50,000
50066211 - TOWN SCHOOL BOARD					
50066211.581824	A/C UPGRADE-COMP LAB-BMS	11,328	0	0	0
Total for: TOWN SCHOOL BOARD		11,328	0	0	0
50077111 - RECREATION					
50077111.581909	PAVING	0	6,895	0	0
50077111.581971	REPAIR NATURE TRAIL - LLP	0	1,724	0	0
Total for: RECREATION		0	8,619	0	0
50088150 - ECONOMIC DEVELOPMENT					
50088150.581933	ECONOMIC DEVELOPMENT FUND	10,211	3,128	0	0
50088150.581948	CENTERTOWN IMPROVEMENT PROJ	100	48,650	0	0
50088150.582919	ENTERPRISE ZONE MAINTENANCE	861	0	0	0
Total for: ECONOMIC DEVELOPMENT		11,172	51,778	0	0

	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Total for: GENERAL CAPITAL PROJECTS FUND EXP	165,184	1,652,739	554,499	443,050
SOLID WASTE CAPITAL PROJ FUND REVENUE				
570091 - NONDEPT - GENERAL REVENUE				
570091.451102 TRANSFER IN - SOLID WASTE	-0	-0	50,000	-50,000
Total for: NONDEPT - GENERAL REVENUE	-0	-0	50,000	-50,000
Total for: SOLID WASTE CAPITAL PROJ FUND REV	-0	-0	50,000	-50,000
SOLID WASTE CAPITAL PROJ FUND EXPENDITURES				
57964230 - REFUSE COLLECTION				
57964230.582503 TRASH CARTS	0	0	50,000	50,000
Total for: REFUSE COLLECTION	0	0	50,000	50,000
57964240 - REFUSE DISPOSAL				
57964240.581972 SECURITY CAMERAS	620	0	0	0
Total for: REFUSE DISPOSAL	620	0	0	0
57964270 - RECYCLING				
57964270.581539 RECYCLING TRUCK	0	0	0	0
Total for: REFUSE DISPOSAL	0	0	0	0
Total for: SOLID WASTE CAPITAL PROJ FUND EXP	620	0	50,000	50,000
ELECTRIC CAPITAL PROJ FUND REVENUE				
590091 - NONDEPT - GENERAL REVENUE				
590091.451101 TRANSFER IN - ELECTRIC	-0	-0	747,800	227,500
Total for: NONDEPT - GENERAL REVENUE	-0	-0	747,800	227,500
Total for: ELECTRIC CAPITAL PROJ FUND REVENUE	-0	-0	747,800	227,500
ELECTRIC CAPITAL PROJ FUND EXPENDITURES				
59981910 - SUPERVISION & ENGINEERING				
59981910.581303 RADIOS	0	0	24,800	0
59981910.581447 REPLACE CHRISTMAS LIGHTS	0	0	10,000	0
Total for: SUPERVISION & ENGINEERING	0	0	34,800	0

		2013 Actual	2014 Actual	2015 Budget	2016 Adopted
59981920 - POWER GENERATION					
59981920.581441	TURBINE PACKING BOX-UNIT 4	0	0	0	0
59981920.581448	HYDRO-COMPUTER PROGRAM	0	0	0	0
59981920.581449	REFURBISH TAIL GATE	0	0	0	0
59981920.581450	FERC LICENSE AMENDMENT	0	35,500	50,000	0
59981920.581451	REPLACE #5 TURBINE BOX	0	0	0	0
59981920.581523	SNOWDEN GATES PHASE 1	0	0	0	0
Total for: POWER GENERATION		0	35,500	50,000	0
59981930 - TRANSMISSION-SUBSTATIONS					
59981930.581527	STATION TRANSFORMER	0	0	0	30,000
Total for: TRANSMISSION-SUBSTATIONS		0	0	0	30,000
59981940 - TRANS & DISTRIBUTION LINES					
59981940.581153	MVRS FC200 MC-LIGHT FC300-UPGR	0	0	10,000	0
59981940.581157	SCADA UPGRADE	0	0	70,000	0
59981940.581303	RADIOS	0	0	30,000	0
59981940.581445	SCADA SWITCH REPLACEMENT	0	4,231	0	0
59981940.581446	REPLACE POLES-MOSLEY	0	0	0	0
59981940.581500	VEHICLE REPLACEMENT	5	0	0	0
59981940.581518	BUCKET TRUCK/MATERIAL HANDLER	0	0	115,000	0
59981940.581519	FOREMAN TRUCK	0	0	35,000	0
59981940.581520	MOTOR DRIVEN REEL CART	0	0	28,000	0
59981940.581522	TRACKED R/W CUTTER	0	0	0	135,000
59981940.581528	POLE JACK	0	0	0	2,500
59981940.581529	COMPRESSION TOOL	0	0	0	10,000
59981940.581530	LED'S - INDEPENDENCE BLVD	0	0	0	0
59981940.581531	CENTERVILLE CIRCUIT 1-PHASE 1	0	0	0	0
59981940.581532	UNDERGROUND REPLACEMENT PH1	0	0	0	0
59981940.582407	HARMONY VILLAGE INFRASTRUCT	0	0	100,000	0
59981940.582408	FOSTEC IMPROVEMENTS	0	0	25,000	0
59981940.582410	LINE REBUILD-COTTON MILL RD	0	0	125,000	0
59981940.582414	OAKWOOD VILLA UNDERGROUND	0	0	75,000	0
59981940.582416	VOLTAGE REGULATORS	0	0	50,000	0
Total for: TRANS & DISTRIBUTION LINES		5	4,231	663,000	147,500
59981960 - MAINTENANCE - METERS					
59981960.581536	AMR COMMERCIAL METERS	0	0	0	50,000
Total for: MAINTENANCE - METERS		0	0	0	50,000

	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Total for: ELECTRIC CAPITAL PROJ FUND EXPEND	5	39,731	747,800	227,500

CAPITAL IMPROVEMENT PROGRAM

CIP – GENERAL FUND

DEPARTMENT	LOCATION	PROJECT TITLE	REQUEST FY 2016	REQUEST FY 2017	REQUEST FY 2018	REQUEST FY 2019	TOTAL COST
Finance	Finance Department	Software Upgrade: CAFR/Fixed Asset Modules	-	-	-	-	-
	TOTAL FINANCE		-	-	-	-	-
Information Technology	City Wide	Computer Replacements	-	-	-	-	-
	Administration Building	Mail Server	-	-	-	-	-
	Administration Building	Phone System	1,000	-	-	-	1,000
	Administration Building	Security Server	-	-	-	-	-
	Municipal Building	Penetration Testing	-	-	-	-	-
	Administration Building	Second Munis Server	12,000	-	-	-	12,000
	Administration Building	New Switch	500	-	-	-	500
	Administration Building	DNS/Web Server	-	-	-	-	-
	Administration Building	PD Switch	-	-	-	-	-
	Administration Building	Training Room Smartboard	-	-	-	-	-
	Administration Building	Cooling System - Server Room	-	-	-	-	-
	TOTAL INFORMATION TECHNOLOGY		13,500	-	-	-	13,500
Police	Police Department	Police Vehicles	45,000	70,000	95,000	-	210,000
	Police Department	Radio Replacement	31,350	-	-	-	31,350
	Police Department	Police Impound Lot	-	-	-	-	-
	Police Department	Harley-Davidson Motorcycle	-	-	-	-	-
	Police Department	Police Patrol Weapons	-	-	-	-	-
	Police Department	Firearms Range Shoot-house	-	-	-	-	-
	Police Department	Police Tactical Team	-	-	-	-	-
	Police Department	Radar Units	-	-	-	-	4,900
	Police Department	Video Cameras	-	-	-	-	6,000
	Police Department	Body Camera/Mic	-	-	-	-	12,000
	Police Department	Security Enhancements	-	-	-	-	-

	Police Department	Tasers	5,000	-	-	-	5,000
	Police Department	Officer's Workroom Improvements	-	-	-	-	-
	TOTAL POLICE DEPARTMENT		81,350	70,000	95,000	-	269,250
Fire Dept	Fire Station	Engine 1 Replacement	-	-	-	-	-
	Fire Station	Radio Replacement	-	-	-	-	-
	Fire Station	Pager Replacement	-	-	-	-	-
	Fire Station	Turnout Gear Extractor	-	-	-	-	-
	Fire Station	EMS Response Vehicle	-	-	-	-	-
	Fire Station	Proxy Card Security System	-	-	-	-	-
	Fire Station	Self Contained Breathing Apparatus	-	-	-	-	-
	Fire Station	Emergency Generator	-	-	-	-	-
	Fire Station	Fire Station	-	-	-	-	-
	Fire Station	Bathroom Remodel	20,000	-	-	-	20,000
	Fire Station	Proxy Card System	-	-	-	-	-
	TOTAL FIRE DEPARTMENT		20,000	-	-	-	20,000
Bedford Life Saving Crew	Life Saving Crew	Radio Replacement	-	-	-	-	-
	TOTAL BEDFORD LIFE SAVING CREW		-	-	-	-	-
Animal Control	Police Department	Animal Control Truck Replacement	-	-	-	-	-
	TOTAL ANIMAL CONTROL		-	-	-	-	-
Engineering	Engineering Office	Copier/Printer/Scanner	-	-	-	-	-
	Liberty Lake Park	Asphalt Overlay - 2200' Walking Trail	-	-	-	-	-
	East end of Macon St	Reconstruction of Macon Street	-	-	-	-	-
	City Wide	Community Improvement Fund	-	-	-	-	-
	Downtown Bedford	Upgrade Downtown Lights	-	-	-	-	-
	Liberty Lake Park	Asphalt Paving - Activity Place	-	-	-	-	-
	Liberty Lake Park	Liberty Lake Park Sidewalk	-	-	-	-	-
	Bedford Ave. and Jackson St.	Bedford Ave./Jackson St Realignment	-	-	-	-	-
	TOTAL ENGINEERING		-	-	-	-	-
Public Works	Highways, Streets & Bridges	Radio replacement	11,200	-	-	-	11,200
	Highways, Streets & Bridges	Street Sweeper	-	-	-	-	-
	Highways, Streets & Bridges	Lateral Camera	-	-	-	-	-
	Highways, Streets & Bridges	Bathroom Renovations	-	-	-	-	-

	VA Dept of Transportation	Small salt spreader	-	-	-	-	-
	VA Dept of Transportation	Dump Truck with salt spreader	-	-	-	-	-
	VA Dept of Transportation	Backhoe w/Knuckle	-	-	-	-	-
	VA Dept of Transportation	1 Ton Flat Bed W/plow	-	-	-	-	-
	VA Dept of Transportation	Small Jetter Truck	-	-	-	-	-
	VA Dept of Transportation	3/4 ton pickup with plow	35,000	-	-	-	35,000
	VA Dept of Transportation	3/4 ton Pick-up Truck 4 X 4 W/Plow	-	-	-	-	-
	VA Dept of Transportation	Mini-Excavator	75,000	-	-	-	75,000
	VA Dept of Transportation	Mini-Paver	40,000	-	-	-	40,000
	VA Dept of Transportation	Asphalt Roller	48,000	-	-	-	48,000
	City Shop	Leaf Machine	-	-	-	-	-
	Public Works Shop	Automated Gates	-	-	-	-	-
	City Shop	Retrofit Dump Truck w/dump body	-	70,000	-	-	70,000
	Public Works Shop	Vehicle Lift	-	7,000	-	-	7,000
	Public Works Shop	HVAC system - Offices	-	15,000	-	-	15,000
	Public Works Shop	Replace salt spreaders	-	-	15,000	-	15,000
	General Administration	Replace heat pump	7,000	-	-	-	7,000
	TOTAL PUBLIC WORKS		216,200	92,000	15,000	-	323,200
General Properties	Townwide	Replace Mower	14,000	8,000	14,500	-	36,500
	Liberty Lake Park	Replace Drinking Fountains	-	-	-	-	-
	Maintenance Shop	Replace Maintenance Technicians Truck	-	-	-	-	-
	Cemeteries	Lowering device	-	-	-	-	-
	Liberty Lake Park	Replace Play Lot	-	-	-	-	-
	Liberty Lake Park	Replace Roof-Community Center	7,000	-	-	-	7,000
	Public Services	F-250 Truck	-	-	-	-	-
	Townwide	Zero Turn Mower	16,000	-	-	-	16,000
	Edmunds Street Park	Repairs	25,000				25,000
	TOTAL GENERAL PROPERTIES		62,000	8,000	14,500	-	84,500
Municipal Building	Municipal Bldg, Bedford Middle School	Install New Water Fountains	-	-	-	-	-
	Municipal Bldg - Basement	Upgrade lighting and replace ceiling tile	-	-	-	-	-
	Municipal Building	HVAC Upgrades	-	-	-	-	-

	Municipal Building	ADA Improvements	50,000	-	-	-	50,000
	TOTAL MUNICIPAL BUILDING		50,000	-	-	-	50,000
Bedford Middle School	503 Longwood Ave	Demolition of Stucco Building	-	-	-	-	-
	Bedford Middle School	Asphalt Overlay	-	-	60,000	-	60,000
	TOTAL BEDFORD MIDDLE SCHOOL		-	-	60,000	-	60,000
Recreation	Liberty Lake Park & Edmund St Park	Tennis Court Re-paving and Surfacing	-	-	-	-	-
	TOTAL RECREATION		-	-	-	-	-
Economic Development	Citywide	Economic Development Fund	-	-	-	-	-
	TOTAL ECONOMIC DEVELOPMENT		-	-	-	-	-
	TOTAL GENERAL FUND REQUESTED CAPITAL IMPROVEMENT BUDGET		443,050	170,000	124,500	-	760,450

CIP – SOLID WASTE

DEPARTMENT	LOCATION	PROJECT TITLE	REQUEST FY 2016	REQUEST FY 2017	REQUEST FY 2018	REQUEST FY 2018	TOTAL COST
SOLID WASTE	Public Works	Trash Carts	50,000	50,000	-	-	100,000
	Collection Center	Pave Parking Lot and Entrance	-	-	-	-	-
	Public Works	Recycle Truck	-	-	-	-	-
	Landfill	Landfill Closure	-	-	-	-	-
	Public Works	Trash Truck	-	-	-	-	-
	TOTAL LANDFILL		50,000	50,000	-	-	100,000
TOTAL SOLID WASTE FUND REQUESTED CAPITAL IMPROVEMENT BUDGET			50,000	50,000	-	-	100,000

CIP – ELECTRIC FUND

DEPARTMENT	LOCATION	PROJECT TITLE	REQUEST FY 2016	REQUEST FY 2017	REQUEST FY 2018	REQUEST FY 2019	TOTAL COST
ELECTRIC	Electric Department	Radio Replacement	-	-	-	-	-
	Blue Ridge Ave	Harmony Village Electrical Infrastructure	-	-	-	-	-
	Fostec Plant	Improvements for Customer	-	-	-	-	-
	Electric Department	SCADA Switch Replacement	-	-	-	-	-
	Electric Department	SCADA Upgrade	-				
	Mosley Delivery	Replace Transmission Poles	-	-	-	-	-
	Bridge St	Replace Christmas Lights	-	-	-	-	-
	Electric Department	Base Radio Improvements	-	-	-	-	-
	System Wide	AMR Commercial Meters	50,000	50,000	-	-	100,000
	Electric Department	Oakwood Villa Underground	-	-	-	-	-
	Electric Department	Small 4 Wheel Drive Bucket Truck w/Material Handler	-	-	-	-	-
	Electric Department	Foreman Truck	-	35,000	-	-	35,000
	Electric Department	Motor Driven Reel Cart	-	-	-	-	-
	Orange Street Substation	Recondition Transformer	-	-	-	-	-
	Centerville to Bedford Weaving	Transmission Line Improvement	-	350,000	-	-	350,000
	Frank Chervan Substation	Remove Structure and Install Switch	-	125,000	-	-	125,000
	Electric Department	Transmission Pole Replacement	-	75,000	-	-	75,000
	Lake Dr, Venable St and Lakeview Dr	Reroute Macon 1 Circuit	-	-	-	-	-
	Penn Turpin Substation To Hydro Plant	Rebuild Transmission Line	-	-	-	-	-
	Raise Wire Height across Parkway	Parkway Crossing Upgrade	-	-	-	-	-
	South St to Song Bird Ave	Upgrade to 3 Phase Circuit	-	-	-	-	-
	Electric Department	Replace Flat Bed Truck	-	135,000	-	-	135,000
	Electric Department	Tracked right of way cutter	-	-	180,000	-	180,000
	Fuqua Mill Road	Upgrade Circuit To Fuqua Mill Ro	-	-	104,000	-	104,000
	Red Hill Road	Upgrade Red Hill Road Circuit	-	-	66,000	-	66,000
	Centerville	Centerville-replace Transformer	-	-	639,500	-	639,500
	Electric Department	Dam Topper	-	50,000	-	-	50,000

	Dickerson Mill Rd To Bunker Hill	Reconductor Line	-	-	-	-	-
	Colton Mill Road	Rebuild Line-Colton Mill Road	-	-	-	-	-
	Towngate Road To Twin Lake Drive	Upgrade Circuit To Twin Lake Drive	-	-	-	-	-
	Forest Rd-McGhee St to Industrial Park	Upgrade to 3 Phase Circuit	-	-	-	-	-
	Colton Mill Substation	Colton Mill-increase Capacity	-	-	-	-	-
	Peaks Road to Fancy Farm Centerville Circuit Phase 3	Replace #4 ACSR Conductors	-	-	330,000	-	330,000
	Hunting Creek Road Big Island	Hunting Creek Road Big Island	-	-	-	-	-
	Kelso Mill Rd and Patterson Mill Rd	Upgrade 3 Phase Circuit	-	-	-	-	-
	Orange Street Switcher	Install Circuit Switcher at Orange Street Substation	-	-	-	125,000	125,000
	Otey St, Washington St and Blue Ridge Ave	Upgrade and Reconductor 3 Phase Circuit	-	-	-	-	-
	297 Minute Market to Smith St	Upgrade 3 Phase Circuit	-	-	-	-	-
	Patterson Mill, Sheep Creek and Owl Town Rd	Upgrade Patterson Mill Road	-	-	-	-	-
	Fancy Farm Road	Reconductor Fancy Farm Road	-	-	-	-	-
	Electric Department	MVRS FC200 MC-Light FC 300 MC-Light	-	-	-	-	-
	Electric Department	Underground Distribution Upgrade	-	-	-	-	-
	Electric Department	Voltage Regulators	-	-	-	-	-
	Electric Department	Station Transformer	30,000	-	-	-	30,000
	Electric Department	Tracked R/W Cutter	135,000	-	-	-	135,000
	Electric Department	Pole Jack	2,500	-	-	-	2,500
	Electric Department	Compression Tool	10,000	-	-	-	10,000
	Electric Department	LED's – Independence Blvd	-	-	-	-	-
	Electric Department	Hydraulic Press	-	-	-	-	-
	Electric Department	Underground Replacement Phase 2	-	50,000			50,000
	Electric Department	FOSTEC Improvements	-	-	-	-	-
	TOTAL ELECTRIC DEPARTMENT		227,500	870,000	1,319,500	125,000	2,542,000
SNOWDEN HYDRO PLANT	Snowden Hydro Plant	Computer Program Change	-	-	-	-	-
	Snowden Hydro Plant	Rebuild Unit 4 blade runner	-	-	-	-	-
	Snowden Hydro Plant	Rebuild Unit 4 of Speed Increaser Gear Box	-	-	-	-	-
	Snowden Hydro Plant	Low water Turbine	-	-	-	250,000	250,000
	Snowden Hydro Plant	Refurbish Tail Gate	-	-	-	-	-
	Snowden Hydro Plant	FERC License Amendment	-	-	-	-	-

COMMUNITY AGENCY FUNDING



TOWN OF BEDFORD FUNDING REQUESTS FROM OUTSIDE AGENCIES FISCAL YEAR 2015 - 2016

ORGANIZATION	*****FISCAL YEAR ADOPTED*****				AGENCY REQUEST 15-16	COUNCIL APPROVED 15-16
	11-12	12-13	13-14	14-15		
BEDFORD CHAMBER OF COMMERCE	2,500	2,500	2,500	2,500	5,000	3,000
BEDFORD LIFESAVING & FIRST AID CREW	12,000	12,000	12,000	12,000	25,000	10,000
BEDFORD MAIN STREET, INC.	25,000	25,000	30,000	30,000	35,000	30,000
BEDFORD MUSEUM & GENEALOGICAL LIBRARY	7,500	7,500	7,500	7,500	7,500	7,500
BEDFORD RIDE PROGRAM	7,665	7,665	7,665	8,500	8,500	8,500
NATIONAL D-DAY MEMORIAL FOUNDATION	10,000	10,000	10,000	12,000	10,000	9,000
WHARTON BOWER CENTER FOR THE ARTS*	5,000	7,000	7,000	10,000	10,000	10,000
WHARTON GARDENS MEMORIAL FOUNDATION	5,000	5,000	6,000	7,000	7,000	6,000
TOTAL	74,665	76,665	82,665	89,500	108,000	84,000

*\$5,000.00 of the Wharton Bower Center for the Arts approved funding is reimbursed by the 2015-16 Local Government Challenge Grant. Local contribution will be commensurate with allocated grant amount.

POSITION DETAIL

Schematic List of Positions						
DEPARTMENT	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
REGULAR EMPLOYEES						
EXECUTIVE	1	1	1	1	2	2
SCHOOLS	8	8	8	-	-	-
ENGINEERING	2	2	2	2	2	1
COMMUNITY DEVELOPMENT	3	3	3	2	2	3
POLICE	28	27	27	27	27	27
FINANCE	6	6	6	6	5	5
INFORMATION TECHNOLOGY	2	2	2	2	2	2
PUBLIC WORKS	24	24	24	19	20	19
WASTEWATER	11	11	11	-	-	-
WATER	6	6	6	-	-	-
LANDFILL	6	6	6	4	1	4
ELECTRIC	18	18	18	18	18	21
RECREATION	2	2	2	-	-	-
TREASURER	-	-	-	5	5	5
TOTAL DEPARTMENTS	117	116	116	86	84	89
TREASURER	4	4	4	-	-	-
COMM OF REVENUE	2	2	2	-	-	-
TOTAL REGULAR EMPLOYEES	119	118	118	86	84	89
PART-TIME EMPLOYEES						
LEGAL - ATTORNEY	1	1	1	1	1	1
CLERK/COUNCIL	1	1	1	1	1	1
ELECTED OFFICIALS	7	7	7	7	7	7
POLICE	1	1	1	-	-	-
SCHOOL CROSSING GUARDS	2	2	2	2	2	-
REGISTRAR & ASSISTANT	2	2	2	-	-	-
TREASURER	1	1	1	-	-	-
COMM OF THE REVENUE	1	1	1	-	-	-
FIRE	1	1	1	1	2	2
TOTAL PART-TIME EMPLOYEES	17	17	17	12	13	11

PayScale for FY 2016			
	MINIMUM ANNUAL SALARY		MAXIMUM ANNUAL SALARY
GRADE 23	\$ 18,379.62		\$ 25,969.92
GRADE 24	\$ 19,298.60		\$ 27,268.42
GRADE 25	\$ 20,263.53		\$ 28,631.84
GRADE 26	\$ 21,276.71		\$ 30,063.43
GRADE 27	\$ 22,340.54		\$ 31,566.60
GRADE 28	\$ 23,457.57		\$ 33,144.93
GRADE 29	\$ 24,630.45		\$ 34,802.18
GRADE 30	\$ 25,861.97		\$ 36,542.29
GRADE 31	\$ 27,155.07		\$ 38,369.40
GRADE 32	\$ 28,512.82		\$ 40,287.87
GRADE 33	\$ 29,938.46		\$ 42,302.26
GRADE 34	\$ 31,435.39		\$ 44,417.38
GRADE 35	\$ 33,007.16		\$ 46,638.25
GRADE 36	\$ 34,657.51		\$ 48,970.16
GRADE 37	\$ 36,390.39		\$ 51,418.67
GRADE 38	\$ 38,209.91		\$ 53,989.60
GRADE 39	\$ 40,120.41		\$ 56,689.08
GRADE 40	\$ 42,126.43		\$ 59,523.53
GRADE 41	\$ 44,232.75		\$ 62,499.71
GRADE 42	\$ 46,444.38		\$ 65,624.69
GRADE 43	\$ 48,766.60		\$ 68,905.93
GRADE 44	\$ 51,204.93		\$ 72,351.23
GRADE 45	\$ 53,765.18		\$ 75,968.79
GRADE 46	\$ 56,453.44		\$ 79,767.23
GRADE 47	\$ 59,276.11		\$ 83,755.59
GRADE 48	\$ 62,239.92		\$ 87,943.37
GRADE 49	\$ 65,351.91		\$ 92,340.54

POSITION CLASSIFICATION	POSITIONS ALLOCATED	POSITIONS FILLED
GRADE 23		
GRADE 24		
BUILDING AND GROUNDS WORKER I	1	0
MAINTENANCE WORKER I	3	3
GRADE 25		
PARKING ENFORCEMENT OFFICER	1	1
GRADE 26		
GRADE 27		
MAINTENANCE WORKER II	2	2
GRADE 28		
UTILITY BILLING CLERK	1	1
GRADE 29		
LINEMAN APPRENTICE	1	0
GRADE 30		
ADMINISTRATIVE ASSISTANT I	2	2
EQUIPMENT OPERATOR II	6	4
RIGHT OF WAY TRIMMER	4	2
UTILITY MECHANIC/MAINTENANCE WORKER III	0	0
GRADE 31		
DEPUTY TREASURER	4	4
GRADE 32		
ADMINISTRATIVE ASSISTANT II	1	1
EQUIPMENT MECHANIC I	1	1
EQUIPMENT OPERATOR III	2	2
RECORDS MANAGEMENT TECHNICIAN	1	1
SOLID WASTE COLLECTOR/EQUIPMENT OPERATOR III	1	1
UTILITY INVENTORY ASSISTANT	1	1
UTILITY METER TECHNICIAN	1	1
GRADE 33		
BUYER	1	1
NETWORK & SYSTEMS TECH	1	1

CREW LEADER/FOREMAN	2	2
SR. RIGHT OF WAY TRIMMER	1	1
GRADE 34		
ADMINISTRATIVE ASSISTANT III	2	2
ENGINEERING TECH	1	1
EQUIPMENT MECHANIC II	1	1
MAINTENANCE TECHNICIAN	1	0
GRADE 35		
PAYROLL/HUMAN RESOURCES ASSISTANT	0	0
GRADE 36		
UTILITY BILLING SUPERVISOR	1	1
GRADE 37		
ACCOUNTANT	1	1
POLICE OFFICER/INVESTIGATOR	16	11
GRADE 38		
GRADE 39		
ELECTRIC LINE WORKER A	5	5
POLICE SERGEANT	5	3
GRADE 40		
SUBSTATION MAINTENANCE TECHNICIAN	1	1
COST ACCOUNTANT	0	0
GRADE 41		
PROJECT ADMINISTRATOR	1	1
CEMETERY ADMINISTRATOR	1	1
LINE CREW SUPERVISOR	2	2
GRADE 42		
GRADE 43		
POLICE LIEUTENANT	2	1
GRADE 44		
ELECTRICAL SYSTEM ENGINEER	1	1
CHIEF INFORMATION OFFICER	1	1
LINE CREW SUPERINTENDENT	1	1
POLICE CAPTAIN	0	0
PUBLIC WORKS SUPERINTENDENT	0	0
GRADE 45		

GRADE 46		
ASSISTANT UTILITY DIRECTOR	1	0
GRADE 47		
DIRECTOR OF FINANCE	1	1
TREASURER/COLLECTOR	1	1
GRADE 48		
GRADE 49		
ASSISTANT TOWN MANAGER	1	1
POLICE CHIEF	1	1
DIRECTOR OF PUBLIC SERVICES	1	1
ELECTRIC UTILITY DIRECTOR	1	0
MAX GRADE		
TOWN MANAGER	1	1
TOTAL POSITIONS	89	72